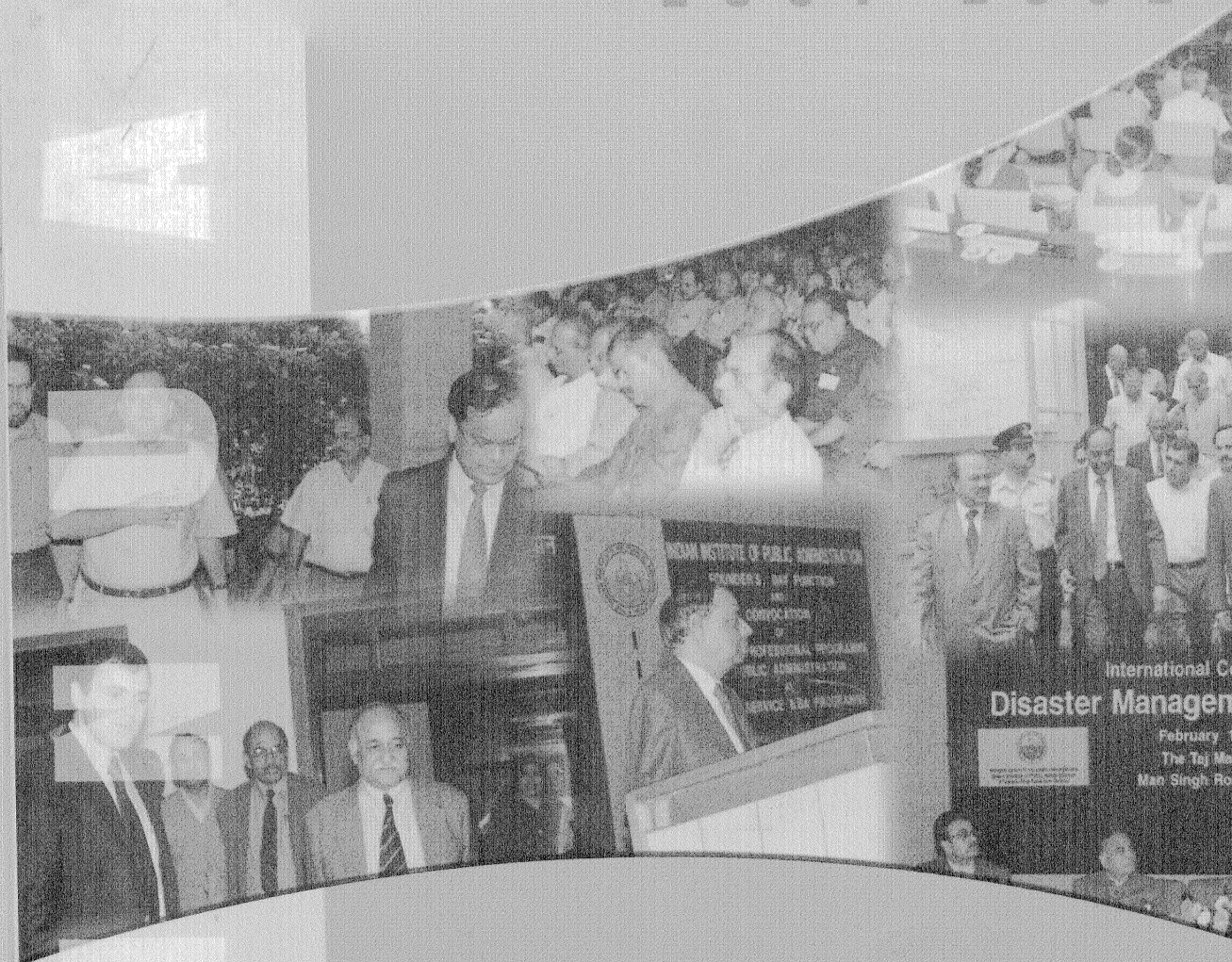


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# REPORT

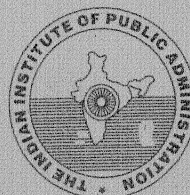
2001-2002



International Conference  
**Disaster Management**

February 1-3  
The Taj Hotel  
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INDIAN INSTITUTE OF  
PUBLIC ADMINISTRATION



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**THE INDIAN INSTITUTE OF PUBLIC ADMINISTRATION  
INDRAPRASTHA ESTATE, RING ROAD, NEW DELHI-110002**

***48th  
ANNUAL  
REPORT  
2001-2002***

**PRESENTED TO THE ANNUAL MEETING OF THE  
GENERAL BODY ON THE 25th OCTOBER, 2002**



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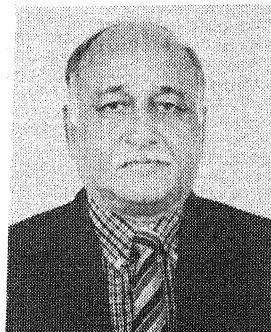
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Shri M.C. Gupta

## FROM THE DIRECTOR



Looking back of the five years of my stint as Director IIPA, I derive a deep sense of fulfilment. I am glad to have contributed my bit towards the consolidation and progress of this great Institution. A powerful shared vision has a profound effect on the quality of performance of an organisation. We become contributory part of a greater whole, we can live, work, learn, educate and leave powerful legacies together. I deem it an honour to have shared the vision and legacy of the eminent people who have been associated with the Institute. The Annual Report for the year 2001-2002 records the fruits of our collective endeavour, also detailing some individual contributions.

It has been another year of continued effort towards achievements and excellence in various activities undertaken by the Institute. As expected of us, we remained proactive and perceptive of the developments in the areas that fall within the ambit of our functioning. This was amply reflected in the seven research studies and four consultancy assignments completed in the year. Eleven consultancy projects are in various stages of completion. The training programmes continued to maintain the high standards and usefulness in capacity building and managerial innovations. The prestigious Advanced Professional Programme in Public Administration successfully completed its twentyseventh run and so were the third and fourth batches of P.S. M.B.A. being delivered in collaboration with the University of Birmingham. The post-Graduate Professional Programme in Information Technology and Management acquired greater strength. New core competencies are being developed to face the challenges of the fast changing world around us.

The comfortable financial position enabled us to further upgrade the facilities and infrastructure at the Institute. Internal facelift which was due for quite sometime was undertaken during the year and the long standing demand from faculty members and senior administrative staff for individual personal computers was met to everybody's satisfaction. We could also manage to augment the financial assistance and research grants to the regional and local branches. At the end of the year the value of the corpus of Infrastructure Development Fund exceeds Rs. 1.5 crore.

As the pages of this Annual Report will unfold before you, the year 2001-2002 has been a rewarding and exciting year. The list of silent and manifest achievements is a result of the unstinted patronage and support from various quarters. We convey our gratitude to our patron Hon'ble President of India Dr. K.R. Narayanan and to the Hon'ble Vice-President of India Shri Krishan Kant for their continued blessings. No words of gratitude

can suffice to acknowledge the support, guidance and encouragement that we received from the Hon'ble Chairman Shri S.B. Chavan and members of the Executive Council. Office bearers and members of our local and regional branches are a great source of strength in carrying out our mandated role. I profusely thank each one of them for their valuable contribution.


Various ministries and departments of the government strongly supported us in our task. I specially thank the Department of Personnel and Training, Ministry of Finance, Ministry of Urban Development, Ministry of Agriculture, Ministry of Home Affairs and the Planning Commission. The Institute looks forward to their continued support in the days and years to come.

I wish I had the eloquence to thank my colleagues at the IIPA for their invaluable support all these five years that I have been here. They deserve the credit for all that has been achieved.

There are good times and there are not so good times. We need not allow ourselves to be weighed down by the vicissitudes of the present but remain focused on the possibilities of the future. Being anchored in reality and taking small steps-one at a time-leads us towards realisation of our goals. The vision of future has sustained and motivated my efforts at IIPA. I will cherish this vision with a deep sense of gratitude towards all those who are associated with this great Institute.

I wish the Institute and my successor Dr. P.L. Sanjeev Reddy a very bright future.

March 30, 2002  
New Delhi

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(M.C. GUPTA)  
*Director*



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# Forty-Eighth Annual Report 2001-2002

## • AN OVERVIEW •

This Forty-eighth Annual Report of the Indian Institute of Public Administration pertains to the year 2001-2002. It presents the activities of the Institute under five major heads:

- (i) Research Studies,
- (ii) Training,
- (iii) Advisory and Consultancy Services,
- (iv) Dissemination of Information, and
- (v) Associational and Outreach Activities.

The Institute undertakes research studies on substantive contemporary issues on its own initiative as well as in specific areas as sponsored by the Government, national organisations and international agencies. It also offers advisory and consultancy services in operational areas to the Government and public sector enterprises. Besides, it conducts several training programmes on various aspects and facets of the study and practice of public management. These training programmes broadly fall into following two categories:

- (i) *Sponsored Programmes*: including those sponsored by (a) the Department of Personnel and Training, (b) the Ministry of Urban Development and Poverty Alleviation, (c) the Ministry of Agriculture, and (d) other Ministries/Departments, Public Sector Undertakings, etc., and
- (ii) *Fee-based Programmes*: designed and offered by the Institute.

The Institute disseminates information through its regular publications, viz. *Newsletter*, *Indian Journal of Public Administration*, *Nagarloka*, *Documentation in Public Administration*, and through seminars, workshops, conferences,

endowment and other lectures, etc., on current and topical themes.

### Research Studies

During the year, the following seven research studies were completed:

1. "Training of Elected Panchayati Raj Representatives" by Prof. R.K. Tiwari.
2. "Panchayati Raj and Local Governance: A Comparative Study of Haryana, Madhya Pradesh and Maharashtra" by Dr. (Ms.) Dolly Arora.
3. "Some Aspects of Rural Industrialisation in India" by Prof. K.N. Kabra.
4. "Rural Development Programmes and Role of District Rural Development Agency – Perceptual and Attitudinal Study of Beneficiaries towards DWCRA" by Prof. (Mrs.) Bharati Sharma.
5. "Concurrent Evaluation of SJSRY" by Prof. K.S.R.N. Sarma and Shri Pranab Banerji.
6. "Documentation of Gujarat Earthquake" by Prof. V.K. Sharma.
7. "A Case Study on the Role of Panchayati Raj Institution in Disaster Management and Preparedness". Most of the work was completed by Late Prof. J.N. Upadhyay and final report was submitted by Shri Anil Sinha in July, 2002.

Besides, as on 31st March, 2002 twelve on-going research projects were in progress as shown at Annexure I.

### Training

Like last year, the Institute conducted the following prestigious long-term Programmes



during this year also, viz; (i) 27th Advanced Professional Programme in Public Administration; (ii) Third and Fourth batches of MBA in Public Service Management (in collaboration with the University of Birmingham); and (iii) Post-Graduate Professional Programme in Information Technology and Management.

In addition, the Institute conducted 67 short term training programmes including an international programme for French Civil Servants. The details of these training programmes are given in Annexure II.

### Consultancy

The Institute completed the following four consultancy assignments during the year:

1. "Market Monitoring of Tree Products" by Prof. K.N. Kabra and Prof. P.K. Chaubey.
2. "Study on Protected Area Management in the Andamans" by Shri Shekhar Singh.
3. "Chronic Poverty in India – Phase I" by Prof.(Mrs.) Aasha Kapur Mehta.
4. "CFS D'Nod Facilities Management 2001" by Prof. J.C. Kapur.

Besides these, there were eleven on-going consultancy assignments as on 31st March, 2002 as listed at Annexure I.

Section B.1 of this report contains the major findings of completed research projects/consultancy assignments.

### Conferences

During the year under report, one international and three national Conferences were held on various themes:

- Role of Mayors and Heads of Urban Local Bodies.
- TCS Institutes in collaboration with Department of Economic Affairs.
- Presentation on Citizen's Charters in India.
- International Conference on Disaster Management and Insurance.

Details are furnished in section (B.4).

### Publications

The *Indian Journal of Public Administration* continues to enjoy wide readership and acclaim both in India and abroad. Four issues of the Journal were brought out during 2001-02, including a Special Issue on "Infrastructure in India's Development: Power, Transport and Communications". The other quarterly Journal *Nagarlok* is a leading publication in the area of Urban Development. The Institute has also brought out 12 issues of the monthly Newsletter.

### Library

The Institute's Library is a key learning resource centre for planners, policy makers, members of IIPA, legislators, executives, researchers, academics, trainers and trainees, with the present collection of over 1.89 lakh volumes. It subscribes to 223 periodicals including 20 newspapers, and receives 135 periodicals on complimentary and reciprocal basis. The Library also has continued to add to its collection of video films and CDROMs and brought out 4 issues of *Documentation in Public Administration*. Besides, it has internet connectivity and is linked to DELNET. It is also depository for World Bank's publications and has access to more than 44 electronic journals.

### Associational and Outreach Activities

#### New Regional/Local Branches

By and large IIPA has its presence in almost all the states. During the year under review, three new Local Branches at Agra, Bareilly and Kanpur (Uttar Pradesh) were established. Brief account on the activities of the Branches are given in Annexure III. Attempts are being made to establish the Regional branches in unrepresented states.

#### Infrastructural Improvements

The modernisation/renovation of infrastructure of the Institute continued in right

earnest during the year and physical facilities in the main office block, library, hostel and residential blocks were further augmented. Following improvements were effected during the year:

- The class rooms facilities were augmented with an additional Liquid Crystal Display (LCD) projector.
- As a measure to provide facilities, all the faculty members and the senior officers of the Institute are provided with Personal Computers and printers.
- The Institute's office buildings, library as well as residential accommodations which had suffered from seepage problem for long have been given seepage control treatment during the year.
- Internal white washing, painting, and polishing of the office building were undertaken.
- The 40 years old obsolete LT panel and cables were replaced.
- Four hostel rooms were converted into AC rooms.
- The construction of attached toilets and bath in the H-II type quarters which was taken up last year was completed during the year thus improving the living conditions of residents of H-II type quarters.

### **Institute's Finances**

The Institute during the year received Maintenance Grant, Plan Grant and APPPA Grant from Ministry of Personnel, Public Grievances and Pension and other grants from Ministry of Agriculture (for NCDM), Ministry of Urban Development and Poverty Alleviation (for CUS) and from other Ministries/Organisations (including foreign organisations) for various activities besides internal generation

of revenue. The total receipts from all these sources were Rs. 11.54 crores against which expenditure of Rs. 10.46 crores was incurred. The detailed picture of the same is given in the section (E) of the Report.

During the year out of the balance a sum of Rs. 20 lakh has been contributed to "Infrastructure Development Fund" which now stands at Rs. 1.56 crores (including interest earned).

### **Acknowledgements**

We are grateful to respected Rashtrapatiji, Dr. K.R. Narayanan, for kindly agreeing to be the Patron of the Institute and to respected Vice-President of India, Shri Krishan Kant — the President of the Institute, for his continued support to the Institute.

Our heartfelt and grateful thanks are due to respected Shri S.B. Chavan, Chairman of the Institute, for his unstinted support and guidance in carrying out the activities of the Institute and to Smt. Vasundhara Raje, Hon'ble Union Minister of State, Ministry of Personnel, Public Grievances and Pension, for her support to the Institute. We are thankful to the Chairman, Standing Committee, Shri T.N. Chaturvedi, Hon'y. Treasurer Shri B.C. Mathur and Members of the Executive Council for their valuable guidance and inputs. We are also grateful to the members of various Committees of the Institute for their valuable advice and contribution.

A special word of gratitude to the members of the Institute for their continued interest in the Institute's activities and for their unfailing cooperation. The Regional and Local Branches continued to make significant progress.

We would be failing in our duties if we do not acknowledge the patronage and support received from various Ministries and Departments, particularly the Ministry of

Personnel, Public Grievances and Pension; Ministry of Rural Affairs and Employment; Ministry of Urban Development and Poverty Alleviation; Ministry of Environment and Forest; Ministry of External Affairs; and Ministry of Finance for their interest, patronage and support to the activities of the Institute. Our special thanks are due to the Union Ministry of Agriculture for their continued support to the National Centre for Disaster Management and for providing liberal grants for its activities. Our thanks are also due to the Planning Commission for providing financial

assistance for modernisation and upgradation of the Institute in the Ninth Five Year Plan. Our thanks are also due to H.E. Mr. Monteferrand, the Ambassador of France who took personal interest in arranging the study visit of APPPA participants to France. We also thank other Ministries and Agencies of Central and State Governments for their patronage and support to the Institute.

Last but not least, we like to record appreciation to the teaching faculty and staff for registering significant wide ranging progress during the year under review.

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Knowledge is of two kinds. We know a subject ourselves, or we know where we can find information upon it

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—Philip Johnson



## • A. SIGNIFICANT EVENTS •

### A.1 New Director Joins

On Completion of his term, Shri M.C. Gupta, Director, IIPA laid down his office *w.e.f.* 31.3.2002 and Dr. P.L. Sanjeev Reddy, former Secretary, Department of Company Affairs, Ministry of Law, Justice and Company Affairs, succeeded him as Director *w.e.f.* April 1, 2002. His bio-data is annexed as Annexure IV-A.

### A.2 Inauguration of Twenty-seventh APPPA

The Institute's prestigious nine-month Advanced Professional Programme in Public Administration — twenty-seventh in the series, sponsored by Ministry of Personnel, Public Grievances and Pension was inaugurated on July 3, 2001 by Shri Yashwant Sinha, Union Minister for Finance. In his inaugural address he observed that the requisite measures in the second generation reforms are slower and more controversial because practically all of them require legislative, not administrative decisions as the first generation reforms did. He observed that first phase of reforms was easier as administrative decrees were enough to keep things moving, but the second phase is bound to take more time as legislative changes have to be brought in. Further, the efforts to bring in economic reforms — be it amendments in labour laws, the Insurance Regulatory Development Authority Bill or lowering of equity in public sector banks — have been mired in controversy without knowing the facts behind the moves.

He also stated that economic forces have been unleashing pressure globally which is beyond control, so the only option left is to efficiently manage its impact on the country. With globalisation becoming the order of the day, both complexities and challenges posed by it are becoming more onerous and contrary to oft-repeated propaganda it is not multinational companies but the competitors from

developing countries that are posing challenge to Indian entrepreneurs.

Shri Sinha rebutted the Opposition's claim that the government is sacrificing sovereignty to multilateral bodies like WTO, IMF and World Bank. According to him, national sovereignty is not the kind of flower that will wilt due to some policy changes. He mentioned that country has no problems with the IMF and it is not the borrower but its founder member. He further mentioned that, the World Bank gives funds for development projects on the basis of their viability and does not dictate terms on the country's policies. Talking about the declining growth rate, Shri Sinha apprised that the Central Statistical Organisation has put the tentative figure at 5.2 per cent as against the targeted six per cent. This is basically because of the increased international oil prices and decline in food production.

He hoped that the training programme would help the participants in capacity building for better performance, in developing capability for effective leadership, and to take up higher administrative responsibility with greater confidence.

Earlier, in his welcome address, Shri M.C. Gupta, Director of IIPA, highlighted IIPA's role in training, research, consultancy and dissemination of information on public administration.

Prof. P.K. Chaubey, Programme Director of APPPA, delineated the course-content and methodology of the present programme.

### A.3 Launch of the Publication "Governance and Poverty: Towards More Effective Public Service Delivery"

The Institute launched the publication titled "Governance and Poverty: Towards More

Effective Public Service Delivery", which is a compilation of work undertaken by the participants of the one-year Public Service MBA degree programme (Special Indian Stream) of the University of Birmingham (UK) in Partnership with IIPA and the Civil Service College, Sunningdale.

#### **A.4 Shri T.N. Chaturvedi on Important Assignments**

Shri T.N. Chaturvedi, MP, and Chairman, Standing Committee of IIPA, was elected as India's Representative on the Executive Board of UNESCO at its General Conference held in Paris in October, 2001. Among the distinguished personalities who represented India earlier were Dr. S. Radhakrishnan, Dr. Zakir Husain, Mrs. Indira Gandhi, Mr. G. Parthasarthy, Mr. Ram Niwas Mirdha, and Mr. Muchkund Dubey. Shri Chaturvedi was also appointed as Vice-President, and Chairman Executive Council, Nehru Memorial Museum and Library Society which is headed by the Prime Minister Shri Atal Behari Vajpayee. He is also on the Executive Council of the National Book Trust.

#### **A.5 Founder's Day and APPPA & PS MBA Convocation**

IIPA organised a joint function to mark its Founder's Day and Convocation of its prestigious 27th Advanced Professional Programme in Public Administration (APPPA) and third Public Service MBA on March 23, 2002.

Dr. C. Rangarajan, Governor of Andhra Pradesh, addressed the joint function and delivered the Endowment Lecture on "India and the Global Challenges". In his address, he observed that the setting up of the IIPA in 1954 was a landmark in the evolution of the system of public administration in our country.

He observed that the functions of the government have changed over time and they

are no longer limited to the traditional ones of maintenance of law and order, administration of justice and protecting the state against external aggression. According to him, governments have both a developmental and an administrative role to play.

Dr. Rangarajan mentioned that in any economic system, the State can play many roles— (i) as a producer of marketable goods and services, (ii) as a regulator of the system, and (iii) as a supplier of public goods or social goods like primary education and health. He also stated that government must perform well whatever it has set out to achieve and it should be efficient, responsive and credible.

He felt that vision, strategy and governance must go together and IIPA will play a major role in helping the governments at the Centre and at the states to achieve this convergence.

Dr. Rangarajan observed that the Indian economy during the period 1947-90 acquired a great degree of internal strength and resilience in terms of promoting a large and diversified industrial base, both in the public and private sectors, bringing about a turn-around in the long-standing stagnation of agriculture leading to achievement of near self-sufficiency in food, and creating a large reserve of skilled manpower. According to him, the thrust of the new economic policy is towards creating a more competitive environment in the economy to improve the productivity and efficiency of the system.

Dr. Rangarajan observed that there is a need to achieve improvement in the functioning of the various entities whether they are in the private or public sector by injecting an element of competition. He also mentioned that if the growth momentum is to be sustained, some areas need focussed attention. He observed that a comprehensive agricultural policy encompassing a higher level of public investment, a shift from subsidies to investment

in terms of public expenditure, consolidation of holdings, a proactive programme to foster exports, intensified agricultural research to raise yields and evolving a better cropping pattern are required.

According to Dr. Rangarajan, massive investment needed to materialise, a definite, transparent and concrete policy framework should be put in place to focus on increased commercialisation of infrastructure services, appropriate legal, regulatory and administrative frameworks to support both foreign and domestic private sector involvement, and introducing new and innovative financial products for infrastructure funding.

He also observed that education and health must receive priority attention and the universal primary education is a goal yet to be achieved and that the most important question before the Government is how to ensure that the benefits of economic development percolate down to the lowest stratum of the society.

Dr. Rangarajan felt that the new millennium will be characterised by some fundamental changes in technology and will see greater integration of the economies. He further mentioned that in the new millennium, unlike the industrialised world which faces one major challenge of meeting the fast changing technological paradigm, we in India will face twin challenges – to keep up with the latest developments in technology, and how to enable the large mass of our population who even today do not use current technology to cope up with the new changes.

Talking about growing globalisation, Dr. Rangarajan underlined the need to evolve an appropriate framework, to wrest maximum benefits out of international trade and investment, which should include: (a) making explicit the list of demands that India would like to make on the multilateral trade system, (b) measures that rich countries should be

required to undertake to enable developing countries to gain more from international trade, and (c) steps that India should take to realize the full potential from globalisation.

Dr. Rangarajan also mentioned that we must voice our concerns and in cooperation with other developing countries modify the international trading arrangements to take care of the special needs of such countries and at the same time identify and strengthen our comparative advantages.

And finally, he observed that we need to stress simultaneously economic development in the conventional sense of accelerating growth rate and social development in the sense of meeting the basic needs for everyone.

Shri S.B. Chavan, MP, Chairman of IIPA, in his presidential address, complimented the faculty and staff of IIPA for successfully conducting 27th APPPAs without any break. He observed that over the years the Institute has made the programme very relevant, educative and purposeful for senior and middle level officers of the country.

He expressed his happiness that the PSMBA programme, another programme of the Institute, has successfully completed three years which is an example of successful collaboration between IIPA and the University of Birmingham.

Shri Chavan observed that in the era of globalisation, it is necessary that our civil servants learn and benefit from international experiences in the field of public administration.

Shri Chavan mentioned that while APPPA has been responding to changes in the administrative environment, PSMBA was launched with the explicitly stated objective of equipping middle-level officers with knowledge, tools and skills required in the context of the rapidly changing role of the State and capacity building for poverty alleviation.



Shri Chavan observed that both APPPA and PSMBA programmes play an useful role in the re-designing of our administrative apparatus and hoped that the participants will make the best use of their respective training courses in their future assignments.

Earlier, in his welcome address, Shri M.C. Gupta, Director of IIPA, observed that long-term training of civil servants and their counterparts in defence forces has to be seen

in the context of the emerging socio-political and socio-economic challenges.

Shri Gupta mentioned that APPPA, conceived and initiated more than a quarter century ago, has acquired a greater criticality today in the midst of ever-increasing challenges to governance; and the other programme—PSMBA—has added a new dimension to IIPA's capability and desire to prepare civil servants for a key role in ensuring effective governance.

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Work is love made visible. And if you cannot work with love but only with distaste, it is better that you should leave your work and sit at the gate of the temple and take alms of those who work with joy

---

—Wolcott Gibbs

## • B. ACADEMIC ACTIVITIES •

### B.1 RESEARCH AND CONSULTANCY STUDIES/PROJECTS

During the year, the Institute completed the following research studies and consultancy assignments.

#### B.1.1 RESEARCH STUDIES

##### (1) Training of Elected Panchayati Raj Representatives

###### Objectives

- The implications of the Constitution 73rd Amendment Act, specifically in relation to the tasks and responsibilities at various levels.
- Assessment of training needs.
- Training programmes for different levels, *i.e.*, Zilla Parishad, Panchayat Samiti, Village Panchayat and District Planning Committee.
- Organisational Issues: Role of Union and state departments of rural development in policy, monitoring and evaluation of training programmes.
- Role of nodal organisation and the linkages between state level organisation and district level set-up.

###### Methodology

- To examine the awareness of Panchayat Raj elected representatives (at all levels) about their roles and responsibilities through field work.
- To identify the training needs in a scientific manner to devise training programmes on the basis of felt training needs and also pedagogy, used, etc.

###### Summary and Conclusions

The analysis of the panchayat raj training in both the phases (1959-70) and (1971-2001)

had shown a large number of infirmities and weaknesses in these programmes. Since 1993, the task has become very daunting and formidable in terms of magnitude and complexity due to the fact that around 60 per cent of the representatives at each level are from weaker sections. By and large, except for the training of zilla parishad members and some training at the panchayat samiti level not much effort has gone into the training of gram panchayat representatives.

This analysis clearly underscores the need for looking into the problem of training from a different perspective. In this connection, it must be clearly borne in mind that the conventional framework of providing panchayat raj training through state training institutions like Administrative Training Institute (ATI), State Institute of Rural Development (SIRD) and Extension Training Centres (ETCs) had serious limitations as their capacity to fulfil this task is very limited. It has to be made clear that out of nearly three million panchayati raj representatives to be trained hardly five per cent has to be trained at the zilla parishad and panchayat samiti level while the rest 95 per cent have to be trained from 2.50 lakh gram panchayats. This calls for a new strategy in terms of administrative arrangements, coordinating mechanisms, funding, course content, location, duration, monitoring and evaluation.

Some statutory provision needs to be made for this purpose. As a matter of fact all state Panchayati Raj Act should make a provision for training. In the absence of this, the training will remain an adhoc and cosmetic exercise, which it has been since last 40 years.

It is suggested that existing educational network should be fully involved in the training

of panchayat raj representatives. This calls for a new institutional set-up for the training of panchayat raj representatives. It is necessary for this purpose to set-up Coordination Committee at the divisional/regional, district and block level. The purpose of these committee will be – to identify the educational institutions and the resources persons from administrative and academic community and social workers and to decide the venue of the training programme and provide adequate training infrastructure.

It is a well-known fact that Ministry of Rural Development, Government of India is spending a considerable amount of money in the poverty related programmes. It is suggested that the Government of India, consider earmarking a percentage of the budget for training of panchayat raj representatives. Looking at the magnitude of the task of training at least three-five per cent of the total annual budget of the Ministry of Rural Development must be made available for this purpose.

It is important to emphasise that training is a very important component for making the panchayat raj institutions effective. This not possible without training the representatives and this is all the more important in the context of the fact that a large number of elected representatives at the gram panchayat level are illiterate and semi-literate without any political experience and also are economically poor. Another point which need to be emphasised relate to the fact that panchayati raj institutions basically perform agency functions. However, their role is very critical in the implementation of development programmes and this is not possible till the down-trodden, poor, marginalised and the weaker sections are at least brought to some level of awareness about their roles, responsibilities, procedures, accounting systems and knowledge about the various development programmes. Another aspect which needs to be highlighted relates

to the fact that training should not be treated as one time affair. There has to be a continuous process of training in terms of basic orientation and refresher programme, etc., over a period of time.

The research project was conducted by Prof. R.K. Tiwari.

## **(2) Panchayati Raj and Local Governance: A Comparative Study of Haryana, Madhya Pradesh and Maharashtra**

The project explored the extent to which the Panchayati Raj institutions at village level facilitated the involvement of people with local governance. The conceptual focus of the study was on the issues of autonomy, accountability and empowerment and how variations in these accounted for differences in the relationship of PRIs to the extent and quality of local governance in the states of Haryana, Madhya Pradesh and Maharashtra. Thirty villages in three districts of these states formed a basis for inter-state as well as intra-state comparisons. Using a combination of limited participant observation, analysis of official and unofficial documents related to the subject, interactions with officials and local people as well as civil society organisations active in some areas, the study examined the dynamics of power in local contexts. It provides significant insights into the role played by a wide range of factors including the dynamics of caste, gender, political awareness and organisation, economic position, financial resources, political, administrative and civil society participation in shaping the state of local institutions and their bearing on local governance.

Autonomy of local institutions is crucial to any scheme for strengthening local governance. The quality of local governance depends on the pattern of devolution of decision-making and resource raising powers of local institutions. The devolution of powers has been more

evident in MP and Maharashtra than in Haryana. Bureaucratic interference, however, continues to be considerable in all three states. While the dependence of Panchayats on administration remains high in all three states, administrative interference is far more evident in Haryana. The recently introduced reforms in MP, aimed at strengthening the position of Gram Sabhas, appear promising but have yet to take off. To the extent Panchayats are able to generate resources locally, their capacity to make a difference improves and here one finds differences across villages within the same district and State also. Some of the sample villages in Maharashtra manage to generate far greater resources than the budget of entire Panchayat Samiti. In MP also, poorer villages are far more dependent on the grants from state government than others, which have used innovative ways of raising local resources. In Haryana, the capacity of Panchayats to generate resources is very limited.

The actual state of empowerment of the people also varies across caste, class and gender lines and requires active engagement of civil society groups as well as state actors. The extent of participation of women has varied with the acceptance of such participation by the community. The situation is changing on account of reservation, yet the change is very slow and requires a lot more support in both Madhya Pradesh and Haryana. The reasons for non-participation of the weak and vulnerable sections are often related to the problems of economic dependence also. Creating conditions for effective participation requires interventions in respect of increasing autonomy, downward accountability and betterment of social and economic conditions in the villages. However, evidence from some villages suggests that greater scope for participation is likely to facilitate transformation of these conditions in course of time.

This research project was conducted by Dr. Dolly Arora.

### (3) Some Aspects of Rural Industrialisation in India

As a part of a larger research programme, the following issues were taken up for the present study:

- (a) The place of rural industries in the Indian economy in terms of their size and growth over time, and
- (b) The manner in which the industrial policy resolution/statements regarding rural industries, were given specific shape in the five year plans as time-bound policies and programmes for the rural industries and its critical analysis.

The difficulty in obtaining an appropriate profile of rural industries stems from the hazy or simplistic concept of rural industries. To begin with, the rural industries have been artificially and unscientifically clubbed together with the Small Scale Industries (SSIs). It is true that nearly 90 per cent of the SSIs are tiny and over 40 per cent are located in rural areas. But it has been shown long back (Dhar and Lydal, 1961) that the rural industries are mostly artisanal and unorganised/informal and the SSIs have a large number of qualitative differences in the sense that the SSIs are closer in many respect to the medium and large industries mostly in the corporate sector. Even the Dagli Committee opted for a separate treatment of the two (Dagli Committee, 1979). But adopting a locational view, one comes across some large, a bit too large, units in the rural areas, which have limited linkages in the rural areas. They remain basically enclaves of the organised, non-rural sector. Making use of hitherto unused sources of official statistics for this purpose, generated a profile of rural industries. We also attempt a detailed analysis of the policy perspective on rural artisanal industries spelled out in various five year plans. It is hoped that these two aspects which have not received adequate attention so far may help generate

better appreciation of the nature of rural industries in India, including from the stand point of policy formulation.

What are the inferences which can be drawn from the content of the policy profile emerging from the plan documents? Compared to the industrial policy statements, the formulations in the plans may be expected to be closer to operational concerns and programmes. One overriding point our analysis throws up is that the specificity and independent character of rural industries has been missing from the policy profile as it emerges from the planning exercise.

Our policies review shows that most of the policy formulations and suggestions are geared towards supply side factors. They related to making inputs cheaper, more plentiful, making small production more profitable, removing/reducing hurdles blocking investment and production. On the demand side, some marketing support, some measures to improve quality and introduce new, modern designs, etc., are the only ones seen in the plan documents. Reservation of spheres of production is also expected to redirect demand to rural and small enterprises by eliminating large producers. Lately reservations are being withdrawn as almost all the quantitative restrictions on imports have been removed. The fact that reservation policy invites a lot of opposition seems to indicate that this barking which seems to bite. The supply side support, even positive discrimination, is targeted to units of specified sizes, without targeting small entrepreneurs and excluding bigger ones, which turns out to be self-defeating. Thus no distinction is made between enterprise and entrepreneur. Special treatment to small entrepreneur even on the supply side would have released a number of powerful demand side positive impulses as enlarged micro entrepreneurship would lead to creation and diffusion of assured and rising purchasing power, especially in rural and backward areas.

Strengthening of artisanal activities thus can become both demand and supply side, self-reinforcing support. Similarly, on the demand side, little distinction is made between creating and expanding market, and marketing. Most of the traditional, rural informal manufacturing finds that large, organised sector has usurped their market. The need, on the contrary, is to reassign such demand to the small entrepreneurs. Modernisation had developed fairly strong preference for the products of organised manufacturing sector, in many cases, brand loyalty too. The traditional manufacturers, be they weavers, shoe-makers, metal workers, etc., have been displaced from the markets. With small and dwindling markets, their economic strength and capabilities have been sapped and many-sided stagnation had set in. The factual account of the state of rural unorganised manufacturing which we have pieced together from various official surveys and censuses confirms the decline in the number of such Own-Account Manufacturing Enterprises (OAMEs) and employment related to them, and also that the surviving ones have very meager monthly value-added.

The research project was conducted by Prof. K.N. Kabra.

#### **(4) Rural Development Programmes and Role of DRDA—A Perceptual and Attitudinal Study of Beneficiaries towards DWCRA**

It is widely believed that there is a direct correlation between development of women and development of a nation. Development of women helps in successful implementation of programmes like literacy, education, health and family welfare, nutrition, environment improvement and income generation. Recognising this important aspect, a scheme for Development of Women and Children in Rural Areas (DWCRA) was introduced as sub-scheme of Integrated Rural Development Programme (IRDP) by Government of India.



The DWCRA Scheme in a district is implemented by District Rural Development Agency (DRDA).

The objective of the Study was to find out what role DRDA plays in implementation of Rural Development Programme with special reference to DWCRA and also suggest measures to develop a positive attitude of the beneficiaries towards the scheme. The study was based on 15 DWCRA groups of five Development Blocks of Nagaon district of Assam. The data was collected from the DWCRA groups (each consisting of 10 to 15 members) by administering closed and openended questionnaires.

#### Major Findings

- The physical growth and development/expansion of DWCRA groups is satisfactory in terms of number of groups, number of villages covered and number of Development Blocks represented. The scheme which started in the year 1987-88 has grown to 739 in number in the year 1998-99 covering 712 villages under 18 Development Blocks.
- The beneficiaries have positive attitude towards the scheme. There is great prospect of this scheme in the Nagaon district of Assam.
- Group formation process was found to be smooth and acceptance level for group leader was very good. There is healthy discussion in Group meetings.
- The economic/income generating activities selected by DWCRA groups were of traditional nature.
- The practice of 'Thrift and Credit' within the group which is a remarkable feature of DWCRA was totally absent.
- Physical infrastructure for working of the DWCRA groups was not satisfactory.

#### Some Measures for Strengthening DWCRA Scheme

- The Government functionaries and DRDA officials who play a crucial role in supervising and guiding DWCRA groups may hold regular awareness programmes among poor rural women and appraise them about the benefits of DWCRA and also help them in selecting the economic activity of the group.
- Training of women in new skills as well as upgradation of their existing skills must be an integral part of DWCRA.
- The officials should promote marketing of goods produced by DWCRA groups by organising fairs from time to time at state and national level.
- There is need for better cooperation among DRDA and bank officials. The banks need to come forward to participate in the scheme enthusiastically.
- The community level infrastructure will encourage common production which will enhance interaction among members and facilitate other services like child education, adult education, health and nutrition programmes.
- DWCRA group member must be educated about the aims, objectives and benefits of Thrift and Credit.

The study was sponsored by the Department of Panchayat and Rural Development, Government of Assam and undertaken by Prof. Bharati Sharma.

#### (5) Concurrent Evaluation of Swarna Jayanti Shahari Rojgar Yojana in West Bengal

The study was a part of a four-state evaluation study entrusted to the IIPA by the Ministry of Urban Development and Poverty Alleviation. The objectives and the broad



research parameters were laid down by the Ministry. Broadly interpreted, the study was to be an exercise in 'process evaluation', with special focus on community and administrative structures and processes, with an immediate aim of enhancing programme outputs so that, over time, significant reduction in urban poverty is achieved.

The study was conducted in the year 2000 (report submitted in June, 2001). The study therefore, could cover the first three years of the working of SJSRY. Five towns were selected for intensive case studies and about fifty target households were made respondents to a detailed questionnaire in each town. The study covered all the tiers involved in decisions and implementation — viz., the SUDA, the ULBs, Community Organisations, project functionaries, lending and training institutions, etc.

The broad findings of the study indicate that the SJSRY marks an improvement over earlier programmes as it gives greater role to community organisations. Community organisations work well where a supportive politico-administrative milieu exists, where the size of the primary groups are small and homogenous, where adequate flows of 'organisational incentives' are assured and where clear and effective devolution is practised. The study also found that among the various components of SJSRY, vocational training is a surer and more cost effective method of poverty reduction whereas Thrift and Credit Societies, with appropriate support, have the potential for a major economic transformation at the grassroots level through self-reliance, trust and cooperation. The study also made some recommendations for making SJSRY a more effective instrument of urban poverty alleviation. The Ministry has accepted all these recommendations for adoption.

The research project was conducted by Prof. K.S.R.N. Sarma and Shri Pranab Banerji.

## **(6) Documentation on Gujarat Earthquake (1st Phase)**

### **Objectives**

To:

- identify various issues and problems at different states;
- document the event in order to create a knowledge base for the academicians and administrators;
- document the lessons learnt from the disaster; and
- recommend and suggest suitable measures for the future.

### **Methodology**

- Secondary data from States and affected districts
- Collection of primary data from some of the affected districts through and State relief commissioner office.

### **Summary and Conclusion**

This is an attempt to document the devastating earthquake that had rocked the State of Gujarat on January 26, 2001. Five member of NCDM team visited the affected area of state immediately after the earthquake. The team focused on the administrative work during the post-earthquake period the relief and rescue operations undertaken by different officials, NGO and the community, and study of post-earthquake trauma and assessment in the affected area. The economic and social impact of the earthquake, the major problem encountered the strategy for recovery sub sector wise and rehabilitation package adopted are some of the major issues referred to in detail in this study.

The first chapter gives the broader earthquake perspective of the country as a

whole and multi hazards and vulnerability of Gujarat.

The second chapter depict a realistic picture of the devastation caused in Gujarat. Chapter third gives the broader details of the prompt assistance given by the government the massive effort made by the Gujarat Government in the face of heavy odds. Chapter four covers the broader strategy for reconstruction and recovering together with its financing and chapter five cover the detail of rehabilitation and reconstruction programme in the various sub sector like housing, health irrigation power industries. Chapter six and seven cover the implementation of the rehabilitation programme, and finally broader summary as well as lesson learnt.

The study was undertaken by Prof. Vinod K. Sharma.

### **B.1.2 CONSULTANCY ASSIGNMENTS**

#### **(1) Market Monitoring of Tree Products**

##### **Objectives**

- To examine the existing price information from market centres for different species and sizes.
- To present the price time series of selected species and markets in different modes.
- To analyse existing market structure for its strengths and weaknesses in order to explore the possibilities for explaining the observed price trends.
- To work out monthly, quarterly, and annual time series data on prices.
- To work out strength and weaknesses of the price data.
- To suggest policies for creating monetary price and other incentives for increasing tree cover.

### **Methodology**

- Use of various statistical devices and tools for systematic presentation of price data in order to make them comparable temporally and spatially across various species, grades and sizes.
- Field study of different markets in North West India.
- Interview and discussions with various stakeholders and participants in timber economy, indirectly and marginally with tree growers.
- On the spot study of public and private timber auctions and discussions with agencies organising the auction.
- Analysis of secondary data regarding forestry for the Northwestern States of India.
- Analysis of forest policy and laws with a view to use the market analysis suggesting State level policies for increasing tree cover.

### **Summary of Conclusions and Recommendations**

- FRI should organise meetings with timber traders and State Agencies.
- A bench-mark survey of agro-forestry should be conducted in near future.
- Some exercises on forecast of demand for timber be carried out.
- Process for standardization and certification of timber according to species, grades, shapes and sizes be initiated.
- Data on prices along with volume of sales has to be collected on a regular basis, mainly from public and private auctions and on voluntary basis from the traders in a standardised format provided by the FRI.
- Establishment of an All-India Association of State Forest Development Corporations.

The consultancy assignment was jointly conducted by Prof. K.N. Kabra and Prof. P.K. Chaubey.

## (2) Chronic Poverty in India — Phase I

The incidence of income poverty in India has declined steadily between 1973-74 and 1999-2000 but the pace of reduction in poverty has varied considerably. There was a large decline in the percentage of the population in poverty throughout the 1980s, a slowdown in the rate of poverty reduction in the early 1990s, and a reported but contested 10 per cent decline in poverty in the second half of the 1990s. The share of urban poverty increased from 18.7 per cent in 1973-74 to 24.5 per cent in 1987-88 and fluctuated around this since then.

71.65 per cent of India's poor and half the population are located in six states—Uttar Pradesh, Bihar, Madhya Pradesh, Maharashtra, West Bengal and Orissa. Several of these states have suffered long duration chronic poverty as more than 40 per cent of their population has been in poverty for over 20 years.

Rural poverty was severest or the proportion of those who were very poor was largest in South Western Madhya Pradesh, Southern Uttar Pradesh, Southern Orissa, Inland Central Maharashtra, Southern Bihar, Northern Bihar and Central Uttar Pradesh. Urban poverty is specially severe in Inland Central, Eastern and Northern Maharashtra, Southern Uttar Pradesh, Inland Northern Karnataka, South Western and Central Madhya Pradesh and Southern Orissa.

Hunger is a more serious problem in rural India and is especially severe in rural Orissa, West Bengal, Kerala, Assam and Bihar. Non-availability of two square meals a day peaks in the summer months from June to September with longer duration suffering in West Bengal and Orissa. However, hunger exists even in the supposedly better parts of India and policy action is needed to address this.

Casual agricultural labourers were the largest group and cultivators were the second largest among the chronically poor. The bulk of the chronically poor (over 79%) depended on wages. This implies that much of the change in the household income of the chronically poor depended critically on how the wage component changed over the period in question.

Several of the high income poverty states such as Uttar Pradesh, Madhya Pradesh, Bihar, Orissa, and Assam also have the worst record on multidimensionality such as Human Development Index (HDI), Gender Development Index (GDI), Gender Empowerment Measures (GEM), Human Poverty Index (HPI).

Chronic poverty seems to be disproportionately high among historically marginalised groups such as scheduled castes, scheduled tribes, the elderly, women and the disabled. The multiple deprivations suffered by these groups make it harder for them to escape poverty as different forms of disadvantages tend to be mutually reinforcing.

Two regions that can be defined as remote rural areas likely to experience chronic poverty on the basis of agro-ecological and socio-economic conditions are:

- the large tracts of dryland regions; and
- the 'forest based' economies.

The anti-poverty programmes of the Government of India are designed for generation of self-employment, wage employment and provision of safety nets through, for example, food subsidy programmes. Several of these schemes have undergone reforms, rationalisation and better targeting with a greater role to local government for implementation and for beneficiary selection and monitoring. The reforms also lay stress on transparency, making information about the programmes public at the village level, and on the importance of physical, financial, and social audits. In the context of

leakages and diversion of funds meant for poverty reduction, it needs to be recognised that state failure or governance failure can be corrected if empowered communities are willing to put in the time and effort needed to demand transparency and accountability.

The consultancy assignment was conducted by Prof. Aasha Kapur Mehta..

### (3) Study on Protected Area Management in the Andamans

The objective of the consultancy assignment was to prepare a report, in collaboration with the Andaman and Nicobar (AFN) Islands Environmental Team (ANET), on the problems and prospects of the wildlife protected areas in the A&N Islands. The report was then to be discussed and finalised in a workshop organised for the purpose in Port Blair, A&N Islands.

Accordingly, a report was prepared and a workshop held in July, 2001.

The major findings included:

1. The A&N Islands are among the richest areas in the country in terms of biodiversity.
2. They have a protected area network of more than 100 national parks and sanctuaries.
3. However, many of these protected areas are seriously threatened by various commercial and other activities.
4. Among the major threats faced by the PA network are:
  - (a) Extraction of sand, from the beaches, for use in construction work. This, apart from destroying the coastal ecosystem, also adversely impacts on the nesting sites of turtles.
  - (b) Excessive and inappropriate tourist activities.
  - (c) Exploitation of commercially valuable species, especially sea cucumbers, sharks, lobsters, etc.

- (d) Exploitation of swiftlet nests.
  - (e) Poaching, both by local residents and by poaches from Myanmar, especially of valuable timber and commercially valuable wildlife species.
  - (f) Adverse impact of introduced species such as the spotted deer, feral dogs and cats, and feral elephants.
  - (g) Pollution due to municipal activities and from passing ships.
  - (h) Destruction of corals for commercial use and for construction raw material.
  - (i) Destruction of mangroves for fuelwood.
  - (j) Over-fishing in some areas.
5. Detailed recommendations for many of the protected areas were formulated and handed over to the UT government and the Government of India.
  6. The final report is under publication, along with a CD, which would contain an electronic archive of important documents dealing with the A&N Islands.

The consultancy assignment was carried out by Shri Shekhar Singh.

## B.2 TRAINING/EDUCATIONAL PROGRAMMES

### 1. Long Term Programmes

#### Twenty-seventh Advanced Professional Programme in Public Administration

The Advanced Professional Programme in Public Administration (APPPA) is a highly prestigious academic-cum-training programme designed for middle and senior level officers of government. Candidates with post-graduate degree are awarded M.Phil. in Social Sciences of the Panjab University, Chandigarh, while others are awarded Master's Diploma in Public Administration (MDPA) of IIPA on successful completion of the course. The Ministry of Personnel, Public Grievances and Pension, Government of India sponsors this programme.

The Institute conducted successfully the 27th APPPA during the year which was attended by 38 senior officers from various services. The objectives of the programme were to:

- help the participants develop a comprehensive understanding of the dynamics of development administration through interaction and demonstrate to them their analytical ability and creative capability, both individually and as a group;
- enable them make critical analysis of forces shaping the domestic and international environment for public policy and take its cognisance in formulation process of public policy;
- acquaint them with recent developments in social science theories and show their relevance for public administration;
- equip them with skills in quantitative techniques, management techniques and information technology for their effective use in public administration; and
- expose them to an unfolding new world which requires pro-active intervention on the part of administrators in the governance of public affairs of the country.

Apart from an extensive course-work, the nine-month programme included two field studies *viz.* (i) The Rural-Urban Study, and (ii) Foreign Study.

Five teams of participants undertook visits to Jaisalmer (Rajasthan), Rajkot (Gujarat), West Siang (Arunachal Pradesh), Calicut (Kerala), and Karwar (Karnataka) to conduct the rural-urban study.

Foreign Study included a visit to Paris and Brussels to enable the participants to study, *inter alia*, the following:

- Recent Administrative Reforms;

- Decentralisation and Devolution of Power;
- Management of Infrastructure;
- Structure of Governance and the role of Civil Services;
- Role of Civil Society; and
- France and the European Union.

At the conclusion of the Programme on March 23, 2002, His Excellency Dr. C. Rangarajan, Governor of Andhra Pradesh delivered the convocation address and distributed certificates to the successful participants and gave away merit awards.

Prof. V.K.N. Menon Prize was awarded to Shri Ashok Kumar Bhardwaj and Mrs. Gauri Chatterji, for securing highest marks. Shri Kaushal Kishore Goyal was awarded third prize. Shri Purshottam Narayan Aggarwal was awarded the Director's medal for the best overall performance in the programme.

Prof. P.K. Chaubey was the Programme Director and Shri N.C. Ganguli the Co-Programme Director.

#### **Public Service MBA 2002-03 (Fourth Batch)—Induction Module India-UK Context**

The fourth batch of participants of the PSMBA reported to the Institute for the pre-UK module of the programme on September 24, 2001.

The batch comprised 15 senior/middle-level officers, drawn from Central and State government departments and public sector undertakings.

IIPA faculty and guest speakers, including Dr. Richard Slater of the University of Birmingham constituted the programme faculty.

#### **Public Service MBA 2000-01 (Third Batch) — Conclusion of Final Module**

The final module of the third batch of the Public Service MBA was organised by the Institute from July 16, 2001 to September 30,



2001. The participants included 10 senior/middle level officers of various Central/state government departments and public sector undertakings.

The Valedictory Function was held on March 23, 2002. Dr. C. Rangarajan, Governor of Andhra Pradesh was the Chief Guest and distributed the certificates to the successful participants.

Shri Pranab Banerji and Prof. Nand Dhameja jointly directed the programme under overall guidance of Director, IIPA.

#### **Post-Graduate Professional Programme in Information Technology and Management**

The fourth one year part-time Post-Graduate Diploma Programme in Information Technology and Management commenced on September 5, 2001 and was inaugurated by Shri M.C. Gupta, Director, IIPA, New Delhi.

The programme essentially designed for people in government and executives in the public sector provides an understanding on developments in information technology and its application in improving managerial effectiveness in administration, and public enterprises. It also imparts practical skills in use of computers and related technologies in solving organisational problems and familiarising management techniques and concepts.

The programme comprised two semesters of five courses each and was jointly directed by Prof. J.C. Kapur and Shri Rakesh Gupta. Fourteen participants are attending the programme. The programme will conclude in August 2002.

#### **Special Programme under India Millennium Fund**

During the year, the Institute organised two special programmes sponsored by Colombo Plan Secretariat and funded by Department of Economic Affairs, Ministry of Finance, Government of India – one on E-Governance and the other on Public Finance Management.

These courses were attended by 42 participants from the member countries of Colombo Plan.

#### **Other Training Programmes**

Apart from the above long-term programmes, the Institute organised 65 other training programmes and training workshops. The break-up is as follows:

<i>Sl. No.</i>	<i>Programme</i>	<i>No. of Programmes</i>	<i>No. of Participants</i>
1.	Management Development Programmes		
	(a) Sponsored by the Department of Personnel & Training	9	262
	(b) Programmes Sponsored by Other Organisations	16	391
	(c) Fee-based Programmes offered by IIPA	11	101
2.	Programmes of Centre for Urban Studies	8	107
3.	Programmes conducted by National Centre for Disaster Management (NCDM)	19	597
4.	Collaborative Programmes (Sponsored by Colombo Plan Secretariat)	2	42
<b>Total</b>		<b>65</b>	<b>1500</b>

In all, 1577 officers were trained during the year including participants of APPPA, PSMBA (3rd and 4th batches), and ITM courses. The details of the training programmes are given at Annexure II.

#### **B. 3 CASE STUDY PROGRAMME**

The Institute organises annual case study award competition for promoting case studies of high quality which could be utilised for formal learning through teaching/training or for self learning. For 2001-02 ten entries were received which were evaluated and prizes awarded at the Annual General Body Meeting held on October 19, 2001. None of the entries merited the first prize, Shri Ashish Kundra was given second prize of Rs.3,000 for his entry entitled "Government at the Cutting Edge-Experience of the Licensing and Registering Authority-Chandigarh" and Shri V.K.C. Sanghi



was given third prize of Rs.2,000 for his entry entitled "The Impotent Epoxy Maker".

#### **B.4 CONFERENCES/PRESENTATION**

The Institute organised the following Conferences/Presentation during the year:

##### **(1) Conference on Role of Mayors and Heads of Urban Local Bodies**

The Institute organised a conference on the "Role of Mayors/Heads of Urban Local Bodies in Disaster Management" on August 30, 2001.

Shri Vijay Kapoor, Lt. Governor of Delhi, inaugurated the programme. Stressing the need for adopting adequate preventive measures to deal with disasters, he also observed that all urban local bodies across the country should develop and strengthen their technical capabilities which are vital for dealing with any kind of disaster.

According to Shri Kapoor, sophisticated communication network and access to equipment and personnel should be set up for coordination and dissemination of information about any disaster.

##### **(2) Conference of TCS Institutes in Collaboration with Department of Economic Affairs**

In continuation of the Conference of Heads of National Level Training Institutions held on July 24, 2000 and January 19, 2001, IIPA organised a Conference of Institutes under Colombo Plan on January 31, 2002 jointly with Department of Economic Affairs, Ministry of Finance.

Shri G.S. Dutt, Joint Secretary in Department of Economic affairs, gave the inaugural and key-note address. Dr. U. Sarat Chandran, Secretary General of Colombo Plan Secretariat, was the Guest Speaker.

The review of co-sponsored programmes conducted by the Government of India in

collaboration with Colombo Plan Secretariat at institutions of excellence under the India Millennium Fund, review of Technical Cooperation Scheme (TCS) to strengthen the capacity of institutes, and inclusion of more institutes under the TCS to widen the scope of the scheme, were the themes for discussion.

Dr. S.N. Suri, Registrar, IIPA gave the valedictory address.

##### **(3) Presentation on Citizen's Charters in India**

Prof. A.K. Sharma presented an analysis of his study titled "Citizen's Charters in India: A Study of the Implementation Process" on September 28, 2001. The study was undertaken by Prof. Sharma as an IIPA-sponsored research project, before proceeding to Mizoram as the first Vice-Chancellor of the newly constituted University of Mizoram, Aizawl. Shri T.N. Chaturvedi, MP, Chairman of IIPA's Standing Committee presided over the proceedings.

##### **(4) International Conference on Disaster Management and Insurance**

The conference was organised by IIPA's National Centre for Disaster Management on February 1-2, 2002. It was sponsored by the Munich Re-Insurance Company.

Shri Hukum Deo Narayan Yadav, Union Minister of State for Agriculture, inaugurated the conference and Shri Balasaheb Vikhe Patil, Union Minister of State for Finance, presided.

In his address, Shri M.C. Gupta, Director IIPA, focused on the mounting disaster losses throughout the world, which no country can bear on their own and thus stressed the need for risk transfer over different countries through insurance and re-insurance.

Earlier, welcoming the participants, Shri Anil Sinha observed that the last few years were extremely difficult for India due to number of

high casualty disasters which again required networking between disaster managers, insurance agencies and affected population. Shri S.K. Purkayastha, Additional Secretary in the Ministry of Finance (Banking and Insurance Division), Shri Naved Masood, Joint Secretary (NDM Division) also spoke. Other noted speakers were Mr. Karl Wittmann of Munich Re-Insurance, Shri Haresh Shah of Stanford University, and Prof. A.S. Arya.

The main objective of the conference was to examine the interface between disaster management and insurance, and to assess the whole reaction chain from hazard and vulnerability up to mechanisms of risk prevention and financing.

A cross-section of experts working in the field including senior Central/state government officers, national and international NGOs, insurance agencies, media, academics and management personnel attended the programme.

Following are the recommendations made in the conference: (i) Need for role of government, insurance/re-insurance sector and consumers. (ii) Need for common language through which leaders in technology, government and financial institutions can exchange ideas and arrive at solutions. (iii) Need for a review of available insurance regulations and products around the world and their weaknesses and strengths. (iv) Need to assess the viability of including catastrophe insurance at par with general insurance. (v) Need to examine the feasibility of including the poorer and therefore more vulnerable sections of the society. (vi) To collect, compile and analyse geo-physical data related to earth quakes in some major cities in India.

## **B.5 THE ACADEMIC COMMITTEE**

The academic activities guided by the Academic Committee, and the Planning and Advisory Committee are carried out through

various Academic Centres, supported by the Computer Centre, Library, and Publication Division.

The Academic Committee of the Institute assists the Executive Council on all academic matters concerning education, training, research and consultancy. During the year the Committee met twice to review and discuss various activities and suggested revival of the Case Study Committee and also some ways and means to improve research/consultancy/training inputs.

The Academic Committee also suggested subjects for the: (i) Annual Essay Prize Competition, (ii) Members' Annual Conference, and (iii) Special Issue of IJPA.

## **B.6 PLANNING AND ADVISORY COMMITTEE**

The Planning and Advisory Committee advises the Director on various academic activities of the Institute, *viz.*, consultancy, publications, training, research, etc. The Committee, chaired by the Director, consisted of Chairmen of all the Academic Centres, APPPA Programme Director, Convenors of Research and Consultancy Advisory Committee, Training Advisory Committee, and Computer Centre. The Registrar and Librarian were the special invitees. The composition of Planning and Advisory Committee is shown at Annexure IV.

The Committee met once during the year and discussed various issues regarding activities of the Academic Centres and also various ways and means to give a boost to the training and research activities of the Institute.

## **B.7 ACADEMIC CENTRES**

The Academic Centres, each comprising a group of faculty members with interest, experience and expertise in the concerned area of study, meet from time to time for: (a) preparing annual plan of work in their

respective areas of research and training, and periodical review thereon; (b) discussing, coordinating and reviewing individual plan of action; (c) acting as a forum for academic interaction and professional development of members; and (d) coordination with other academic groups in promoting interdisciplinary activities. Each Centre elects its Chairman for a period of two years. The composition of the Academic Centres as on March 31, 2002 is shown at Annexure V. An account of the academic contribution of IIPA faculty (other than training and research) is given at Annexure VI. Activities of each Centre are highlighted in the following paragraphs.

#### **NATIONAL CENTRE FOR DISASTER MANAGEMENT**

##### **I. Training Programmes**

1. Hospital Disaster Preparedness Course in collaboration with ADPC, Bangkok (April 18-20, 2001) Shri Anil Sinha and Prof. Vinod K. Sharma
2. Planning for Disaster Management in collaboration with ADPC, Bangkok (April 23-27, 2001) at IIPA Shri Anil Sinha & Prof. Vinod K. Sharma
3. Behavioural Skills and Disaster Management at Gangtok (May 1-3, 2001) Prof. Vinod K. Sharma & Dr. (Mrs.) Rajesh Singh
4. Community Based Disaster Risk Management in collaboration with DMI, Ahmedabad, ADPC, Bangkok (May 7-12, 2001) Prof. Vinod K. Sharma
5. Planning for Disaster Management in collaboration with ADPC, Bangkok at Shimla (May 14-18, 2001) Shri Anil Sinha & Prof. Vinod K. Sharma
6. TOT on Flood Management (July 2-6, 2001) Prof. Vinod K. Sharma & Dr. A. D. Kaushik
7. Planning for Disaster Management in collaboration with ADPC, Bangkok at IIPA (July 9-13, 2001) Shri Anil Sinha & Prof. Vinod K. Sharma
8. TOT on Drought Management (August 27-31, 2001) Prof. Vinod K. Sharma & Dr. Alok Gupta
9. Information Technology and Disaster Management (September 3-7, 2001) Prof. J. C. Kapur, Shri Harsh V. Kalra & Dr. Alok Gupta
10. Inter-organisational Coordination in Prevention of Natural Disaster (October 29-31, 2001) Dr. (Mrs.) Lipi Mukhopadhyay
11. Disaster Management at Shillong in collaboration with NEPA (November 26-28, 2001) Prof. Vinod K. Sharma & Dr. (Mrs.) Rajesh Singh
12. Capacity Building towards Disaster Management (November 26-28, 2001) Dr. (Mrs.) Lipi Mukhopadhyay
13. Economic Analysis and Disaster Management (December 18-22, 2001) Dr. Swapan K. Bhattacharya
14. Training Workshop on Rehabilitation and Reconstruction of Disaster Affected Areas (February 20-22, 2002) Prof. Vinod K. Sharma & Shri Amir Ali Khan
15. Training Workshop on Urban Risk Reduction (February 25- March 1, 2002) Prof. Vinod K. Sharma & Mrs. Chandrani Bandyopadhyay
16. Calamity Relief Fund Policy: Financing and Working Review (March 6-8, 2002) Prof. Kamal N. Kabra & Prof. P.K. Chaubey
17. Training Workshop on Disaster Management in India in collaboration with BSF Academy, Tekanpur (March 21-22, 2002) Prof. Vinod K. Sharma

## II. Conferences/Seminars Workshops

1. Awareness Workshop on Disaster Management at Delhi School of Social Work, Delhi (*April 2, 2001*)
2. PEER India Seminar in collaboration with ADPC, Bangkok (*April 9-10, 2001*)
3. Annual Conference of Relief Commissioner of States/UTs in collaboration with Ministry of Agriculture, Government of India (*May 30, 2001*)
4. National Day for Disaster Reduction (NDDR) (*October 29, 2001*)
5. International Conference on Disaster Management and Insurance in collaboration with Munich Re Insurance Company, Germany (*February, 1-2, 2002*)

## III. APPPA Stream on Disaster Management

(Stream Incharge : Prof. Vinod K. Sharma under the overall guidance of Shri Anil Sinha, Head, NCDM)

24 participants of APPPA successfully completed the elective stream on disaster management.

## IV. APPPA Dissertations (2001-02) – supervised

1. Disaster Management: A Case Study of Earthquake Disaster in Gujarat—Response to Crisis by Brig. S. K. Mutreja under Shri Anil Sinha, Head, NCDM
2. Role of NGOs in Natural Disaster Management by Shri J. K. Prasad under Prof. Vinod K. Sharma
3. Scoping Forestry in Railway Lines by Shri Karan Singh under Prof. Vinod K. Sharma

## V. HPC/NCDM Working Group

NCDM organised the following for HPC/Working Group

Sl. No.	Dates Meetings/Conferences/Workshops	Venue
<b>Under the auspices of HPC</b>		
1.	April 20-21, 2001 Conference on 'Perspectives of International Cooperation in Disaster Management'	IIPA, New Delhi
2.	April 24-25, 2001 State level NGO Consultation	RUSA, Manipur
3.	August 22, 2001 Role of NCC, NYK, NSS & BS&G in Disaster Management	IIPA, New Delhi
4.	August 23, 2001 Role of Mayors/Heads, ULBs in Disaster Management	IIPA, New Delhi
5.	August 24, 2001	IIPA, New Delhi
6.	September 20, 2001 Meeting of Networking of Knowledge based Institutions	IIPA, New Delhi
7.	September 29, 2001	IIPA, New Delhi
<b>Under the auspices of Working Group</b>		
8.	October 9-10, 2001	New Delhi Parliament House Annexe,
9.	November 29, 2001	IIPA, New Delhi
10.	December 6, 2001	IIPA, New Delhi
11.	December 6, 2001	Krishna Bhavan, New Delhi
12.	December 7, 2001	IIPA, New Delhi
13.	December 14, 2001	IIPA, New Delhi
14.	December 18, 2001	Krishna Bhavan, New Delhi
15.	December 24, 2001	IIPA, New Delhi
16.	December 26, 2001	IIPA, New Delhi
17.	February 20, 2002	IIPA, New Delhi

## VI. Foreign Visits

### Shri Anil Sinha, Head, NCDM

1. Participated in the Inter-country Meeting on Disaster Preparedness as a Temporary Adviser organised by World Health Organisation Regional Office for South East Asia at Bali, Indonesia, June, 2001
2. Visited USA as a Member of High Level Delegation led by Shri Sharad Pawar, Vice-Chairman, National Committee on Disaster Management to visit, discuss and understand the Disaster response and Management System in USA, July, 2001
3. Participated in the Inter Regional Symposium on Water Related Disaster

Reduction Response organised by UNDESA/ISDR/NOAA/ESCAP in Bangkok, Thailand – Chaired a session and a Working Group, August 2001

4. Participated in the second meeting of the Asian Disaster Preparedness Centre (ADPC) Consultative Committee on Regional Cooperation in Disaster Management, Bangkok, Thailand, October-November 2001
5. Visited Japan and Bangkok as a Member of High Level Delegation led by Shri Sharad Pawar, Vice-Chairman, National Committee on Disaster Management to visit, discuss and understand the Disaster response and Management in these countries, January 2002.
6. Visited Singapore, Australia and New Zealand as a Member of High Level Delegation led by Shri Sharad Pawar, Vice-Chairman, National Committee on Disaster Management to visit, discuss and understand the Disaster response and Management in these countries, March 30, 2002 to April 12, 2002.

**Dr. Vinod K. Sharma, Professor, NCDM**

1. Asian Disaster Preparedness Centre, Bangkok, Thailand to deliver lectures on "Disaster Management", April 2001
2. Bangladesh Institute of Public Administration, Dhaka
3. Centre for Excellence in Disaster Management and Humanitarian Assistance, Hawaii, USA for attending HELP 2001 Course (July- August 2001)
4. Participated in a Seminar organised by NSET, Nepal, January 2002

**Dr. (Mrs.) Rajesh Singh, Reader, IIPA**

Attended one week TOT on Disaster Management, Centre for Disaster Management, Cranefield University, UK, September 2001

**VII. Publications**

1. Disaster Management, Vinod K. Sharma, reprint 2001
2. Orissa Super Cyclone 99, M. C. Gupta & Vinod K. Sharma, 2001
3. Drought in Rajasthan, L. C. Gupta & Vinod K. Sharma, 2001
4. Drought in Gujarat, L. C. Gupta & Vinod K. Sharma, 2001
5. Disaster Management—Lessons Drawn and Strategies for Future, Anil Sinha, 2002
6. Gujarat Earthquake- 26th January, 2001, L. C. Gupta, M. C. Gupta, Anil Sinha, Vinod K. Sharma, 2002.

**VIII. Research Papers**

**Shri Anil Sinha, Head, NCDM**

Theme Paper "Disaster Management: Lessons Drawn and Strategies for Future" presented at 45th Members Annual Conference, IIPA, New Delhi, October 2001.

**Dr. Vinod K. Sharma, Professor, NCDM**

1. Development Strategies for Flood Prone Areas: Case Study :Patna, India, *Disaster Prevention and Management*, Vol.10, No.2, 2001, pp.101-109
2. Gujarat Earthquake—Some Emerging Issues, *Disaster Prevention and Management*, Vol.10, No.5, 2001, pp. 349-355
3. Food Availability and Vulnerability to Natural Disasters (in M.D. Asthana and Pedro Medrane) *Towards Hunger Free India: Agenda and Imperatives*, Manohar Publishers and Distributor, New Delhi, 2001, pp. 125–35
4. Perspectives of Urban Disaster Management, *Fire Safety Chronicle*, January-March 2002, pp. 15-17
5. Drought in Rajasthan and Gujarat (1999-2000 and 2000-01), *Disaster Management*, IIPA, New Delhi 2001, pp. 108-125



6. Gujarat Earthquake—Emerging Issues and Lessons for Future, *Disaster Management*, IIPA, New Delhi 2001, pp. 177-188
7. Managing Natural Disasters—The Lessons from Orissa Super Cyclone, *Disaster Management*, IIPA, New Delhi 2001, pp. 208-221

**Shri Amir Ali Khan, Research Officer, NCDM**

Participated and contributed a paper on housing types for Web based Encyclopedia of Housing Types being developed by EERI, USA.

**Dr. Alok Gupta, Research Associate, NCDM**

Paper entitled "The Great Gujarat Earthquake-2001—Lessons Learnt" accepted for presentation in Asian Conference of Remote Sensing, Singapore, November 2001.

**Dr. A.D. Kaushik, Research Associate, NCDM**

1. "Forest Fire as Natural Hazard in India" in process for publication in International Journal Tropical Ecology.
2. A Brief Report on Gwar Forest Fire 2001
3. A project report on "Technical Assistance for Strengthening the Disaster Mitigation and Management in UP State"

**IX. Resource Persons to Other Institutions**

**Shri Anil Sinha, Head, NCDM**

1. Indian Institute of Remote Sensing, Dehradun to deliver guest lecture at the Workshop on "Geoinformatics for Environmental Assessment and Disaster Management" and to chair, discussion on "Disaster Management in India: Problems and Perspectives, July 29-31, 2001
2. National Industrial Security Academy, Hyderabad to interact with the participants of the Vertical Interaction Programme on

Disaster Management for IPS Officers, September 25-26, 2001

3. National Industrial Security Academy, Hyderabad to interact with the participants of the Disaster Management Course, December 19-20, 2001

**Prof. Vinod K. Sharma, Professor, NCDM**

1. UP Police Academy, Moradabad
2. ADPC, Bangkok
3. IIPA Karnataka Regional Branch, Bangalore
4. BSF Academy, Gwalior
5. Academy of Administration, Nainital
6. Bangladesh Institute of Public Administration
7. Delhi Police Training Academy, Delhi
8. Haryana Institute of Public Administration, Gurgaon
9. School of Planning and Architecture, New Delhi

**Shri Amir Ali Khan, Research Officer, NCDM**

1. UP Police Academy, Moradabad
2. Delhi Police Training Academy, Delhi
3. School of Planning and Architecture, New Delhi

**X. Field Visits**

**Shri L. C. Gupta, Consultant, NCDM**

1. GSDMA, and Government of Gujarat, Ahmedabad to attend Workshop and discussion with Government officials, September 1-4, 2001
2. Visited Bhuj in connection with Gujarat Earthquake, December 4-7, 2001
3. GSDMA, Ahmedabad in connection with Gujarat earthquake, December 18-21, 2001
4. OSDMA, Bhubaneswar to review the rehabilitation programmes, February 11-15, 2002



**Shri Kuldip Singh, Research Associate, NCDM**

GSDMA, Ahmedabad to collect information on Gujarat Earthquake, December 19-22, 2001

**Dr. Alok Gupta, Research Associate, NCDM**

Facilitator in the Multicountry Mission led by ADRC, Japan to visit the earthquake affected areas and to document the lessons learnt.

**CENTRE FOR URBAN STUDIES**

The Centre promotes study and research on various problems and aspects of municipal government and urbanisation with a view to stimulate and strengthen municipal administration and urban management, and to create national awareness about the problems of urbanisation and urban administration. Towards the accomplishment of these objectives, the Centre conducts short-term training courses for senior executives of urban administration and in-depth studies on various issues of urban government and provides a forum through all India seminars, etc., for wider debate on urban problems of topical interest.

The Centre has a Steering Committee headed by Director, IIPA which provides overall guidance for the research and training activities of the Centre and also reviews urban policy formulation at Central and state levels, for improving management capabilities at local bodies level.

The Centre during the year conducted seven training programmes and one workshop besides completing the following two research/consultancy assignments:

1. Maintenance and Up-keep of Public Gardens in Urban Delhi.
2. Evaluation of Swarana Jayanti Shahari Rozgar Yojana.

The Centre brought out four issues of Nagarlok including the special issue on "Facets of Urbanisation" which were well received.

**CENTRE FOR ECONOMIC ANALYSIS AND FINANCIAL MANAGEMENT**

Prof. K.N. Kabra and Prof. P.K. Chaubey completed a consultancy project on Market Monitoring of Timber in North West India. The consultancy work was commissioned by the Forest Research Institute, Dehradun. A study on Chronic Poverty in India (sponsored by Manchester University) was undertaken by Prof. Aasha Kapur Mehta.

Besides, members of the Centre conducted training programmes, organised workshops/seminars, published books and articles in academic journals and participated in other activities in the Institute.

**CENTRE FOR HUMAN RESOURCE DEVELOPMENT AND BEHAVIOURAL STUDIES**

The members of the Centre undertook various activities during the year ranging from coordinating with Regional Branches, taking streams in APPPA programmes, conducting research, training programmes, etc. The members of the Centre also supervised projects reports for PSMBA programme. The contribution of individual members are as under:

**Prof. Bharati Sharma**

- Coordinator — Assam Regional Branch of IIPA.
- Stream Director for Organisational Behaviour and Human Resource Development in 27th APPPA.
- Directed five weeks Training Programme : "Management Development Programme for Empanelled Deputy Secretaries of Central Secretariat Service".
- Seminar: National Consultation on Health

Security in India, India International Centre, New Delhi. Presentation on "Social Health Insurance and Community Health Financing".

- Research: Rural Development Programme and Role of DRDA – A Perceptual and Attitudinal Study of Beneficiaries towards DWCRA. Submitted in June, 2001.
- Article: "Mediation: Getting Conflicts Resolved Amicably" published in IJPA, Volume XLVIII No.1 January-March 2002.
- Article in Book: "Preventing Child Victimization: Some Strategies". Published in *Child Victims of Crime*, Gyan Publishing House, New Delhi.

#### **Dr.(Mrs.) Rajesh Singh**

- Coordinator – Goa Regional Branch of IIPA.
- Directed four Training programmes, each of one week duration, entitled: "Managing Organisational Effectiveness in Regional Passport Officers" for the Ministry of External Affairs, Government of India.
- Directed three training programmes, each of three days duration, entitled: "Developing Behavioural Skills for Telecom Directorate Officers" for Bharat Sanchar Nigam Ltd., New Delhi
- Coordinated consultancy on "Restructuring Punjab Secretariat". The study is complete and will be presented shortly to the Punjab Government in Chandigarh.

#### **Dr.(Ms.) Sujata Singh**

- Coordinator – Tamil Nadu Regional Branch of IIPA.
- In 27th APPPA directed core/foundation module entitled: "Public Administration".
- Incharge of specialisation module entitled: "Leading Issues in Rural Development".
- Supervised two Dissertations for the degree of Master of Philosophy in Social Sciences in 27th APPPA.

#### **Dr.(Mrs.) Lipi Mukhopadhyay**

- Conducted two one week training programmes on "Forest Tribal Interface" from 18th to 22nd December, 2001 and 4th to 8th February, 2002 sponsored by the Ministry of Environment and Forests.
- As a stream incharge for the 27th APPPA on "Human Development and Gender Issues" engaged ten sessions.
- Guided APPPA Dissertation entitled "A Study of Stress among Armed Forces Officers and its impact on their decision making".
- A research paper on "Women in Forest Resource Management" as a part of training cum research study for the UP Forest Department was undertaken for the World Bank during 1998-2001. The study is completed and submitted to the concerned department in March 2002.
- A paper on "Interface between Globalization, Decentralization and Gender Perspectives" was presented in a three day seminar from 26th to 28th December, 2001 organised by the All India Sociological Conference at Amritsar.
- A research paper entitled "Consequences of Gender Inequality in Development" was presented in a National Seminar on 31st January, 2002 and also chaired a session on Socio-economic Impact and Gender Implications, at North Bengal University, Darjeeling.
- A paper on "Human Values for Sustainable Development" was contributed at the request of Prof. P.L. Dhar, Centre Head, on 16th March 2002 organised at IIT Delhi in a two-day National Workshop on Human Values in Engineering Education.
- A research paper on "Population, Development and Gender Implications" was presented on 14th March, 2002 at BITS Pilani, Rajasthan in a three day

International Conference on Population Environment and Development.

**Prof. Jaideep Singh**

- Functioned as Chairman of the Centre for Human Resource Development and Behavioural Studies since 1st April, 2001.
- Directed two fee-based training programmes, each of one week duration, entitled "Administrative Leadership in the 21st Century".
- Taught in the Development module entitled "Organisational Behaviour and Human Resource Development" of 27th APPPA.
- Taught in various other training programmes of IIPA, viz, MDP for Empanelled Dy. Secretaries of Central Secretariat Service, Effective Administration of Welfare measures in Government and Public Sector organisations.
- Taught in various sister Institutions of the Government of India, viz, Central Warehousing Corporation, Central Police Radio Training College, National Institute of Fashion Technology.
- Supervised Project Report entitled "Managing Indian Museums: A Case for Adopting Principles of Marketing" for the Public Service MBA Programme of the School of Public Policy, International Development Department, the University of Birmingham, UK.

**CENTRE FOR SOCIAL WELFARE ADMINISTRATION AND ADMINISTRATION OF JUSTICE**

There are at present five members of the Centre. Dr. Tushar Kanti Saha who was the Chairman of the Centre on 9th March, 2001, had 31.3.2001 on sabbatical leave and now returned after serving as the Director, University of Asmara School of Law, Asmara

Erithria on 1.3.2002. In his absence, Dr. Jaytilak Guha Roy acted as the Chairman.

**1. Training Programmes/Courses**

All the members were actively engaged in conducting their regular courses of the Institute. Prof. S.S. Singh, Prof. R.N. Thakur and Dr. Jaytilak Guha Roy conducted four courses each, Prof. S.N. Mishra three courses and Prof. R.K. Tiwari two courses and Dr. T.K. Saha one course. Altogether, the members conducted 16 training programmes/courses. All the members were associated with 27th APPPA Programme in different ways such as Stream In-charge, Supervisors of Dissertation and so on.

**2. Research Studies**

Prof. R.K. Tiwari completed a research project on "Training of Elected Panchayati Raj Representatives" in December, 2001.

Dr. J. Guha Roy has completed an Evaluation Project on "Application of Information Technology in Government and Administrative Reforms" jointly with Prof. J.C. Kapur.

**3. Consultancy**

Part I of the Draft Report on "Restructuring of Secretariat Wings and Other Departments of the Government of Punjab" was submitted on March 28, 2002.

**4. Workshop**

A Workshop on "Recognised Users Development" sponsored by Department of Personnel and Training was coordinated by Dr. J. Guha Roy during December 3-29, 2001. The workshop aimed at training of Faculty for conducting Training of Trainers Course.

**5. Publications**

Prof. R.K. Tiwari has contributed two articles besides book review. One article in edited book by Dr. Tushar Kanti Saha has been

published. Dr. J. Guha Roy contributed four articles besides a book review in Journals. Prof. S.N. Mishra has written a book titled "Decentralised Governance" published in January 2002. He has also contributed two articles in Journals and also published two others in edited books besides a book review.

#### 6. Papers Presented

Prof. S.S. Singh presented a paper on "Constitution and the Civil Service—Reflections on Safeguards and Obligations" in a National Seminar organised by Osmania University, Hyderabad. He has also authored a chapter in a book titled "Promoting Good Governance Through Protecting Consumer's Rights" edited by Furquan Khan Ahmed. Dr. J. Guha Roy presented three papers in various seminars.

#### 7. Special Achievement

Prof. R.K. Tiwari has delivered the Fourth Professor Amerswar Avasthi Memorial Lecture at the invitation of Jiwaji University, Gwalior on 29th January, 2002. Dr. Jaytilak Guha Roy was conferred Dr. B.S. Haikerwal and Professor Sushil Chandra Award for the best Social Scientist of the year 1999 at the Silver Jubilee Conference of the Indian Society of Criminology held on November 1, 2001 at Delhi.

#### CENTRE FOR MANAGEMENT STUDIES, PUBLIC ENTERPRISES AND COMPUTER APPLICATION

The members of the Centre organised six training courses during the year.

The following seven consultancy assignments are in progress:

- CFS D'Node Navi Mumbai Software Development by Prof. J.C. Kapur.
- "Facilities Management" at Inland Container Depot (ICD) of Central Warehousing Corporation at Patparganj, New Delhi (Phase II) by Prof. J.C. Kapur.
- Software Development and Implementation for transfer of KVS teachers by Prof. J.C. Kapur.

- Design of Technical Specifications and Preparation of Tender document for IT-Enablement of ESIC by Prof. J.C. Kapur.
- Software Development and Implementation for Pension, Provident Fund and Payroll of MCD by Prof. J.C. Kapur.
- Restructuring Punjab Government Secretariat by Shri M.C. Gupta, Dr. (Mrs.) Rajesh Singh, Prof. M.H. Malick, Dr. R.K. Barik, and Dr. J. Guha Roy.
- An Organisational Study of Trained Nurses Association of India (TNAI) by Prof. M.H. Malick.

#### CENTRE FOR PUBLIC POLICY, PLANNING AND ENVIRONMENTAL STUDIES

The following activities were carried out by the members of the Centre:

- Training Workshop on Calamity Relief Fund (Prof. K.N. Kabra and Prof. P.K. Chaubey).
- A training programme: Management Development Programme for Empanelled Deputy Secretaries (Prof. R.K. Sachdeva and Dr. Dolly Arora).
- A workshop at Port Blair on the environmental management of A&N Islands (Shri Shekhar Singh)
- A course for middle-level IAS officers (Shri Shekhar Singh)
- Research Project on Panchayati Raj and Local Governance: A Comparative Study of Haryana, Maharashtra and Madhya Pradesh (Dr. Dolly Arora).
- A consultancy assignment to prepare a report of the A&N Islands (Shri Shekhar Singh).
- A report on Large Dams in India—Environmental and Social Impacts was completed and published (Shri Shekhar Singh)
- A consultancy on "Market Monitoring of Tree Projects" for the FRI, Dehra Dun was

completed in January 2002 (Prof. K.N. Kabra and Prof. P.K. Chaubey)

- A draft report of the consultancy project on protected areas was prepared (Shri Shekhar Singh).

### **CENTRE FOR RURAL DEVELOPMENT ADMINISTRATION**

#### **Research Projects completed**

The Centre for Rural Development Administration completed the following major research projects in the year 2001-02.

1. Decentralised Approach to Poverty Alleviation: A National Evaluation of the Swarna Jayanti Swarozgar Yojana. (In active collaboration with the ISED, Kochi, Kerala). Dr. Anil C. Ittyerah of the CRDA, IIPA, co-authored the final report submitted to the sponsoring Ministry of Rural Development, Government of India.
2. Training of Elected Panchayati Raj Representatives. Internally sponsored research project directed by Prof. R.K. Tiwari of the CRDA.

#### **Training Activities**

The Centre for Rural Development Administration was actively involved in the conduct the following modules in the 27th APPPA programme:

1. Leading Issues in Rural Development with Dr. Anil C. Ittyerah and Dr. Sujata Singh as Stream Coordinators and Examiners.
2. Public Policy, with Prof. R.K. Tiwari as the Stream in Charge.

#### **Centre Based In-house Seminars**

The Centre also held one internal seminars and discussion with the "Badlao Foundation", a registered Non-Governmental Organisation located in Mahijam, in Jharkhand. The Seminar was based on the development work undertaken by the Foundation among the rare and nearly extinct "Pahadia" tribes.

The members of the Centre are planning

to jointly conduct research and training with the Foundation.

### **B.8 COMPUTER CENTRE**

The Computer Centre, apart from providing support services for data processing, computerisation of IIPA functions, etc., also offered its facilities and services for the conduct of nine academic/training courses during the year. It also extended expertise to faculty and staff members, participants of training courses, various administrative sections, and APPPA office.

### **B.9 LIBRARY**

During the year, 3,374 volumes of books and journals including 102 books in Hindi were added to the Library. Besides, 34 CDs were also acquired by the Library. As on March 31, 2002 the Library had 1,89,564 volumes of books and periodicals.

The Library subscribed to 223 periodicals including 20 newspapers. It has access to 44 electronic journals. In addition, 135 current periodicals were received on complimentary and exchange basis.

The Library continues to participate in the World Bank's Depository Library Programme which entitles to their publications free of cost. The Library is an active member of the Delhi Library Network (DELNET) and has been making considerable use of the Network's facilities for meeting the needs of its clientele.

#### **Readers' Services**

In addition to providing services to members of the Faculty, IIPA members, participants of various training programmes including APPPA participants, 1,398 bonafide researchers had made use of the library resources under fee-based consultation programme. It has also continued to provide VSNL TCP/IP Internet service facilities to the Faculty and Research Staff of the Institute.

As on March 31, 2002, the computerised database of the Library had 75,500



bibliographical records relating to books and 51,500 relating to periodical articles. The Library has been regularly bringing out Monthly List of Additions and Fortnightly List of Significant Periodical's Articles to keep its clientele informed about the incoming documents. It provides a large number of subject bibliographies to its readers.

Besides, the Library conducted a fee-based training programme on "Application of Information Technology for Library Operations and Services" during the year. The Programme was attended by 13 Library and information science professionals from various organisations and was highly appreciated.

## **B.10 PUBLICATIONS**

The Institute continued to bring out the following periodicals:

### **Indian Journal of Public Administration (IJPA)**

Four issues were brought out during 2001-02 including annual special number on "Infrastructure in India's Development: Power, Transport and Communications".

Prof. S.P. Verma continued to be the Editor and Shri Sunit Dutt, the Assistant Editor.

### **Nagarloak**

The Institute brought out four issues during 2001-02 including a special number on "Urban Renewal". Shri M.C. Gupta, Director IIPA, continued to be the Editor, and Prof. K.S.R.N. Sarma, Joint Editor till his retirement on August 31, 2001 and Shri Rakesh Gupta, the Assistant Editor.

### **Documentation in Public Administration (DPA)**

The Institute brought out four issues during the year. Prof. S.P. Verma was the Editor. S/Shri B.K. Suri and A.K. Nath were Assistant Editors.

### **IIPA Newsletter**

Twelve issues of the Newsletter were published during the year. Shri M.C. Gupta, Director, IIPA was the Editor and Shri Sunil Dutt the Assistant Editor.

### **Books Published**

The Institute published the following books during 2001-02:

1. Disaster Management (Ed.) – Prof. V.K. Sharma
2. Drought in Gujarat - Shri L.C. Gupta and Prof. V.K. Sharma
3. Drought in Rajasthan – Shri L.C. Gupta and Prof. V.K. Sharma
4. Large Dams in India: Environmental, Social and Economic Impacts – S/Shri Shekhar Singh and Pranab Banerji
5. Disaster Management: Lessons Drawn and Strategies for Future – Shri Anil Sinha
6. Gujarat Earthquake – S/Shri L.C. Gupta, M.C. Gupta, Anil Sinha and Prof. V.K. Sharma

### **Participation in the World Book Fair**

The Institute participated in the 15th World Book Fair held at Pragati Maidan, New Delhi from January 28 – February 4, 2002. The IIPA Stall was visited by a large number of academics, students and a number of VIPs.

The Institute was represented at the Aizawl Book Fair, organised by the National Book Trust from October 3-7, 2001. The IIPA's exhibits attracted attention and appreciation from readers and academicians.

## **B.11 DISTINGUISHED VISITORS TO THE INSTITUTE**

### **Foreign Delegation Visiting IIPA**

- Asian Disaster Reduction Centre, Kobe, Japan (June 2001)
- CARE Bangladesh (December 2001)
- FEMA, USA (January 2002)
- China Seismological Bureau, China (January 2002)



## • C. ASSOCIATIONAL AND OUTREACH ACTIVITIES •

### **C.1 FORTY-SEVENTH ANNUAL MEETING OF THE GENERAL BODY**

Forty-seventh Annual General Body Meeting of Members of IIPA was held on October 19, 2001 in the IIPA Auditorium. Hon'ble Shri Krishan Kant, Vice-President of India and President of IIPA, gave the Presidential address. Shri S.B. Chavan, Former Union Minister for Home Affairs and Chairman, IIPA, presided.

The meeting was attended by 299 members. The House approved the proceedings of the Forty-sixth Meeting of the General Body held on October 14, 2000, the Annual Report, and the Annual Statement of Accounts for the year 2000-01. M/s Thakur Vaidyanath Aiyar & Co. were re-appointed as the Auditors of the Institute for the year 2001-02.

### **C.2 SPECIAL MEETING OF THE GENERAL BODY**

A Special General Body meeting of IIPA members was held on October 19, 2001 at 10.00 a.m. in the Auditorium of Institute. The house met to consider proposed official amendments in the Memorandum of Association and Rules of the Institute as per the recommendations of Dr. V. Subramanian Committee and Shri B.C. Mathur Committee reports. All the official proposals were carried with more than two-third majority of the house.

### **C.3 FORTY-FIFTH ANNUAL CONFERENCE OF THE MEMBERS**

Forty-fifth IIPA Members' Annual Conference was held on October 20, 2001. The theme of the Conference was "Disaster Management: Lessons Drawn and Strategies for Future".

Delivering the key-note address Shri Anil Sinha mentioned that the basic reasons behind the disasters include the large number of population living in unauthorized non-engineered dwelling units, ill-planned or unplanned development projects and the ineffective policy initiatives and implementations. He observed that due to these factors, *inter-alia* disasters cause high fatalities and decline in standards of living through hopelessness, health hazards, malnutrition, loss of jobs and migration. According to Shri Sinha, while it is not possible to prevent natural disasters from occurring, with the application of science and technology, we can evolve mitigation measures to reduce the impact and minimise the loss of lives and properties. He mentioned that preparedness measures such as training of role players including the community, development of advanced forecasting systems, effective communications, and above all a sound and well networked institutional structure involving the government organisations, academic and research institutions, armed forces and the non-governmental organisations have greatly contributed to the overall disaster management in the country.

The Conference was attended by 268 members. Prior to holding of the Annual Conference, 26 prelude Conferences/Seminars on the Conference Theme were organised by IIPA's Regional/Local Branches at their respective headquarters. The recommendations and observations of the Conferences/Seminars held at Regional/Local Branches were presented in the Conference.

### **C.4 THE EXECUTIVE COUNCIL**

#### **Election of IIPA President**

Shri Krishan Kant, Vice-President of India, was unanimously re-elected as President of IIPA

by the General Body in its meeting held on October 19, 2001 for a period of two years, i.e., till the Annual General Meeting of the General Body to be held in 2003.

### Election of Chairman

Shri S.B. Chavan, Former Union Minister for Home Affairs, was unanimously re-elected as Chairman of the Institute for a period of two years (2001-03) by the Executive Council in its meeting held on October, 19, 2001.

### Election of Vice-Presidents

The Executive Council unanimously re-elected Shri T.N. Chaturvedi and Shri G.C.L. Joneja as Vice-Presidents of the Institute for a period of two years (2001-03).

### Meetings of Committees

The Executive Council met five times (however for 238th meeting there were four sittings) and the Standing Committee met four times during the year. The Academic Committee and Editorial Board met twice each.

The Screening Committee for Admission of New Members met thrice during the year.

## C.5 MEMBERSHIP

During the year, 361 new members (54 Annual, 195 Life, 3 Corporate Annual, 1 Corporate for 20 years, 78 Associate and 30 student) were admitted. Forty-three Annual Members compounded their annual Membership to Life membership. Two Annual Members and one Corporate (Annual) Member resigned, and three Annual Members and 34 Life Members have expired during the year.

The names of 231 Annual Members and 23 Corporate (Annual) Members, whose subscription falls in arrears for more than two years, i.e., since 1999, were removed from the Membership Rolls of the Institute under Rule 35(1) of the Institute.

The categorywise details of membership in tabular form are given below:

	Annual Members	Life Members	Associate Members	Student Members	Corporate Members (Annual)	Corporate Members (20 years)	Total
1. Membership as on 31.3.2001	693	9298	217	91	70	112	10,481
2. New Members admitted during 1.4.2001 to 31.3.2002	54	195	78	30	3	1	361
	747	9493	295	121	73	113	10,842
3. Conversion of Annual Members into Life Membership during 1.4.2001 to 31.3.2002	(-) 43	(+) 43	-	-	-	-	-
	704	9536	295	121	73	113	10,842
4. Members removed during 1.4.2001 to 31.3.2002	(-) 231	-	-	-	(-) 23	-	(-) 254
	473	9536	295	121	50	113	10,588
5. Members resigned during 1.4.2001 to 31.3.2002	(-) 2	-	-	-	(-) 1	-	(-) 3
	471	9536	295	121	49	113	10,585
6. Members expired during 1.4.2001 to 31.3.2002	(-) 3	(-) 34	-	-	-	-	(-) 37
Total membership as on 31.3.2002	468	9502	295	121	49	113	10,548

## C.6 REGIONAL AND LOCAL BRANCHES

During the year, three new Local Branches at Agra, Bareilly and Kanpur (Uttar Pradesh) were established. Thus, the total number of Regional and Local Branches of the Institute as on 31.3.2002 was 19 and 42, respectively. The list of Regional and Local Branches alongwith the names of Office Bearers and a brief account of their main activities carried out during the year are given in Annexure III.

A Meeting of the Office Bearers of Regional and Local Branches was held on October 18, 2001 at the IIPA which was presided over by the Director of the Institute. The Regional and Local Branches represented at the meeting were: Andhra Pradesh, Assam, Bihar, Delhi, Gujarat, Karnataka, Kerala, Madhya Pradesh, Orissa, Punjab/Haryana/Chandigarh, Tamil Nadu, Uttar Pradesh, and West Bengal (all Regional Branches); and Agra, Budaun, Burdwan, Cuddalore, Howrah, Indore, Jabalpur, Muzaffarpur, Nagpur, Patiala, Sangli, Vallabh Vidyanagar, and Villupuram, (all Local Branches). Several valuable suggestions/observations were made at the meeting.

A total sum of Rs. 10,42,493 was released to the Branches during the year as financial assistance which includes financial assistance for organising seminars, conferences, and conducting research studies. Research grants amounting to Rs.3,15,000 were released to nine Regional Branches and five Local Branches out of the Plan Funds for undertaking research projects which were approved by the Institute.

A statement showing details of financial assistance given to Branches during 2001-02 is given in Annexure VIII.

In pursuance of the discussion held in the meeting of the office bearers on 25 October,

1997, one IIPA faculty member has been associated with each of the Regional Branches to help them in organising at least one training course, one seminar/conference/colloquium/workshop, and one research study/case study each year, commencing 1998-99. The list of faculty members attached to the Regional Branches is given in Annexure IX.

## C.7 ESSAY COMPETITION

The following subjects were identified for the Annual Essay Prize Competition, 2001:

1. Role of NGOs in Development
2. Reforms in Prison Administration
3. Higher Education and Technology

Out of 63 essays received, 15 did not comply with the rules laid down for the Competition. Thus only 48 essays (38 in English and 10 in Hindi) were evaluated by a Committee of Judges comprising Shri U.C. Agarwal, Shri A.C. Tiwari, and Shri M.C. Gupta, Director, IIPA.

The first prize in English was awarded to Ms. U. Swarnalakshmi of Coimbatore for her essay on "Reforms in Prison Administration", the second prize to Shri S. Muthuswamy of Tirunelveli for his essay on "Reforms in Prison Administration", and third prize to Ms. Kiran Bala of New Delhi for her essay on "Role of NGOs in Development".

For Hindi essays, the first prize was awarded to Shri Arvind Kumar Joshi, Haridwar for his essay on 'उच्च शिक्षा तथा तकनीक', the second prize to Dr. S.S.P. Yadav of Patna for his essay on 'जेल प्रशासन में सुधार', and the third prize to Shri Kapil Sharma of Ujjan for his essay on 'विकास में गैर सरकारी संगठनों की भूमिका'.

The first, second and third positions carried prize money of Rs.5,000, Rs.3,000 and Rs.2,000, respectively.

## **C.8 AMENDMENTS IN THE MEMORANDUM OF ASSOCIATION AND RULES AND ELECTION BYE-LAWS**

The Executive Council in its Meeting held on August 28, 1998 had constituted a Committee under the Chairmanship of Dr. V. Subramanian, Vice-President IIPA for restructuring of Executive Council and its various Committees and election related matters. Later another Committee under the Chairmanship of Shri B.C. Mathur, Hony. Treasurer, IIPA was constituted to go into the alleged election malpractices reported in the last election of the Executive Council held in 2000 and to suggest measures and improvements to avoid recourse to unethical/unscrupulous tactics by the candidates in future.

The Executive Council after detailed deliberations on these two Committee Reports moved for amendment of Rules 13(1) (v) & (vi), 14(1) (2) & (3), and 18(b) contained in the Memorandum of Association and Rules of the Institute in the Special Meeting of the General Body held on 19.10.2001. All these amendments were adopted alongwith consequential amendment of Rule 30 (2).

These amendments and other recommendations of these two Committees necessitated amendment of Election Bye-laws No. 5(1), 5(7)(a), 5(7)(c), 5(13), 5(15), 5(16) and 5(19)(vii) which were duly adopted by the Executive Council in its meeting held on 23rd March 2002.

Major changes introduced through the amendments are given in the Annexure-XII.

## • D. ADMINISTRATIVE & PERSONNEL MATTERS •

The list of the faculty members and other senior staff as on March 31, 2002 is at Annexure X.

### Appointments/Promotions

On completion of the tenure of Shri M.C. Gupta as Director, Dr. P.L. Sanjeev Reddy took over charge as Director IIPA on April 1, 2002.

At the recommendations of Shri B.C. Mathur's Committee as approved by the Executive Council in its 239th Meeting held on 18-10-2001, the faculty positions stand re-designated as under:

#### Earlier designation(s)      New designations

Professor	Professor
Reader	
Lecturer (Selection grade)	Associate Professor
Lecturer (Sr. Scale)	Assistant Professor
Lecturer	

Shri G.K. Arora, Senior Stenographer (in Sr. Scale of Rs.8000-275-13500) was designated as PS to Director *w.e.f.* 13-2-2002.

Shri R.C. Sethi was designated as Superintendent *w.e.f.* 5-9-2001.

Ms. Sunita Gautam was appointed as Professional Assistant *w.e.f.* 8-8-2001.

### Retirements

The following Faculty/Staff Members retired from service during the year.

- Shri Tilak Raj, Lower Division Clerk, on 30-4-2001.
- Prof. K.S.R.N. Sarma, Professor of Urban Finance, on 31-8-2001.
- Prof. R.N. Thakur, Professor of Sociology/Social Welfare Administration on 31-10-2001.

- Shri Manik Rao, Messenger, on 31-10-2001.
- Shri G.C. Tandon, Sr. Stenographer on 30-11-2001.
- Shri C.L. Arora, Assistant on 30-11-2001.
- Prof. Nand Dhameja, Professor of Financial Management on 31-12-2001.
- Shri Chandan Lal, Cashier, on 31-12-2001.
- Shri M.P. Gupta, Sr. Stenographer on 28-2-2002.

### Resignation

Shri V.K. Bajpai, Professional Assistant resigned from the service of the Institute *w.e.f.* 14-12-2001.

### Personnel Development Initiatives

#### (a) Attendance in Seminars/Conferences/Training Programmes

Dr. S.N. Suri Registrar	Attended International Meeting of University Administrators from August 19-23, 2001 at Helsinki (Finland) and presented a paper on "Training Imperatives for Educational Administrators in Changing Indian Scenario".
Dr. C. Giri Dy. Registrar (AS)	Attended "Management of Training Course" at Chenna Reddy Human Recourse Development Institute of Andhra Pradesh, Hyderabad from 25-2-2002 to 1-3-2002.
Dr.S. Majumdar Dy. Librarian	Attended workshop on Electronic Library as SNDT Women's University, Mumbai from January 21-25, 2002.
Shri A.P. Yadav Shri Hemant Khare Shri V.K. Bajpai, Professional Assistant	Attended National Convention on Library Information Networking "NACLIN" 2001 at University of Hyderabad from November 6-9, 2001.
Smt. Sunita Gulati Asstt. Librarian Shri Narender Kumar Professional Assistant	Attended 23rd All India IASLIC Conference at University of Kerala, Thiruvananthapuram, Kerala, from December 4-7, 2001.



### (b) Conduct of In-House Training Programme in Information Technology.

Institute organised IT Training Programmes on IT Basics and Trends, 2001, Effective Word Processing using MS Word, Digital presentation using MS-Power Point, Internet as Research tool and data Analysis using Excel in five batches for IIPA Faculty/Sr. Administrative Staff during May-June, 2001. Another IT Training Course on Effective Office Communication using MS-Word and Internet for Administrative Staff was organised during June, 2001. Both the programmes were conducted by Mrs. Charru Malhotra, Systems Analyst-cum-Programmer. Eight faculty and 25 staff members attended the programme.

### (c) Staff Welfare

On the occasion of celebration of Hindi Diwas, a Kavi Sammelan programme was organised by the IIPA Staff Association on September 15, 2001. All staff members and their families participated in the programme. The Director of the Institute and Patron of the Staff Association distributed the prizes to the winners.

### Progressive use of Hindi

Rajbhasha Implementation Committee of the Institute under the Chairmanship of the Director continues to promote the use of Hindi in the working of the Institute. The Committee decides about time-bound programmes for use of Hindi.

Some of the measures taken in this direction are:

1. The Institute organised a public lecture in Hindi on Hindi Divas, the September 14, 2001. Dr. Karan Singh, Member of Parliament, Rajya Sabha delivered a lecture in Hindi on the subject 'भगवद्गीता का संदेश'. The function was presided over by Shri T.N. Chaturvedi, Member of Parliament, Rajya Sabha and Chairman, Standing Committee, IIPA. The medium of discussion after the lecture was also Hindi.

On the occasion, the Institute also published the lecture on the subject "संविधान एवं राजभाषा" delivered by Dr. L.M. Singhvi, Member of Parliament Rajya Sabha on the occasion of Hindi Divas 2000.

Besides, 'भगवद्गीता का संदेश' was also organised by the Institute for its employees and their families. Hindi poems, folk-dance competitions were organised. For the competition the first prize was of Rs.500, the second prize of Rs.300 and the third prize was of Rs.200. There were separate prizes for children. For children first prize was of Rs.250, second prize of Rs.150 and third prize was of Rs.100.

2. The Institute organised Hindi Essay Prize Competition-2001 to encourage the original writing in Hindi. The Institute invited entries on the following subjects:

1. भारत में पंचायती राज संस्थाओं की अपेक्षाएँ: उनकी उपलब्धियाँ एवं उनका भविष्य।
2. जनसंख्या विस्फोट-अभिशाप या वरदान

One first prize of Rs.5000 was awarded to Shri Ramkrishn Dutt Sharma of Jaipur, one second prize of Rs.3000 was awarded to Shri Ravindra Swarup Vaish of Badaun and one third prize of Rs.2000 was awarded to Dr. (Smt.) Jyotsna Dilip Haran of Kolhapur.

3. The Institute conducts Annual Essay Prize Competition every year. For this competition the Institute invites entries in Hindi also. Shri Arvind Kumar Joshi won the first prize of Rs.5000, Dr. S.S.P. Yadav won the second prize of Rs. 3000 and Shri Kapil Sharma won the third prize of Rs. 2000 for their entries in Hindi for the year 2001.
4. Annual Report of the Institute was brought out in Hindi as well as in English.
5. Letters received in Hindi are being replied to in Hindi.
6. During the financial year 2001-02 the Library of the Institute purchased 78 books in Hindi on different subjects.

## • E. FINANCE AND ACCOUNTS •

### Revenue Account

#### Receipts

Apart from generating its own resources, the Institute received grants from the Ministry

of Personnel, Public Grievances and Pensions, Government of India and others. The details of such receipts during the year under report are:

	Amount	Remarks	
1. Maintenance Grant from Government	(i) Rs. 305.84 lakhs	(Including Rs. 20.69 lakhs unspent balance of Grant received earlier for Property Tax arrears to MCD)	
	(ii) Rs. 7.75 lakhs	Unspent balance of previous year brought forward	
2. Internal Receipts Generated by IIPA	Rs. 243.86 lakhs	Break-up as under (Rs. Lakhs)	
		(i) Fee from various fee-based and sponsored training programmes	86.70
		(ii) Rent from Hostel, etc.	43.01
		(iii) Membership subscription (including interest on Membership Fund)	12.07
		(iv) Sale of Publications	5.16
		(v) Net fee from Consultancy Assignments	12.07
		(vi) Course fee – P.G. Professional Programme in ITM	6.30
		(vii) Overhead charges	24.54
		(viii) Receipts from Office Equipments Towards Photocopy/Risograph/Computer Time, etc.	15.19
		(ix) Other Misc. Receipts Service Charges, interest on investments, Recovery of Advances, etc.	34.74

Thus the total receipts to the Institute during 2001-02 were Rs. 557.45 lakhs.

### Expenditure

As against the revenue receipts of Rs. 557.45 lakhs, the expenditure during the year under report was 549.36 lakhs with the following breakdown:

	<i>Rs. in lakhs</i>
1. Establishment (Salaries and allowances)	284.42
2. Conduct of fee-based and Sponsored training Programmes	51.13
3. P.G. Professional Programme in ITM	7.84
4. Research, Seminars and Conferences	0.64
5. Library Books and Periodicals, etc.	14.13
6. Publication	9.99
7. Promotion of Branch activities	7.27
8. Campus maintenance including Hostel general charges, water and electricity charges, rent, rates and taxes, etc.	70.92
9. Administrative and miscellaneous charges	74.05
10. Advances to employees	8.97
11. Amount transferred to "Infrastructure Development Fund"	20.00

Thus, there was a balance of Rs. 8.09 lakhs in the revenue account during the year after contributing a sum of Rs. 20.00 lakhs to "Infrastructure Development Fund."

### Centre for Urban Studies (CUS)

A maintenance grant of Rs. 48.21 lakhs was received from the Ministry of Urban Development and Poverty Alleviation (Department of Urban Development) Government of India during the year under report. In addition a sum of Rs. 3.51 lakhs unspent balance of previous year was brought forward. Rs. 0.11 lakhs accrued from sale of CUS publications. Thus the total receipts under CUS were Rs. 51.83 lakhs.

Against the total receipt of Rs. 51.83 lakhs, an expenditure of Rs. 41.59 lakhs was incurred on:

	<i>Rs. in lakhs</i>
1. Pay & Allowances	29.03
2. Training Programmes/ Seminars, etc.	4.45
3. Infrastructure	0.06
4. Books & Periodicals	2.48
5. Travel Expenses	0.34
6. Publication of Nagarlok	0.42
7. Other Contingencies and Misc. Expenses	1.14
8. Overhead charges	3.38
	<hr/> 41.59 <hr/>

Unspent balance of Rs. 10.24 lakhs has been carried forward to the next year.

### National Centre for Disaster Management

The Ministry of Agriculture released a total grant of Rs. 281.00 lakhs. In addition amount of Rs.0.52 lakh was accrued from sale of NCDM publication. An excess expenditure of Rs.95.97 lakhs from previous year was also carried over during the year under report. Thus total funds available during the year were Rs.185.54 lakhs.

Against the total receipt of Rs. 185.54 lakhs, expenditure of Rs.190.57 lakhs was incurred during the year on:

	<i>Rs. in lakhs</i>
1. Pay & Allowances	47.26
2. Documentation and Case Studies	14.34
3. Training Programmes	10.42
4. Research/Seminar/Workshops, etc.	4.44
5. Travel Expenses	10.74
6. Books & Journals	7.54
7. Publications	4.41
8. Maintenance of Facilities	14.84
9. Contingencies & Misc. Expenses	3.37
10. Infrastructure	18.47
11. High Powered Committee expenses	23.95
12. Working Group	7.72
13. N.D.D.R.	6.69
14. Overhead charges	16.38
	<hr/> 190.57 <hr/>

The shortfall of Rs. 5.03 lakhs has been carried over for adjustment during 2002-03.

#### **Capital Account (Non-Recurring)**

Under IX Plan, grant of Rs.3.00 lakhs was received during the year. The unspent balance of Rs. 21.37 lakhs of the Plan Grant of previous year (2000-01) was carried over to this year.

Thus the total grant available was Rs. 24.37 lakhs out of which Rs. 17.79 lakhs was utilised on various activities upto March 31, 2002 and balance of Rs. 6.58 lakhs has been carried over to the next year 2002-03 for utilisation against committed works/activities.

#### **Specific Grants and Expenditure on Sponsored Training Programmes and Research Studies, etc.**

Grants/Fee amounting to Rs.195.56 lakhs were received from the Ministry of Personnel, Public Grievances and Pensions (DOPT), and other sponsoring Ministries/Departments for

conduct of sponsored Training Programmes, Research Studies and Seminars, etc., as under:

	<i>Rs. in lakhs</i>
1. DOPT Sponsored Programme (Advanced Professional Programme in Public Administration (APPPA).	43.16
2. From various Ministries/Departments for Field Visits/Dissertation, etc., by APPPA Participants	79.84
3. From Ministries/Departments (Other than DOPT) and other organisations for special Programmes, Research Studies, Consultancy Assignments, Seminars, etc.	72.56
	<hr/> 195.56 <hr/>

An unspent balance of Rs.56.49 lakhs was also brought forward from previous year.

As against the above, the expenditure on various programmes, Research Studies, etc., amounted to Rs.197.42 lakhs as detailed below:

	<i>Rs. in lakhs</i>
1. Advanced Professional Programme in Public Administration (Plan & Non-plan)	42.39
2. Field Visits/Dissertation, etc., by APPPA Participants	81.26
3. Special Programmes, Research Studies Consultancy Assignments and Seminars, etc., sponsored by various Ministries/Departments of Government of India and other organisation.	73.77
	<hr/> 197.42 <hr/>

#### **Foreign Contributions (FCRA)**

Besides this foreign contributions worth Rs. 75.74 lakhs (including interest of Rs. 0.50 lakh) were also received for conducting some training programmes and

some consultancies, etc., as per brief detail mentioned below from:

	<i>Rs. in lakhs</i>
1. British High Commission (for PSMBA Training Programme)	3.30
2. Fauna & Flora International, Cambridge, UK (for Consultancy: Protected Area Management)	4.14
3. FAO (IDPM) University of Manchester, UK (for Consultancy: Chronic Poverty in India)	13.29
4. ADPC, Bangkok (for Training Programme/ Workshop/Seminar)	28.33
5. Munich Re Insurance Co., Germany (for International Conference on Disaster Management & Insurance)	26.18
<b>Total</b>	<u>75.24</u>

And an unspent balance of Rs. 4.69 lakhs was brought forward from previous year. Against these an amount of Rs. 49.78 lakhs was utilised during the year.

The balance/excess expenditure from these grants has been carried over for utilisation/adjustment during 2002-03.

M/s Thakur, Vaidyanath Aiyar and Co. audited the accounts of the Institute for the year under report, and the Audited statement of Accounts in detail is appended to this report (Annexure XIII).

The Institute continued its endeavour to mobilise resources for strengthening its financial state.



## ANNEXURE I

### • RESEARCH PROJECTS AND CONSULTANCY ASSIGNMENTS •

#### RESEARCH PROJECT (COMPLETED) DURING 2001-2002

<i>Sl. No.</i>	<i>Project</i>	<i>Faculty Incharge</i>	<i>Funding Agency</i>	<i>Total Grants Sanctioned (Rs.)</i>	<i>Date of Commence-ment</i>	<i>Scheduled Date of Completion</i>	<i>Present Status</i>
1.	Training for Elected Panchayati Raj Representatives	R.K. Tiwari	IIPA	Rs.75,000	Jan'2001	Sept'2001	Completed in Dec'2001
2.	Panchayati Raj and Local Governance: A Comparative Study of Haryana, Madhya Pradesh and Maharashtra	Dolly Arora	IIPA	Rs.75,000	Feb' 2001	Sep'2001	Completed in Sept'2001
3.	Some Aspects of Rural Industrialisation in India	K.N. Kabra	IIPA	Rs.75,000	Nov' 2000	July 2001	Completed in August 2001
4.	Rural Development Programmes and Role of District Rural Development Agency—A Perceptual and Attitudinal Study of Beneficiaries towards DWCRA	Bharati Sharma	Panchayat and Rural Development Govt. of Assam	Rs.1,17,000	Nov'98	Nov'99	Completed in June'2001
5.	Concurrent Evaluation of SJSRY in West Bengal	K.S.R.N. Sarma Pranab Banerji	M/o Urban Dev. & Poverty Alleviation, GOI	Rs.10,000,00	Aug'2000	April 2001	Completed in June'2001
6.	Documentation on Gujarat Earthquake	V.K. Sharma	NCDM	Rs.9,00,000	Feb 2001	Feb 2002 (1st part)	Part-I completed in March 2002
7.	A Case Study on the Role of Panchayati Raj Institutions in Disaster Management and Preparedness	Anil Sinha*	M/o Agriculture	Rs.2,00,000	Mar 1999	Dec 2001	Completed and Report submitted in July 2002

\* Earlier handled by late Prof. J.N. Upadhyay

## STATUS REPORT OF RESEARCH PROJECTS (ON GOING)

*Internally Funded Research Projects*

Sl. No.	Project	Faculty Incharge	Funding Agency	Total Grant Sanctioned (Rs.)	Date of Commencement	Scheduled Date of Completion	Likely Date of Completion	Present Status
1.	Introducing Zero Base Budgeting (ZBB) in the Budgeting Process for Fiscal Discipline	A. Sarada	IIPA	Rs.75,000	March 2002	Dec'2002	Dec'2002	Initial Stage.
2.	Financing of Urban Local Governments in Uttar Pradesh – A Case Study of Agra	V.N. Alok	IIPA	Rs.75,000	Feb 2001	Feb 2002	Feb 2002	Data have been collected. Draft report under preparation
3.	Proper Maintenance and Up-keep of Public Gardens/ Parks in Delhi for improving quality of life	M.C. Gupta G.K. Misra	IIPA	Rs.75,000	Apr'2002	June 2002	June'2002	Completed & Report submitted in June 2002
4.	Child Labour in the Informal Sector of Delhi City – Problems and Prospects	S.N. Mishra	IIPA	Rs.75,000	June'2000	Dec'2001	Dec 2002	No expenses incurred hence proposed to be dropped.
5.	Aspects of Administrative Theory	A.K. Sharma	IIPA	Rs.5,000	June'1997	June'2001	Sept 2001	- do -
6.	Sustainable Natural Resource Management: A Case Study of TVAMS Kesla, MP	Anil C. Ittyerah	IIPA	Rs.20,000	April'1998	Dec'1999	Dec 2001	To be submitted by the last week of July 2002.

Sl. No.	Project	Faculty Incharge	Funding Agency	Total Grant Sanctioned (Rs.)	Date of Commencement	Scheduled Date of Completion	Likely Date of Completion	Present Status
7.	National Social Audit of the Save-grain Campaign – Post Harvest Initiatives – A Pilot Study of Northern Region	Anil C. Ittyerah	IIPA	Rs.50,000	Apr'98	Mar'99	Dec'2001	To be submitted by the last week of August 2002.
8.	Management of Slums in Delhi	M.K. Narain (Retd.)	IIPA	Rs.75,000	Oct 1999	June 2000	Aug 2001	Report submitted in May 2002
9.	Human Development Index: Exercises in Methodology and Reconstruction	P.K. Chaubey	IIPA	Rs.75,000	Aug 2000	March 2001	July 2002	Project delayed due to APPPA

#### *Externally Funded Research Projects*

Sl. No.	Project	Faculty Incharge	Funding Agency	Total Grants Sanctioned	Date of Commencement	Scheduled Date of Completion	Likely Date of Completion	Present Status
1.	Documentation on Gujarat Earthquake	V.K. Sharma	M/o Agriculture	Rs.9,00,000	Feb 2001 (1st Part)	Feb 2002	Feb 2002	First part completed (Second Part in progress) and will be completed in March 2003
2.	Efficacy of Organisation Structure, Rules and Role-relationship of 'Disaster Managing Organisation: A Study of Central Government Machinery	Rajesh Singh	M/o Agriculture	Rs.1,20,000	Feb 1998	Jan 1999		Dropped due to non-availability of data
3.	Overall Strategy for the Development of Scheduled Castes	R.K. Barik	M/o of Social Justice & Empowerment Monitoring Cell (SCD)	Rs.60,000	Jan 2002	July 2002	July 2002	In Progress (Report will be submitted by Sept'2002)

\* The project is proposed to be dropped due to non-availability of data.

**CONSULTANCY ASSIGNMENTS (COMPLETED) DURING 2001-2002**

<i>Sl. No.</i>	<i>Consultancy Assignments</i>	<i>Faculty Incharge</i>	<i>Funding Agency</i>	<i>Total Grant Sanctioned (Rs.)</i>	<i>Date of Commence-ment</i>	<i>Scheduled Date of Completion</i>	<i>Present Status</i>
1.	Study on Protected Area Management in the Andamans	Shekhar Singh	Fauna Flora International	Rs.6,75,000	May'2000	Nov'2001	Completed in Nov'2001
2.	Chronic Poverty in India - Phase I	Aasha Kapur Mehta	Univ. of Manchester and DFID	5000 Pounds	Nov'2000	August 2001	Completed in Nov'2001
3.	Market Monitoring of Tree Products	K.N. Kabra P.K. Chaubey	FRI Dehradun	2,50,000	Dec'97	Dec'2001	Completed in December 2001
4.	CFS D'Node "Facilities Management" 2001	J.C. Kapur	CWC	10,00,000	Oct'2002	Sept'2001	Completed in September 2001

**STATUS REPORT OF CONSULTANCY ASSIGNMENTS (ON GOING)**

<i>Sl. No</i>	<i>Consultancy Assignments</i>	<i>Faculty Incharge</i>	<i>Funding Agency</i>	<i>Total Grant Sanctioned (Rs.)</i>	<i>Date of Commence-ment</i>	<i>Scheduled Date of Completion</i>	<i>Present Status</i>
1.	Programme for Enhancing Emergency Response	V.K. Sharma	ADPC, Bangkok	US\$20,000	July, 2001	March 2002	In Progress and will be completed soon (by August 2002)
2.	Restructuring Punjab Government Secretariat	M.C. Gupta Rajesh Singh M.H. Malick R.K. Barik J. Guha Roy	Govt. of Punjab	12,00,000	July' 2000 (Feb'2001)	Mar 2002 (Sept'2002)	Interim Report submitted on 31.3.2002 Final Report will be submitted by Sept'2002.
3.	A Study of Trained Nurses Association of India (TNAI)	M.H. Malick	TNAI	1,50,000	Sept 2000	Dec 2001	Report submitted in April 2002
4.	Chronic Poverty in India - Phase II, Year I	Aasha Kapur Mehta	Univ. of Manchester & DFID	33,500 pond sterling	Dec'2001	Aug 2002	In Progress
5.	CFS D'Node Navi Mumbai Software Development	J.C. Kapur	CFS, Navi Mumbai	13,00,000	Sept 1999	March 2003	In Progress

<i>Sl. No</i>	<i>Consultancy Assignments</i>	<i>Faculty Incharge</i>	<i>Funding Agency</i>	<i>Total Grant Sanctioned (Rs.)</i>	<i>Date of Commencement</i>	<i>Scheduled Date of Completion</i>	<i>Present Status</i>
6.	"Facilities Management" at Inland Container Depot (ICD) Of Central Warehousing Corporation at Patparganj, New Delhi (Phase-II)	J.C. Kapur	Central Warehousing Corporation	16,00,000	Oct 1999	On Going	On going Consultancy Assignment
7.	Software Development and Implementation for transfer of KVS teachers	J.C. Kapur	KVS	4,50,000	Dec 2001	June 2002	In Progress
8.	Design of Technical Specifications and Preparation of tender document for IT-enablement of ESIC	J.C. Kapur	ESIC	6,00,000	June 2001	June 2002	In Progress
9.	Software Development and Implementaion for Pension, Provident Fund and Payroll for MCD	J.C. Kapur	MCD	6,00,000	Feb 2001	July 2002	In Progress
10.	Survey of Protected Areas in India	Shekhar Singh	M/o Environment & Forests, GOI and the World Bank	75,00,000	Jun'98	Sept' 2002	Final report will be submitted by September 2002.
11.	Critical evaluation of existing schemes and procedures for payment of relief for depredation by elephants and other wild animals	Shekhar Singh	M/o Environment & Forests, GOI	6,32,500	Jan 2002	Jan 2003	In Progress



## ANNEXURE II

### • TRAINING PROGRAMMES •

<i>Sl. No.</i>	<i>Title of the Course/Duration</i>	<i>No. of Participants</i>	<i>Course Director(s)</i>
<b><i>Programmes Sponsored by DOP&amp;T</i></b>			
1.	Twentyseventh Advanced Professional Programme in Public Administration July 1, 2001- March 31, 2002	38	Prof. P.K. Chaubey
2.	Thirteenth Orientation Programme for Directors/Dy. Secretaries of Central Staffing Scheme July 9-13, 2001	30	Prof. Nand Dhameja/ Shri Pranab Banerji
3.	Third Public Services MBA July 16 - September 30, 2001	10	Shri Pranab Banerji/ Prof. Nand Dhameja
4.	TOT on Direct Trainer Skills August 20-24, 2001	27	Dr. J. Guha Roy
5.	TOT on Design of Training August 27-31, 2001	13	Dr. J. Guha Roy
6.	In-service Training Programme for IAS Officers on Disaster Management Sept. 10-14, 2001	19	Prof. V.K. Sharma
7.	26th MDP for Empanelled Dy. Secretaries of Central Secretariat Service	30	Prof. Bharati Sharma/ Dr.V.N. Alok
8.	Fourth Public Services MBA September 24-28, 2001	15	Shri Pranab Banerjee
9.	In-service Training Programme for Middle Level IAS Officers Nov. 5-16, 2001 (1985 to 91 batches)	17	Shri Shekhar Singh/ Shri Pranab Banerji
10.	Potential Recognised Users Development Workshop Through DTS/DoT Modules Dec. 3-28, 2001.	24+28	Dr. J. Guha Roy

<i>Sl. No.</i>	<i>Title of the Course/Duration</i>	<i>No. of Participants</i>	<i>Course Director(s)</i>
11.	Twentyseventh MDP for Empanelled Dy. Secretaries of Central Secretariat Service January 7-February 8, 2002	36	Prof. R.K. Sachdeva/ Dr. Dolly Arora
12.	Fourteenth Orientation Programme for Directors/Dy. Secretaries of Central Staffing Scheme Feb. 4-8, 2002	38	Prof. R.K. Tiwari

*Sponsored Programmes*

1.	First Training Programme on Managing Organisational Effectiveness for Regional Passport Officers (sponsored by Ministry of External Affairs, GOI) April 16-20, 2001	30	Dr. Rajesh Singh
2.	Training Programme on VAT Policy and Administration (sponsored by Commissioner Of Sales Tax, GOI) April 23-27, 2001	25	Dr. V.N. Alok
3.	Twentyseventh Orientation Training Programme for the Members of Consumer State Commissions and District Forums Sept. 17-21, 2001	31	Prof. S.S. Singh
4.	Second Training Programme on Managing Organisational Effectiveness for Regional Passport Officers (sponsored by Ministry of External Affairs, GOI) Oct. 1-6, 2001.	29	Dr. Rajesh Singh
5.	Twentyeighth Orientation Training Programme for the Members of Consumer State Commissions and District Forums Nov. 19-23, 2001	33	Prof. S.S. Singh
6.	Third Training Programme on Managing Organisational Effectiveness for Regional Passport Officers (sponsored by Ministry of External Affairs, GOI) Nov. 26-Dec. 1, 2001	27	Dr. Rajesh Singh

<i>Sl. No.</i>	<i>Title of the Course/Duration</i>	<i>No. of Participants</i>	<i>Course Director(s)</i>
7.	Third Training Programme on Forest Tribal Interface for Indian Forest Service Officers (Sponsored by Ministry of Environment and Forest, GOI) Dec. 18-22, 2001.	11	Dr. Lipi Mukhopadhyay
8.	Twentyninth Orientation Training Programme for the Members of Consumer State Commissions and District Forums Jan. 7-11, 2002	21	Prof. S.S. Singh
9.	Third Special Integrated Training Programme on Developing Behavioural Skills for TCHQ (BSNL) Officers Jan. 28-30, 2002	25	Dr.(Mrs.) Rajesh Singh
10.	First Training Programme on Public Finance Management for Indian Audit and Account Service Officers - 2001 Batch) (sponsored by National Audit and Accounts Service, Shimla) Jan. 28-Feb.8, 2002.	16	Dr. A.Sarada/Dr. V.N. Alok
11.	Fourth Training Programme on Forest Tribal Interface for Indian Forest Service Officers (Sponsored by Ministry of Environment and Forest, GOI) Feb. 4-8, 2002	14	Dr. Lipi Mukhopadhyay
12.	Fourth Vertical Interaction Course for IPS Officers on Policing in 21st Century (sponsored by BPR&D, GOI) Feb. 11-16, 2002	19	Dr. J. Guha Roy
13.	Thirtieth Orientation Training Programme for the Members of Consumer State Commissions and District Forums. Feb. 18-22, 2002	24	Prof. S.S. Singh
14.	Fourth Training Programme on Managing Organisational Effectiveness for Regional Passport Officers (sponsored by Ministry of External Affairs, GOI) Feb.25- March 1,2002	29	Dr. Rajesh Singh

<i>Sl. No.</i>	<i>Title of the Course/Duration</i>	<i>No. of Participants</i>	<i>Course Director(s)</i>
15.	Thirtyfirst Orientation Programme for the Members of Consumer State Commissions and District Forums March 18-22, 2002	23	Prof. S.S. Singh
16.	Training Programme for Officers of Tariff Commission (sponsored by Ministry of Commerce & Industry) March 18-22,2002.	34	Dr. S.K. Bhattacharya/ Shri Pranab Banerji

*Fee Based Programmes Offered by IIPA*

1.	Ninth Course on Planning, Budgeting and Budgetary Control April 23-27, 2001	13	Dr. A. Sarada
2.	Second Course on Stress Management Through Meditation and Practice (at Hardwar) June 11-16, 2001	9	Prof. R.N. Thakur
3.	Eighth Course on SC/ST/OBC Reservation in Government and PSU June 27-29, 2001	13	Prof. R.N. Thakur
4.	Fourth Post-Graduate Professional Programme in Information Technology and Management September 5, 2001 - August 30, 2002	14	Prof. J.C. Kapur/ Shri Rakesh Gupta
5.	First Course on Participative Rural Development Management Sept. 17-21, 2001	10	Prof. S.N. Mishra
6.	Second Course on Zero Base Budgeting and Expenditure Management Sept. 24-28, 2001	5	Dr. A. Sarada/ Prof. Nand Dhameja
7.	Second Training Programme on Administrative Leadership in the 21st Century Sept. 24-28, 2001	5	Prof. Jaideep Singh

Sl. No.	Title of the Course/Duration	No. of Participants	Course Director(s)
8.	Tenth Training Programme on Effective Administration of Welfare Measures in Government & Public Sector Organizations Oct. 8-12, 2001	6	Prof. R.N. Thakur
9.	Second Training Programme on Public Sector Purchase and Supply Management Oct. 29-Nov. 2, 2001	15	Dr. S.K. Bhattacharya
10.	Third Training Programme on Administrative Leadership in the 21st Century Nov. 19-23, 2001	6	Prof. Jaideep Singh
11.	Twentyfirst Course on Management Information System Jan. 14-18, 2002	6	Prof. M.H. Malick/ Shri Rakesh Gupta
12.	Third Training Programme on Application of Information Technology For Library Operations and Service Feb. 4-8, 2002	13	Shri B.K. Suri

#### *Programmes under CUS*

1.	Non-Conventional Source of Municipal Finance (Workshop) July 16-17, 2001.	14	Prof. K.S.R.N. Sarma
2.	Second Course on Computer Applications in Urban Local Bodies July 30-August 3, 2001	12	Shri Rakesh Gupta/ Shri N.C. Ganguli
3.	Ninth Course on Environmental Management and Municipal Authorities Aug. 20-24, 2001	6	Shri Rakesh Gupta
4.	Fifth Course on Public Private Partnership in Urban Development Sept. 10-14, 2001	13	Prof. G.K. Misra
5.	Thirteenth Course on Urban Project Implementation, Monitoring and Evaluation Oct. 31-Nov. 9, 2001	21	Prof. G.K. Misra



<i>Sl. No.</i>	<i>Title of the Course/Duration</i>	<i>No. of Participants</i>	<i>Course Director(s)</i>
6.	Third Training Programme on Urban Water Supply Management Nov. 19-23, 2001	10	Prof. Girish K. Misra
7.	Ninth Course on Sustainable Urban Development Jan. 7-11, 2002	15	Prof. G.K. Misra
8.	Third Course on Urban Management Feb. 18-22, 2002	16	Shri Rakesh Gupta
<i>Programmes under NCDM</i>			
1.	Hospital Disaster Preparedness course at Hotel Cleridges, New Delhi (ADPC/NCDM) April 18-20, 2001	23	Prof. Vinod K. Sharma
2.	Training Programme on Planning for Disaster Management April 23-27, 2001.	26	Prof. Vinod K. Sharma/ Shri M.C. Gupta/ Shri Anil Sinha
3.	Training Programme on Behavioural Skills and Disaster Management at Gangtok (Sikkim) May 1-3, 2001.	35	Prof. Vinod K. Sharma/ Dr. Rajesh Singh
4.	Course on Community Based Disaster Risk Management May 7-12, 2001.	21	Prof. Vinod K. Sharma/ Shri Mihir R. Bhatt
5.	Second Training Programme on Planning for Disaster Management at Shimla May 14-18, 2001	14	Prof. Vinod K. Sharma/ Shri Anil Sinha
6.	Training of Trainers Programme on Flood Disaster Management July 2-6, 2001	29	Prof. Vinod K. Sharma/ Dr. A.D. Kaushik
7.	Training Programme on Planning for Disaster Management July 9-13, 2001	31	Shri M.C. Gupta/ Shri Anil Sinha/ Prof. Vinod K. Sharma
8.	Training of Trainers Programme on Drought Management Aug. 27-31, 2001	34	Prof. Vinod K. Sharma/ Dr. Alok Gupta

<i>Sl. No.</i>	<i>Title of the Course/Duration</i>	<i>No. of Participants</i>	<i>Course Director(s)</i>
9.	Training Programme on Information Technology and Disaster Management Sept. 3-7, 2001.	33	Prof. J.C. Kapur/ Shri Harsh Kalra/ Dr. Alok Gupta
10.	Training Workshop on Inter-Organisational Coordination in Prevention of Natural Disaster Oct. 29-31, 2001	26	Dr. Lipi Mukhopadhyay
11.	Second Training Workshop on Capacity Building Towards Disaster Management Nov. 26-28, 2001	26	Dr. Lipi Mukhopadhyay
12.	Training Programme on Economic Analysis of Disaster Management Dec. 18-22, 2001	12	Dr. S.K. Bhattacharya
13.	Fourth Training Workshop on Reconstruction & Rehabilitation of Disaster Affected Areas Feb. 20-22, 2002	30	Prof. Vinod K. Sharma/ Shri Amir Ali Khan
14.	Training programme on Urban Risk Reduction Feb. 25-March 1, 2002	25	Prof. Vinod K. Sharma/ Ms. Chandrani Bandyopadhyay
15.	Training Workshop on Calamity Relief Funding Policy: Financing And Working March 6-8, 2002.	30	Prof. K.N. Kabra/ Prof. P.K. Chaubey
16.	Training Programme on Disaster Management (with BSF Academy at Tekanpur) March 21-22, 2002	36	Shri Anil Sinha/ Prof. V.K. Sharma
17.	Awareness Workshop on Disaster Management at Delhi School of Social Work April 2, 2001	25	Prof. V.K. Sharma/ Shri Amir Ali Khan
18.	Programme for the Enhancement of Emergency Response (PEER) Seminar Apr. 9-10, 2001.	31	Prof. Vinod K. Sharma

<i>Sl. No.</i>	<i>Title of the Course/Duration</i>	<i>No. of Participants</i>	<i>Course Director(s)</i>
19.	National Day for Disaster Reduction October 29, 2001.	110	Shri Anil Sinha/ Prof. Vinod K. Sharma
<i>Collaborative Programmes</i>			
1.	Special Programme on E-Governance (in collaboration with Colombo Plan Secretariat and Ministry of Finance, Deptt. of Economic Affairs July 23-Aug.3, 2001	20	Prof. J.C. Kapur
2.	Training Programme on Public Finance Management (in collaboration with Colombo Plan Secretariat and Ministry of Finance, Deptt. of Economic Affairs Sept.3-14, 2001	22	Prof. Nand Dhameja/ Dr. V.N. Alok

## ANNEXURE III

### • ACTIVITIES OF BRANCHES •

#### REGIONAL BRANCHES

We have received the Annual Reports of the Activities of the following Regional and Local Branches for the year 2001-2002:

##### ANDHRA PRADESH

*Chairman* - Prof. S.P. Ranga Rao, H.No.1-8-702/85, Nallakunta, Hyderabad-500044.

*Hony. Secretary* - Shri B.V. Krishna Kumar, "Bhavana", H.No.10-3-311/13-B, Road No.2, Castle Hills, Near Welfare Centre, Masab Tank, Hyderabad-500457.

*Membership* - Annual 21, Life 425.

##### SEMINARS/CONFERENCES

1. A Seminar on "Reforms for Police Effectiveness". Shri T. Devender Goud, Minister of State for Home and Cinematography inaugurated the seminar. (September 28-29, 2001)
2. A prelude Conference organised by the Branch for IIPA Members' Annual Conference 2001 on "Disaster Management: Lessons Drawn and Strategies for Future". (October 12, 2001)

##### OTHER ACTIVITIES

###### Research Study

A Research Project on 'Janma Bhoomi' was undertaken and it was confined to two districts only.

##### ASSAM

*Chairman* - Shri Jatin Hazarika, Jivagiri, Sarania Hills, Ulubari, Guwahati-781007.

*Hony. Secretary* - Shri N.K. Das, "SARANAM", 1st Byelane West, Dr. S.K. Barua Road, P.O. Assam Sachivalaya, Guwahati-781006.

*Membership* - Annual 7, Life 193.

##### SEMINARS/CONFERENCES

1. A prelude Conference organised by the Branch for Members' Annual Conference 2001 on "Disaster Management: Lessons Drawn and Strategies for Future". Shri Anil Sinha from IIPA, New Delhi inaugurated the conference and spoke. (October 14, 2001)
2. A Seminar on "The Union Budget". Shri Jatin Hazarika, Chairman of the Branch was principal speaker. (March 4, 2002)

##### PANEL DISCUSSIONS

1. A Discussion on "Training Needs for Mitigation of Earthquake Risk for District Officials of Kamrup District". (June 5, 2002)
2. A Discussion on "Good Governance" was organized by the Branch for the IAS officers of 9 years seniority. Shri Jatin Hazarika, Chairman of the Branch, Shri N.K. Das, Hony. Secretary of the Branch and Shri A. Chakravorty, Jt. Director of Training, Assam Administrative Staff College were the panel speakers.

##### LECTURE

1. A Lecture delivered on "Responsive Government" by Shri Jatin Hazarika, Chairman of the Branch in a training

programme organized by Assam Management Institute for IGP level IPS officers of different states.

## OTHER ACTIVITIES

### Research Study in Progress

1. The Draft Report on "Assessment of training needs of District Officials in mitigation of earthquake risk" was completed and submitted to IIPA, New Delhi in October, 2001.
2. Another research project on "Problems and Prospects of State Finance" is in hand.

## BIHAR

*Chairman* - Shri S.N. Biswas, IAS, Chief Secretary, Govt. of Bihar, Cabinet Secretariat, Patna-800015.

*Hony. Secretary* - Dr. (Mrs.) Usha Singh, H.No. 246, Road No.7, Rajendra Nagar, Patna-800016.

*Membership* - Annual 20, Life 542.

## SEMINAR/CONFERENCES

1. A Seminar on "Administrative Problems of Panchayati Raj and People's Aspiration". (July 8, 2001)
2. A prelude Conference organised by the Branch for Members' Annual Conference 2001 on "Disaster Management: Lessons Drawn and Strategies for Future". (September 24, 2001)

## DISCUSSION MEETING

The Branch organized a discussion meeting on affairs of the Branch for "Better Management and Practice & Promotion of Subject Public Administration in Bihar Region". (February 16, 2002)

## OTHER ACTIVITIES

### Research Projects in Progress

1. "Health Administration and Investigation of Some Medicinal Plants of Patna" by

Prof. Usha Singh, Pro-Vice-Chancellor, Nalanda Open University, Patna.

2. "Administrative Problems of Beggars in Bihar" by Prof. N.P. Keshri.
3. "Administrative Problems of Urban Colonies in Bihar-A Study of Kankarbagh Colony, Patna" by Dr. Mahendra Singh.
4. "Problems of Gram-Panchayats in Bihar" by Shri Anand Vardhan, IAS Addl. Member, Board of Revenue, Government of Bihar.
5. Administrative Problems of Good Governance for Rural Development in Bihar - a research study approved by IIPA, New Delhi by Dr. Navnit Sinha, Director of the project and Joint Secretary of the IIPA Bihar Regional Branch.

## DELHI

*Chairman* - Shri T.N. Chaturvedi, Member of Parliament (Rajya Sabha), 19, Gurudwara Rakabganj Road, New Delhi-110001.

*Hony. Secretary* - Shri S.N. Swaroop, Room No. 7A, IIPA Building, I.P. Estate, New Delhi-110002.

*Membership* - Annual 78, Life 1631.

## SEMINARS/WORKSHOP/ CONFERENCES

1. A Seminar on "Tax Benefits for Retired Personnel and Senior Citizens". Shri P.L. Singh, Chief Commissioner of Income Tax delivered keynote address. (July 25, 2001)
2. A prelude Conference organised by the Branch for Members' Annual Conference 2001 on "Disaster Management: Lessons Drawn and Strategies for Future". Shri T.N. Chaturvedi, Chairman of the Branch presided over the conference. (August 6, 2001)
3. Workshop on "Citizens Charter and Customer Satisfaction of Postal Services". Shri B.N. Som, Secretary, Department of Posts, inaugurated the programme. (August 28, 2001)

4. A Seminar on "India and TRIPS Agreements of WTO". Shri M.C. Gupta, Director IIPA introduced the theme topic and Dr. Phillippe Cullet, Research Fellow in British Institute of International and Cooperative Law, London gave the key-note address. (September 13, 2001)
5. A Seminar on "Sound Health: Prevention and Treatment of Some Important Ailments". Dr. Umesh Kansra, Sr. Consultant & Physician, Safdarjung Hospital led the discussion. (October 17, 2001)

### PANEL DISCUSSION

1. A Panel Discussion on "Terrorism: Future Outlook and Citizens' Role". Shri A.K. Verma, Former Secretary in Cabinet Secretariat, Shri Nikhil Kumar, Former Director General of National Security Guard spoke on the subject. Shri T.N. Chaturvedi, Chairman of the Branch gave Introductory address. (January 16, 2002)

### OTHER ACTIVITIES

#### Research Studies

1. "Post Office Counter Services: An Analysis of Needs, Perceptions, and Expectations of Citizens at Delhi and Pune". (Final report was submitted to the General Manager, Business Development Directorate, Department of Posts on 31.1.2002).
2. "Noida Export Processing Zone - Issues of Management and Governance" is in progress.

#### Information Technology Training

The Branch continued to provide IT training at the doorstep of officials working in the Government of India's Ministries/ Departments and public enterprises and Delhi Municipal Corporation.

### Book Release

A book on "Public Administration in India: 21st Century Challenges for Good Governance" by Prof. R.B. Jain was released by Shri T.N. Chaturvedi, M.P. and Chairman of the Branch in a function organized by the Branch. (September 25, 2001)

### JAMMU & KASHMIR

*Chairman* - Shri Jalil Ahmad Khan IAS, Financial Commissioner, Finance Department, Civil Secretariat, Jammu/Srinagar (J&K).

*Hony. Secretary* - Dr. A.K. Bhan, IPS, 26/ Sector-6, Channi Himmat Housing Colony, Jammu-Tawi-180012.

*Membership* - Annual 18, Life 281.

### SEMINARS/ CONFERENCES

1. A Seminar on "Electoral Reforms". (July 7, 2001)
2. A prelude Conference organised by the branch for Members' Annual Conference 2001 on "Disaster Management: Lessons Drawn and Strategies for Future". (October 30, 2001)
3. A Seminar on "Crime and Criminal Justice System". Shri Khalid Najeed Suherwardy, Minister of Staff for Home Department was the Chief Guest. (January 2002)

### PANEL DISCUSSIONS

1. A Panel Discussion on "Problems and Management of Traffic in Srinagar City". Shri Ghulam Mohid-Uddin Shah, acting Chief Minister was the Chief Guest. (June 16, 2001)
2. A Panel Discussion on "Working of the Indian Constitution". (September 25, 2001)
3. A Panel Discussion on "Corruption in Public Life". Prof. R.R. Sharma, Vice-Chancellor of Jammu University was the Chief Guest. (March 30, 2002)



### LECTURES/TALK

1. A Lecture on "Containing Terrorism" by Mr. Bruce Hoffman, RAND Corporation, USA. (May 8, 2001)
2. A Lecture on "Containing Militancy in J&K State" by Shri T.R. Kalra, IPS (Retd.). (May 12, 2001)
3. A Lecture on "E-Governance" by Subir Hari Singh, Joint Secretary in the Ministry of Information Technology, Government of India. Dr. Mustaffa Kamal, Minister for Industries & Commerce was the Chief Guest. (October 12, 2001)
4. A Lecture on "Does SAARC have a Future" by Shri S.P. Shani, Former Director General Information, Jammu & Kashmir. (January 21, 2002)
5. A Talk on "India's Security Concerns" by Shri G. Parthasarathy, Former High Commissioner to Pakistan. Dr. Farooq Abdullah, Chief Minister of Jammu & Kashmir was the Chief Guest. (February 15, 2001)

### KARNATAKA

*Chairman* - Shri S. Ramanathan, 117/1, 1st Floor, 8th Main Road, Vasantha Nagar, Bangalore-560052.

*Hony. Secretary* - Dr. D. Jeevan Kumar, 117/1, 1st Floor, 8th Main Road, Vasantha Nagar, Bangalore-560052.

*Membership* - Annual 10, Life 256.

### SEMINAR/CONFERENCES

1. A Seminar on "Forging Link between Indian Institute of Public Administration, Karnataka Regional Branch and Department of Political Science of Karnataka University" organized by the Branch jointly with Dr. B.R. Ambedkar Study and Research Centre, Bangalore University. (July 27, 2001)
2. A Seminar on "Empowering Weaker

Sections of Society" organized by the Branch jointly with Dr. B.R. Ambedkar Study and Research Centre, Bangalore University. (July 27, 2001)

3. A prelude Conference organised by the branch for Members' Annual Conference 2001 on "Disaster Management: Lessons Drawn and Strategies for Future". Prof. Vinod Kumar Sharma of IIPA, New Delhi attended and also spoke in the Conference. (October 1, 2001)

### LECTURES

1. A Lecture on "New Industrial Policy of Karnataka - 2001-2006" by Shri G. Gurucharan, Director of Industries and Commerce, Government of Karnataka. (July 28, 2001)
2. A Lecture on "Threats to National Security in North-Eastern States" by Lt. Gen. N.S. Narahari, Defence Analyst. The Lecture meeting was organized by the Branch jointly with Institute of International Affairs. (August 25, 2001)
3. A Lecture on "Human Development and Regional Imbalance with reference to Hyderabad-Karnataka Area" by Shri V. Shantappa, Director, Statistics (R). The lecture was organized by the Branch jointly with Hyderabad-Karnataka Officers Association. (September 8, 2001)
4. A Lecture on "India and Afghan Crisis" by Dr. P.S. Jayaramu, Professor of Political Science, Bangalore University. Shri N.N. Jha, Lt. Governor of Andaman and Nicobar Islands presided. The lecture-cum-discussion programme was organized by the Branch jointly with Institute of International Affairs, Bangalore. (November 12, 2001).
5. A Lecture on "Emerging Trends in Management Education in India" by Dr. Rammohan Rao, Director IIM, Bangalore. (January 19, 2002)

6. A Lecture on "Reforms in Karnataka Administration" by Shri Haranahalli Ramaswamy, Former Minister of Karnataka Government and former Chairman of Karnataka Administrative Reforms Commission. Shri M.C. Gupta, Director IIPA also attended the programme and presided over. (January 29, 2002)

## KERALA

*Chairman* - Prof. (Dr.) K. Raman Pillai, Vinayaka, T.C. 4/268-1, Kaudiar P.O., Thiruvananthapuram-695003.

*Hony. Secretary* - Shri P. Sukumaran Nair, SRISYLAM', Konkalam, Aramada P.O., Thiruvananthapuram-695032.

*Membership* - Annual 37, Life 186.

## COLLOQUIUM/CONFERENCES/SEMINARS

1. A colloquium organized by the Branch jointly with Kerala Watch on "Kerala Education Policy - 2001". (August 25, 2001)
2. A prelude Conference organised by the Branch for Members' Annual Conference 2001 on "Disaster Management: Lessons Drawn and Strategies for Future". (September 29, 2001)
3. A Seminar organized by the Branch in association with J.M.M. Study Centre, Nalanchira, Thiruvananthapuram on "International Terrorism". (October 10, 2001)
4. A Seminar on "Kerala Education Policy - 2001: A Draft". (November 12, 2001)
5. One day National Seminar on "Federalism: Administrative and Fiscal Aspects". Shri M.C. Gupta, Director IIPA inaugurated and attended the seminar. (January 11, 2002)

## LECTURE

1. A Lecture on "Gender Justice: The Present Scenario" by Justice D. Sreedevi, Chairperson of Kerala Women's Commission. Later, she released the first issue of IIPA K. News, biannual Newsletter of the Branch. (August 4, 2001)

## OTHER ACTIVITIES

### Publication

The Branch published two issues of the Newsletter during the year 2001-02 and circulated among all members as well as IIPA Branches. Volume I, No.1, (Oct. 2000 - March 2001) was released by Justice D. Sreedevi, Chairperson, Kerala State Women's Commission on August 8, 2001 and Volume II, No.2 (April - Sept. 2001) was released by Shri M.C. Gupta, Director IIPA, New Delhi on January 12, 2002.

### Research Project

The Branch has undertaken a research project on "Democratic Decentralisation in Kerala: The Role of Gram Sabha" by Prof. K. Raman Pillai, Former Head, Department of Political Science, University of Kerala. The study is in progress.

### Library Services

The Branch is maintaining its Library and is accessible to all members of IIPA.

## MADHYA PRADESH

*Chairman* - Shri Kewal K. Sethi, IAS (Retd.), E-7/657, Arera Colony, Bhopal-462016.

*Hony. Secretary* - Dr. D.D. Kaushik, E-7/649, Arera Colony, Bhopal-462016

*Membership* - Annual 17, Life 244.

## SEMINARS/CONFERENCES

1. Legal Point in President Election of USA. (April 2001)

2. Disaster Management. (May 2001)
3. Fundamental Reason (June 2001)
4. Drinking Water- Problem and Redress. (July, 2001)
5. Electricity Problems in M.P. (August 2001)
6. Naxalism - Problem and Solution. (September, 2001)
7. Public Distribution System. (October 2001)
8. Drought Problem in Madhya Pradesh. (November 2001)
9. The Problems of Women in Workplace. (December, 2001)
10. Rural Development Programme - Problems & Solutions (January 2002)
11. Prison Administration - Some Experiences. (February, 2002)
12. New Directions of Self Employment in Chhattisgarh. (March 2002)

## OTHER ACTIVITIES

### Publication

In this current year, the Branch continued the publication of its monthly newspaper. This newspaper's name has been changed and the title given is 'Prashashak Prashashika'. The process of name's registration is pending with the Registrar, Newspaper, Govt. of India. With the general news of the Branch, the articles of specialists and scholars are included in this as usual. The articles regarding the discussions in each seminar and symposium are also included. Its copies are sent to the well-wishers of the Branch alongwith the members. Besides, these are sent to Vice-President and Chairman IIPA Standing Committee, Shri T.N. Chaturvedi, the Director, Prof. R.K. Tiwari and Hony. Secretaries of all Regional Branches.

### Essay Competition

This year also, the Branch has organised the essay competition. Shri Tandekar, Commissioner of College Education, has

specially written to all the colleges for it. As a result we received 217 essays. Some colleges organized the essay competition themselves and sent the essays of standard position holders to the Branch. Thus, the objective of organising essay competition met with unexpected success.

## MAHARASHTRA

*Chairman* - Shri V. Ranganathan, Room No. 13, Ground Floor, Mantralaya, Mumbai-400032.

*Hony. Secretary* - Shri J.M. Pathak, Room No.13, Ground Floor, Mantralaya, Mumbai-400032.

*Membership* - Annual 25, Life 792.

## WORKSHOP/CONFERENCES

1. A Workshop organised by the Branch jointly with the Art of Living Foundation on "Stress Management through Sudarshan Kriya" for State Government employees. (June 11-16, 2001).
2. A prelude Conference organised by the Branch for Members' Annual Conference 2001 on "Disaster Management: Lessons Drawn and Strategies for Future". (September 15, 2001)
3. A Seminar on "Management of Cooperative Housing Societies" was organised by the Branch jointly with All India Institute of Local Self Government and Mumbai District Cooperative Housing Federation. Shri V. Ranganathan, Chief Secretary of Government of Maharashtra and Chairman of the Branch inaugurated the seminar. (January 19, 2002)

## LECTURES

1. A Lecture on "Parameters of Good Governance" by Dr. M.D. Godbole, Former Union Home Secretary. (April 20, 2001)
2. A Lecture on "Vastushastra" by Shri A.P. Vaze. (May 17, 2001)

3. A Lecture on "Healing Breath Workshop" by Ms. Nidhi Bhasin & Ms. Gayatri Chavan. (May 18, 2001)
4. A Lecture on "Creativity and Imagination" by Dr. Richard Janvande Lagmaat, Director of Guidance, United World College, UK. (August 17, 2001)
5. A Lecture on "US Federal System" by Mr. Ellis Kartz, Emeritus Professor of Political Science, Temple University, Philadelphia. (August 27, 2001)
6. A Lecture on "Blood Pressure and Heart Disease and How to Prevent it" by Dr. Rohidas Waghmare of J.J. Hospital, Mumbai. (September 21, 2001)
7. A Memorial Lecture on "Accountability in the Parliamentary System in India" by Dr. P.C. Alexander, Governor of Maharashtra. This Annual Yashwantrao Chavan Memorial Lecture was presided over by Shri Vilasrao Deshmukh, Chief Minister of Maharashtra. (November 21, 2001)
8. A Lecture on "Human Resource Development - Information to Perception to Transformation" by Dr. S.K. Parukh, Education and Management Consultant. (March 4, 2002)

### TRAINING PROGRAMMES

1. "Use of Marathi in Govt. Offices" Faculty: Mrs. Surekha Naik from Brihan Mumbai Municipal Corporation. (November 6, 2001)
2. "Conduct-Discipline & Appeals Rules & Departmental Enquires" Faculty: Shri L.N. Bagul. (February 2, 2002)
3. "Conduct-Discipline & Appeals Rules & Departmental Enquires" Faculty: Shri L.N. Bagul. (February 16, 2002)

### OTHER ACTIVITIES

#### ART OF LIVING COURSE

An Art of Living Course was held in Mantralaya from 11.6.2001 to 16.6.2001 with the help of the Regional Branch for the employees of Government of Maharashtra to improve health conditions and increase efficiency and clarity of mind.

#### PUBLICATION

The branch continued its publication of Journal the "Public Administrator" during the year 2001-02. This year's issue of Public Administrator was on "Disaster Management: Lessons Drawn and Strategies for Future".

#### LIBRARY

As against 365 books were added to the Library in 2000-01, 186 books were added during 2001-02.

#### VISITS

Shri M.C. Gupta, Director, IIPA, New Delhi visited the branch on 1.10.2001.

#### MEGHALAYA

*Chairman* - Prof. M.C. Pandey, C/o Department of Adult & Continuing Education, NEHU Nongthymmai, Shillong-793014.

*Hony. Secretary* - Dr. B.J. Deb, Department of Political Science, NEHU, Umshing Complex, Mayurbhanj, Shillong-793022.

*Membership* - Annual 1, Life 82.

#### SEMINAR

1. A two-day Regional Seminar organized by the Branch in collaboration with the Department of Political Science, NEHU, Shillong on "Review of the Working of the Constitution of India". The seminar was sponsored by National Commission to Review the Working of the Constitution. (October 17-18, 2001)

## MIZORAM

*Chairman* - Dr. H. Thansanga, Former Minister of Education, Government of Mizoram, P.O. Aizawl, Aizawl-796001.

*Hony. Secretary* - Prof. R.N. Prasad, Department of Public Administration, Mizoram University, P.B. 190, Aizawl-796001.

*Membership* - Annual 4, Life 79.

## CONFERENCE

1. A prelude Conference organised by the Branch for Members' Annual Conference 2001 on "Disaster Management: Lessons Drawn and Strategies for Future". Prof. Arvind K. Sharma, Vice-Chancellor of Mizoram University inaugurated the Conference. (September 20, 2001)

## LECTURES

1. A Lecture on "NABARD: Its Aims/Objectives in Mizoram" by Shri N.K. Verma, Deputy General Manager, NABARD, Aizawl.
2. A Lecture on "Development of the Discipline of Public Administration in India" by Prof. R.N. Prasad, Hony. Secretary of the Branch. (August 10, 2001)
3. A Lecture on "Astrology and Its Utility in Daily Life" by Shri R. Ganeshan, OSD, Deptt. of Industries and Mining, Government of Mizoram. (September, 2001)
4. A Lecture on "Separation between Executive and Judiciary in Mizoram: An Imperative Need" by Prof. R.N. Prasad, Hony. Secretary of the Branch. (March 16, 2002)
5. A Lecture on "India at Fifty Planning for the Poor: A Retrospective Reflection" by Prof. R.N. Prasad, Hony. Secretary of the Branch. (March 23, 2002)

## ORISSA

*Chairman* - Shri N.R. Hota IAS (Retd.), Q.No.VIC, 2/1, Unit-I, Bhubaneswar-751009.

*Hony. Secretary* - Dr. Chitra Kanungo, 2/1, V.I.C., Unit-I, Bhubaneswar-751009.

*Membership* - Annual 17, Life 215.

## CONFERENCE/SEMINARS/WORKSHOP

1. A prelude Conference organised by the branch for Members' Annual Conference 2001 on "Disaster Management: Lessons Drawn and Strategies for Future". Shri D.P. Bagchi, Chief Secretary and Chief Development Commissioner was the Chief Guest. (June 2, 2001)
2. A Seminar on "Reforms in Administration of Justice". (July 29, 2001)
3. A Seminar on "Government Reforms in Developing Countries". (September 15, 2001)
4. A two days Workshop on "Disaster Management: Lessons and Strategies". The workshop was organized by the Branch jointly with Bhubaneswar Metropolis Management Association and Orissa State Disaster Mitigation Authority. (October 12-13, 2001)
5. A Seminar on "Pani Panchayat and Bhumi Panchayat". (November 27, 2001)
6. A symposium on "International Agencies in Local Development". Mr. Tom Olsen, State Representative of UNICEF was the main speaker. (March 21, 2002)

## LECTURES

The Branch organized the following IIPA Lecture series 2002:

1. "Human Rights as an Input to Development" by Prof. Pandav Naik, Vice-Chancellor of Utkal University. (January 10, 2002)
2. "Regional Trade Block and Globalisation" by Dr. Swapan Bhattacharya of IIPA, New Delhi. (January 11, 2002).
3. "Campaign Against Terrorism: Diplomatic, Military and Financial Options" by Shri



D.C. Pathak, Former Director of Intelligence Bureau and Chairman of Joint Intelligence Committee. (January 12, 2002)

## OTHER ACTIVITIES

### Journals

The Branch has so far published nine issues of its Annual Journal. Volume X of the Journal is being released shortly.

### PUNJAB/HARYANA/ CHANDIGARH

*Chairman* - Shri B.S. Ojha, IAS (Retd.), H.No.43, Sector 11, Chandigarh.

*Hony. Secretary* - Shri D.V. Bhatia, IAS (Retd.), H.No.2116, Sector 21-C, Chandigarh.

*Membership* - Annual 19, Life 392.

### SEMINAR/CONFERENCE

1. A prelude Conference organised by the Branch for Members' Annual Conference 2001 on "Disaster Management: Lessons Drawn and Strategies for Future". The Conference was organized by the Branch jointly with Department of Public Administration, Panjab University. Shri Anil Sinha from IIPA, New Delhi also attended the conference and spoke on the subject. (October 6, 2001)
2. A Seminar organized by the Branch jointly with Department of Public Administration, Panjab University on "Role of a Diplomat". Shri P.S. Sahai, Former High Commissioner of India to Malaysia and Singapore was the chief guest. (March 8, 2002)

### RAJASTHAN

*Chairman* - Shri M.L. Mehta IAS (Retd.), 5, Keshav Vihar, Saipath, Gopalpura Bypass, Jaipur-302015.

*Hony. Secretary* - Dr. Ramesh K. Arora, B-56, Janta Colony, Jaipur-302004.

*Membership* - Annual 12, Life 270.

### SEMINARS/CONFERENCES

1. A prelude Conference organised by the Branch for Members' Annual Conference 2001 on "Disaster Management: Lessons Drawn and Strategies for Future". (October 13, 2001)
2. A Seminar on "Sardar Patel: The Man and His Vision". Justice V.S. Dave, Former Chairman of Law Commission was the key speaker. (March 25, 2002)
3. A Seminar on "The Limits to Bureaucracy". (March 26, 2002)
4. A Seminar on "Spirits of Subhash Bose". Shri B. Hooja, Editor of Indian Book Chronicle was the key speaker. (March 27, 2002)
5. A Seminar on "Where have We Gone Wrong". Shri R.S. Bhatt, Former Director, Public Relations was the key speaker. (March 30, 2002)

### TAMIL NADU

*Chairman* - Dr. K. Malaisamy, 89 AC, II Street, Anna Nagar, Chennai-600040.

*Hony. Secretary* - Dr. N. Sethuraman, AG-26, Shanti Colony, Anna Nagar, Chennai-600040.

*Membership* - Annual 30, Life 642.

### SEMINARS/CONFERENCES

1. A prelude conference organised by the branch for Members' Annual Conference 2001 on "Disaster Management: Lessons Drawn and Strategies for Future". (July 22, 2001)
2. A Seminar on "Aquaculture and Coastal Environment" was organized by the Department of Economics, University of Madras, sponsored by IIPA Tamil Nadu Regional Branch. (July 26, 2001)
3. A Seminar on "Information Technology". Shri P. Shankar, Chief Secretary of Government of Tamil Nadu gave the



inaugural address. The seminar was organized by the Branch jointly with R.M.K. Engineering College. (August 31, 2001)

4. A Seminar on "Human Rights". Shri C. Semmalai, Minister of State for Public Health and Family Welfare inaugurated the seminar. (November 25, 2001)
5. A Seminar on "Prevention of Terrorism Ordinance". Shri H. Raja, MLA, inaugurated the programme. (December 30, 2001)
6. A Seminar on "Expenditure Reforms in Tamil Nadu Government". Prof. Raja Jesudoss Chelliah, Chairman of Madras School of Economics inaugurated the Seminar. (March 25, 2002)

#### LECTURES/DISCUSSION

1. A Lecture on "Parliament Democracy in India" by Shri Era Sezhiyan, Vice-President of Lok Shakti. (April 29, 2001)
2. A Lecture on "Reservation and its Impact" by Shri Kali Poongundran, Executive Editor of Viduthalai. (May 30, 2001)
3. A Group Discussion organized by the Branch on "Open House - New Agenda for the New Government of Tamil Nadu". (June 30, 2001)
4. A Lecture on "India's Foreign Policy - An Appraisal" by Prof. N.K. Narayanan, Former Principal of Pachaiyappa's College, Chennai. (January 24, 2002)
5. A Lecture on "Pre-Budget Talk" by Shri K.V. Palanidurai, Member of State Planning Commission, Tamil Nadu and Shri V. Murali, Chairman of Southern India Regional Council of the Institute of Chartered Accountants of India. (February 22, 2002)

#### OTHER ACTIVITIES

##### Publication

For the year 2001-02, four issues of Branch Journal "The New Administrator" were brought

out and distributed free of cost to all the members of the IIPA, T.N. Regional Branch, Local Branches in Tamil Nadu, IIPA Regional Branches in the country, IIPA Executive Council Members, and the officials of the Government of Tamil Nadu. The Publication has also published news items from the Local Branches of Tamil Nadu.

#### UTTAR PRADESH

*Chairman* - Shri Ajay Prakash Verma IAS, Chief Secretary to Govt. of U.P., Secretariat, Lucknow-226001.

*Hony. Secretary* - Shri T.N. Dhar, IAS (Retd.), 27-B/5, Lajpat Rai Marg, Lucknow-226001.

*Membership* - Annual 41, Life 709.

#### SEMINARS/CONFERENCES/WORKSHOPS

1. A high level workshop on issue of "Globalisation, WTO Agreements and their Impact on the Indian Economy". (July, 2001)
2. A Prelude conference organized by the Branch for Members' Annual Conference - 2001 on "Disaster Management: Lessons Drawn and Strategies for Future". The Conference was inaugurated by the Chief Secretary, Government of Uttar Pradesh. (October 2001)
3. A four-day high level training workshop on "Disaster Management" was organized by the Branch in collaboration with the National Centre for Disaster Management of IIPA, New Delhi at the Academy of Administration Campus, Nainital. (November 2001)
4. A one-day workshop on "Panchayati Raj in UP." (December, 2001)

#### OTHER ACTIVITIES

##### Publications

1. The U.P. Regional Branch brought out its quarterly Newsletter "Dynamic

Administration" regularly and four issues have been published and circulated widely.

2. The Branch brought out two printed publications in book form with the following titles:

- (a) Threatened Lands (Study on Sustainable Land Management in UP)
- (b) Resource Management and Environment (Values and Institutions)

These books were released by the Hon'ble Vice-President of India as President of IIPA at the IIPA Annual General Body Meeting held on 19th October, 2001.

### Research Studies

1. IIPA U.P. Regional Branch in collaboration with the Society for Himalayan Environmental Rehabilitation & People's Action (SERPA) conducted an important research study on "Panchayati Raj Institutions in U.P." which is now to be brought out in the form of printed publication by the Branch in the year 2002-03.
2. Another study on "Infrastructure Facilities in the Mountain Areas of India" has been completed by the Branch in collaboration with SERPA and it is being released in the form of a printed publication on the occasion of international year of mountains-2002.

### General Activities

1. The Branch provided assistance to the Indian Institute of Management, Lucknow in organizing a training programme for IAS officers in December, 2001.
2. The Branch participated in and delivered a key-note address at the National Land Resource Conservation Workshop which was organized in January, 2002 by the State Land Use Board.

## WEST BENGAL

*Chairman* - Shri Sourin Roy IAS, Chief Secretary to the Government of West Bengal, Writers' Building, Kolkata-700001.

*Hony. Secretary* - Shri K.K. Naskar IAS (Retd.), IIPA West Bengal Regional Branch, C/o Finance (O & M) Department., Block-I, 2nd Floor, Writers' Buildings, Kolkata-700001.

*Membership* - Annual 32, Life 297.

### SEMINARS/CONFERENCES

1. A Seminar on "State-vs-Market". Dr. Syamal K. Ray, Professor and Head of the Department of Political Science, University of Burdwan and Dr. Jayanta Kumar Ray, Centenary Professor of International Relations, University of Calcutta gave the key-note address. (June 23, 2001)
2. A prelude Conference organised by the Branch for Members' Annual Conference 2001 on "Disaster Management: Lessons Drawn and Strategies for Future". (September 25, 2001)
3. A Seminar on "Redressal of Public Grievances - Ways and Means". Dr. Jayanta Kumar Ray, Patron-in-Chief presided and delivered the key-note address. (December 14, 2001)
4. A Seminar on "Dr. Shyamaprasad Mukherjee". The programme was organized by the Branch on the occasion of Birth Ceremony of Dr. Mukherjee. (January 12, 2002)
5. A Seminar on "Corruption in Public Life and its Remedy". Shri T.C. Dutt, Former Chief Secretary to the Government of West Bengal gave the key-note address. (March 30, 2002)

## OTHER ACTIVITIES

### Research Projects

#### (a) Projects Completed

1. City Government of Calcutta.
2. The Cottage and Small Scale Industries Scenario - The West Bengal Perspective.

**(b) Projects on-going**

1. The Problems of National Integration in the Multi-Ethnic State: The West Bengal Perspective.
2. Multi-level Planning in India with Special Reference to the State of West Bengal.
3. Effects of Managing Committee Members—Training in the Functioning of Women Dairy Cooperative Society under Bhagirathi Milk Union, Murshidabad.
4. Employment Intensive Investment Programme with Special Focus on Burdwan Block in Purulia.
5. Emerging Rural Elites in West Bengal.
6. Municipal Government in the Context of

Good Governance: Calcutta Municipal Corporation - A Case Study. This research project has been allotted by IIPA, New Delhi and is in progress.

7. Organisation of Government of West Bengal. This research project is covering about 60 departments of government. First part comprising completed report of a few departments will be published soon.

**Library Services**

New books purchased and added.

**Publication**

Publication of Newsletter covering back-log issues is in the press.

**LOCAL BRANCHES**

**AURANGABAD**

*Chairman* - Shri V. Ramani, IAS, C/o Divisional Commissioner, Aurangabad, Divisional Commissioner's Office, Aurangabad-431001.

*Hony. Secretary* - Dr. P.M. Bora, Professor of Public Administration, Dr. Baba Saheb Ambedkar Marathwada University, Aurangabad-431004.

*Membership* - Annual 6, Life 57.

**LECTURES**

1. A Lecture on "Right to Information" by Dr. M.D. Godbole, Former Home Secretary. (October 12, 2001)
2. A Lecture on "Income Tax Planning and Comparative Analysis of Investment Opportunities in Different Financial Institutions" by Dr. D. Sundar Rajan, Investment Consultant. (December 28, 2001)

**BUDAUN**

*Chairman* - Shri Raja Ram Upadhyay IAS, District Magistrate, Budaun.

*Hony. Secretary* - Dr. Har Swarup, Swarup Bhawan, Near Punjabi Gurudwara, Budaun-243601.

*Membership* - Annual 5, Life 107.

**SEMINAR/CONFERENCES**

1. A Prelude Seminar for IIPA Members' Annual Conference 2001 was organised by the Branch on "Disaster Management: Lessons Drawn and Strategies for Future". The Theme Paper was presented by Shri V.S. Mathur, Manager, Disaster Management, Tata Chemicals, Babrala. (October 6, 2001)

**OTHER ACTIVITIES**

- (a) A discussion meeting organized by the Branch jointly with the Private Head Masters Association on the points:
  - (i) Contribution of the privately managed institutions in the literacy programme;
  - (ii) quality teaching in comparison with the government managed basic schools; and
  - (iii) difficulties in the matter of recognition

and financial difficulties. (December 16, 2001)

- (b) The Branch organized a training programme on "Women Empowerment & Awareness" to develop self-confidence among women of Khera Buzarg Village.
- (c) The Branch organized an Essay Competition on the topic "Role of Non-governmental organizations in Development Programme". Best 12 competitors were awarded prizes by the Commissioner, Bareilly. One essay of Budaun Local Branch written by Shri Ravindra Swarup was awarded 2nd prize at the national level and the Vice-President of India awarded a cash prize of Rs.3000/- and the certificate.

## BURDWAN

*Chairman* - Prof. Mohit Bhattacharya, Purvachal, Cluster-VIII, Block K-6, Calcutta-700091.

*Hony. Secretary* - Dr. Basanta Kumar Ghosh, C/o Madan Mohan Sadhu, 1, Shyam Bazar Lane, Burdwan-713104.

*Membership* - Annual 8, Life 19.

## SEMINARS/CONFERENCES

1. A Seminar on "Social Forestry in Burdwan District". Shri Arun Kumar Basu, Range Officer, Panagarh Forest Range was the principal speaker. (July 27, 2001)
2. A Prelude Conference on "Disaster Management: Lessons Drawn and Strategies for Future". Shri Janardan Ray, Councillor, Burdwan Municipality was the principal speaker. (September 14, 2001)
3. A Seminar on "Administering Income Tax". Shri D.K. Jena, Assistant Commissioner, Income Tax, Burdwan Circle and Shri K. Abedin, Income Tax Advocate were the principal speakers. (March 22, 2002)

## OTHER ACTIVITIES

1. A Research project on "Role of Gram Sansad in Grass Roots Governance" is under completion.

## CUDDALORE

*Chairman* - Shri N. Ranga Ramanujam, Director of Agrl. Mrktg. (Retd.), No.60, Gandhi Nagar, Cuddalore-607001.

*Hony. Secretary* - Shri V. Dakshinamoorthy, Dy. Director of Agriculture (Retd.), O/O Jt. Director of Agriculture, Gundusalai, Sammon Dalan, Cuddalore-607001

*Membership* - Annual 0, Life 49.

## SEMINAR/CONFERENCES

1. A prelude Conference organised by the Branch jointly with Agro Club, Cuddalore and Guru Samarat Trust, Katpadi for Members' Annual Conference 2001 on "Disaster Management: Lessons Drawn and Strategies for Future". (September 10, 2001)
2. A Seminar on "Agricultural Administration in Isrel". (January 7, 2002)

## PANEL DISCUSSION

1. A Panel Discussion on "Project Formulation" by Dr. N. Ramalingam, President, Roots Foundation, Erode. (February 10, 2002)
2. A Panel Discussion on "SPIRULINA - An Eco-friendly Micro Plant: Production, Processing and its Uses" by Shri V. Dakshinamoorthy, Hony. Secretary of the Branch. (March 10, 2002)

## HOWRAH

*Chairman* - Shri Vivek Kumar, District Magistrate Howrah, 61/2, Bhattacharjee Para Lane, Howrah-711104.

*Hony. Secretary* - Shri Ajay Chowdhury, 61/2, Bhattacharjee Para Lane, Howrah-711104.

*Membership* - Annual 0, Life 25.

## SEMINARS/CONFERENCES

1. A Seminar on "Taxation Policy & Restructuring". (May 4, 2001)
2. A Seminar on "General Election and After". (June 24, 2001)
3. A Seminar on "Indo Pak Relations". (July 10, 2001)
4. A Seminar on "DRDA and Rural Development". (August 30, 2001)
5. A Seminar on "Social Demands for Higher Education". (September 14, 2001)
6. A prelude conference organised by the branch for Members' Annual Conference 2001 on "Disaster Management: Lessons Drawn and Strategies for Future". (September 26, 2001)
7. A Seminar on "Women Empowerment for Effective Public Administration". (November 20, 2001)
8. A Seminar on "Right to Information". (November 25, 2001)

## LECTURE-MEETING

1. "Need for Decentralised Governance". (January 11, 2002)
2. "Restructuring of Higher Civil Service". (January 27, 2002)
3. "Nuclear Energy and National Development". (February 17, 2002)

## OTHER ACTIVITIES

### Training Programmes

1. General Condition of Service. (March 19, 2002)
2. Responsive Administration. (March 27, 2002)

### Research Project

1. A Study Project on "The Urban Waste Land Management Problem in Howrah Municipal Corporation" is completed.
2. A Case Study on "Generation of Social Tension at Emerging Cluster Mining

Areas in Birbhum, West Bengal" is on-going.

## INDORE

*Chairman* - Prof. Jayadeo Prasad Dubey, 8, Dubey Colony, Manik Bag Road, Indore-452004.

*Hony. Secretary* - Dr. Rakesh Trivedi, 40, Rup Ram Nagar, Indore-452004.

*Membership* - Annual 0, Life 35.

## CONFERENCE

1. A prelude Conference organised by the Branch for Members' Annual Conference 2001 on "Disaster Management: Lessons Drawn and Strategies for Future". Shri M.C. Gupta, Director IIPA gave the key-note address. Dr. Bharat Chaparwal, Vice-Chancellor of Devi Ahilya University, Indore presided over the conference. (September 30, 2001)

## KANPUR

*Chairman* - Shri Rajendra Bonwal, IAS, Commissioner, Kanpur Division, Kanpur (U.P.)

*Hony. Secretary* - Dr. Kuldeep N. Srivastava, 11/326, Sooterganj, Kanpur-208001.

*Membership* - Annual 3, Life 45.

## SEMINAR

1. A Seminar on "Stress Management". The seminar was sponsored by Har Milap Mission, Kanpur. Dr. (Mrs.) Hemlata Swaroop, Ex-Vice-Chancellor, Kanpur University presided. (March 23, 2002)

## MADURAI

*Chairman* - Shri S. Ramachandran, IAS, District Collector, Madurai District, Madurai-625002.

*Hony. Secretary* - Dr. D.V.P. Raja, 9 Raj Bhavan, Ayyanagar, Madurai-625020.

*Membership* - Annual 5, Life 125.



**SEMINAR/SYMPOSIUM**

1. A symposium organized by the Branch jointly with Madurai Media Club on "Voters Rights and Duties - Election 2001". (May 7, 2001)
2. A Seminar on "Public Distribution System in Madurai District". (September 15, 2001)

**LECTURE**

1. A Lecture on "Civic Amenities in Madurai City - Tasks Ahead" by Shri Gagandeep Singh Bedi, Commissioner of Madurai Municipal Corporation. (April 20, 2001)

**MYSORE**

*Chairman* - Dr. P. Venkataramiah, Former Vice-Chancellor, No.436, Double Road, Near Vijaya Bank, Saraswathipuram, Mysore-570009.

*Hony. Secretary* - Dr. M.H. Assadi, "Asher", 908, 3rd Main, New Kantharaja Urs Road, Saraswathipuram, Mysore-570009.

*Membership* - Annual 4, Life 37.

**SEMINARS**

1. A Seminar organised by the Branch in collaboration with Department of Studies in Political Science, University of Mysore on "Indo-Pak Relations". (September 7, 2001)
2. A Seminar organised by the Branch in collaboration with Department of Studies in Political Science and Department of Geology, University of Mysore on "Disaster Management: Earthquake Possibilities in Mysore District". (October 12, 2001)
3. A Seminar organised by the Branch in collaboration with JSS Law College, Mysore on "Indo-Pak Relations: Emerging Trends".

**TALK**

1. A talk on "Science and World Politics" delivered by Prof. Venkataramiah,

President of the Mysore Local Branch. The Branch collaborated with the Department of Studies in Political Science in arranging this talk. (September 19, 2001)

**MUZAFFARPUR**

*Chairman* - Dr. T.N. Chaudhary, Institute of Administrative Studies, Saraiyaganj, Muzaffarpur-842001.

*Hony. Secretary* - Dr. A.K. Ojha, Sikandarpur, (Behind S.P. Residence), Muzaffarpur-842001.

*Membership* - Annual 1, Life 37.

**SEMINAR/CONFERENCES**

1. A prelude Conference organised by the Branch for Members' Annual Conference 2001 on "Disaster Management: Lessons Drawn and Strategies for Future". (October 4, 2001)
2. A Seminar on "Redressal of Public Grievances at District Level". (January 24, 2002)

**NAGPUR**

*Chairman* - Shri M.P. Tanksale, 82, Pawanbhoomi, Somalwada, Vardha Road, Nagpur-440025.

*Hony. Secretary* - Shri D.G. Philip, Dy. Commissioner (Gen.), Commissioner's Office, Nagpur-440001.

*Membership* - Annual 12, Life 99.

**WORKSHOPS/CONFERENCES**

1. A Workshop on "Tribal Development" at Chandrapur on 13.6.2001 and at Gondia on 3.11.2001. The District Collector inaugurated the workshop.
2. A prelude Conference organised by the Branch for Members' Annual Conference 2001 "Disaster Management: Lessons Drawn and Strategies for Future". (October 1, 2001)



## TALK

1. A Talk on "Administrative Reforms" by Dr. P. Laxminarayanan, Jt. Secretary of the Branch. (March 30, 2002)

## PATIALA

*Chairman* - Prof. Harbans Pathak, "ASHIRWAD", 117, Ajit Nagar, Patiala-147001.

*Hony. Secretary* - Shri O.P. Gupta, Sirhindi Gate, Patiala-147001.

*Membership* - Annual 0, Life 36.

## SEMINAR/CONFERENCES

1. A prelude Conference organised by the Branch for Members' Annual Conference 2001 jointly with Department of Public Administration, Punjabi University on "Disaster Management: Lessons Drawn and Strategies for Future". Dr. Jasbir Singh Ahluwalia, Vice-Chancellor of Punjabi University inaugurated the seminar. (October 12, 2001)
2. An Interface was organized by the Branch jointly with Department of Sociology and Social Anthropology, Punjabi University on "Rationale of Reservation for Women in Parliament". (October 23, 2001)
3. A Symposium organized by the Branch jointly with Rotary Club Patiala, Mid-Town on "Implications of Reservation System in India". (February 22, 2002)

## LECTURE

1. A Lecture organized by the Branch jointly with Department of Public Administration, Punjabi University on "Indian Administration: Emerging Scenario" by Dr. S.K. Singh, Professor of Public Administration, Lucknow University. (January 18, 2002)

## OTHER ACTIVITIES

### Research Project in Progress

1. Study on Post-Independence Land Marks and Administrative Reforms in Punjab.

## RANCHI

*Chairman* - Dr. S.D. Singh, Rameshwaram, Bariatu Road, Ranchi-834008.

*Hony. Secretary* - Dr. L.M. Prasad, M-40 DS, Harmu Housing Colony, Ranchi-834012.

*Membership* - Annual 3, Life 62.

## CONFERENCE

1. A prelude Conference organised by the Branch for Members' Annual Conference 2001 on "Disaster Management: Lessons Drawn and Strategies for Future". (October 4, 2001)

## LECTURE

1. A Lecture on "Reservation: Problems and Remedies" by Dr. L.M. Prasad, University Professor of Political Science and Hony. Secretary of the Branch. (March 30, 2002)

## SAIDAPET

*Chairman* - Shri S. Subramaniam IAS (Retd.), No.4, 1st Cross Street, Logiah Colony, Saligramam, Chennai-600093.

*Hony. Secretary* - Shri K.M. Ramanujam, 11 Crescent Park Apartments, Crescent Park Street, T. Nagar, Chennai-600017.

*Membership* - Annual 1, Life 29.

## LECTURES/MEETINGS

1. A Lecture on "Review of Indian Constitution" by Mr. Elango. (April, 2001)
2. A Lecture on "May Day" by Mr. Panneerselvam. (May, 2001)
3. A Lecture on "World Environment" by Dr. K.M. Ramanujam. (June, 2001)
4. A Lecture on "Democracy & Elections" by Mr. V. Gurumurthy. (July, 2001)
5. A Lecture on "Independence Day" by Mr. S. Subramaniam. (August 2001)
6. A Lecture on "World Food Day" by Mrs. Vatsala Ramanujam. (October, 2001)
7. A Lecture on "Environment and Children" by Mr. D. Gnana Suriya Bagavan. (November, 2001)

8. A Lecture on "Administration is an Art" by Mr. Rm. Lakshmanan. (Dec. 2001)
9. A Lecture on "An Introduction to Biotechnology" by Dr. T.N. Govindasamy. (February 19, 2002)
10. A Lecture on "State and Central Budgets" by Dr. Shanmugasundaram. (March, 2002)

## RESEARCH STUDY

The Branch undertook a research study on "Emerging Trends in Agriculture and Second Green Revolution in Tamil Nadu" and submitted its final report to IIPA, New Delhi.

## SANGLI

*Chairman* - Shri T.Y. More, IFS (Retd.), "Green Wood", Saraswathi Nagar, Vishram Bag, Sangli-416415.

*Hony. Secretary* - Shri A.S. Sahasrabudhe, "Umashankar", Radhakrishna Extn., Sangli-416416.

*Membership* - Annual 0, Life 22.

## SEMINAR/CONFERENCES

1. A prelude Conference organised by the Branch for Members' Annual Conference 2001 on "Disaster Management: Lessons Drawn and Strategies for Future". Dr. Jorson Fernanades delivered a key-note address. (September 8, 2001)
2. A Seminar on "Consumer Protection" was organized by the Branch in association with Grahak Panchayat. Shri D.A. Dabholkar, Former Vice-Chancellor delivered the key-note address. (January 27, 2002)

## LECTURES

The Branch organised lectures on the following topics:

1. "Impact of Privatisation on Indian Economy" by Prof. S.K. Kulkarni. (August 20, 2001)

2. "Environment Protection - A Critical Analysis" by Shri T.Y. More. (Dec. 17, 2001)
3. "Annual Budget" by Shri R.J. Kulkarni and Shri A.S. Abhyankar (Chartered Accountants). (March 5, 2002)

## TIRUCHIRAPALLI (TRICHY)

*Chairman* - Shri K. Rajagopalan, C-31, NEE, Thillainagar, Tiruchirapalli-620001.

*Hony. Secretary* - Dr. S. Palaniswamy, Head, Deptt. of Social Work & Social Sciences, Bharathidasan University, Tiruchirapalli-620024.

*Membership* - Annual 1, Life 29.

## CONFERENCE

1. A prelude conference on "Disaster Management: Lessons Drawn and Strategies for Future". Two eminent scholars from Bharathidasan University - Prof. S.M. Ramaswamy, Director of Centre for Remote Sensing and Dr. V. Sethuramalinga, Lecturer, Department of Social Work delivered key-note address. (October 16, 2001)

## SPECIAL LECTURES

1. A Special Lecture on "The Relevance of NGO's in Promoting Empowerment of Women" by Prof. Joseph Irudayaraj, NSS Coordinator, Bharthidasan University. This programme was arranged for the benefit of university students and NSS volunteers. About 100 students from social science attended the programme. (January 18, 2002)
2. A Special Lecture on "Impact of Extension Activities on Students' Life" was organized in order to motivate the youth towards working for others for the better environment in the society. Seventyfive students from computer science and other social science students attended the Lecture. (February 22, 2002)

## TIRUNELVELI

*Chairman* - Dr. C.N. Natarajan, B-65, N.G.O., 'A' Colony, Jawaharnagar, Tirunelveli-627007.

*Hony. Secretary* - Shri A. Avudainayagam, B-34, Veerabahunagar, Pettai, Tirunelveli-627004.

*Membership* - Annual 0, Life 24.

## SEMINAR/CONFERENCES

1. A prelude Conference organised by the Branch for Members' Annual Conference 2001 on "Disaster Management: Lessons Drawn and Strategies for Future". (October 5, 2001)
2. A Seminar on "Personality Development for College Students". (January 29, 2002)
3. A Seminar on "Women Empowerment". (March 4, 2002)

## LECTURES

1. A Lecture on "Rain Water Harvesting Techniques" by Shri R. Maria Jesu, Assistant Director of Ground Water Division (PWD). The lecture meeting was organized by the Branch jointly with Rotary Club of Tirunelveli West. (June 16, 2001)
2. A Lecture on "Reforms in Insurance Sector" by Shri K.R. Nair, Shri E. Subbi Raj and Shri V. Kalyanasundaram of Life Insurance Corporation of India. (December 12, 2001)
3. A Lecture on "Reforms in Prison Administration" by Shri S. Muthuswamy, Former Chief Probation Superintendent of Tamil Nadu. (March 30, 2002)

## TIRUPATI

*Chairman* - Dr. Agarala Easwara Reddy, 518, Balaji Colony, Tirupati-517502.

*Hony. Secretary* - Dr. M.A. Hussain, 15/75/2, Padmavati Nagar, Tirupati-517502.

*Membership* - Annual 0, Life 28.

## SEMINARS/CONFERENCES

1. A Seminar on "Creation of Smaller States: Will it Solve People's Problems?" (July 2, 2001)
2. A Seminar organized by the Branch jointly with Madabhushi Anantha Sayanam Institute of Public Affairs on "Cinema and Politics". Shri Randor Gny, Film-maker, writer and TV producer was the Chief Guest. (July 18, 2001)
3. A prelude Seminar was organized by the Branch for Members' Annual Conference - 2001 on "Disaster Management: Lessons Drawn and Strategies for Future". Prof. G. Ram Prasad, 'Vice-Principal, S.V. University Engineering College, Tirupati, and well-known environmentalist gave a key-note address on disaster management. (September 11, 2001)
4. A Seminar on "Social Mobilisation Model of Development with Reference to South Asia". Dr. P. Subramanayam, IAS, Programme Coordinator UNDP, Kathmandu, Nepal was the Chief Guest. (January, 11, 2002)
5. A Seminar organized by the Branch jointly with Madabhushi Anantha Sayanam Institute of Public Affairs on "Growth of IIPA as a Centre of Excellence". Shri M.C. Gupta, Director IIPA, New Delhi was the Chief Guest and spoke in the seminar. Prof. P. Murali, Vice-Chancellor of S.V. University, Prof. K. Kamalanathan, Member, IIPA Executive Council and Dr. P. Krishnaiah, Executive Officer, Tirumala Tirupati Devasthanam were the guests of honour. (January 17, 2002)

## TIRUPATTUR

*Chairman* - Dr. K. Padmanabhan, 4-C/22-B, College Quarters, Srinivaspet, Tirupattur-635601.

*Hony. Secretary* - Shri C. Veerabadran, 97-A, Saibaba Colony, Vaniyambadi Road, Tirupattur-635601.

*Membership* - Annual 1, Life 21.

## SEMINARS

1. A prelude Seminar was organised by the Branch for Members' Annual Conference - 2001 on "Disaster Management: Lessons Drawn and Strategies for Future". (August 18, 2001)
2. A seminar on "Farm Management". (November 26, 2001)

## TRAINING PROGRAMME

The Branch organised one day training program to the newly elected panchayat functionaries belonging to three panchayats - Jamnapudur, A.K. Mottur and Thimnaputhur. Forty elected representatives of the village panchayat including women representatives participated in the training programme. (March 23, 2002)

## RESEARCH STUDY

A research project on "Urban Local Governance with Special Reference to Ritupattur Municipality" was completed by the Coordinator, Dr. K. Padmanabhan.

## OTHER ACTIVITIES

### 1. Free Medical Camp

A free medical camp was organized by the Branch at Annandapatti village on 22.7.2001. Dr. N. Maheswari BHMS had conducted the medical check-up and distributed free medicines to the people. More than 200 people including women, children were benefited from the camp.

### 2. Leprosy Awareness Week

The Leprosy awareness week was celebrated by the Branch by organizing a talk on 29.11.2001 by Mr. R. Settu, Senior Field

Officer, Indian Leprosy Foundation, to the teacher training students of Mary Immaculate Training School, Tirupattur.

### 3. Farmer's Self-Help Clusters

The Farmers' Self-Help Clusters promoted by the Branch are progressing well in three villages. It promotes their savings, makes them self-reliant and reduces their dependence on others.

### 4. Campaign for the Need for Toilets in the Rural Areas

A campaign for rural toilets was organised on 15.7.2001 to create awareness about the need for toilets in the rural areas around Tirupattur in the rural habitat. The programme was supported by the DRDA, Vellore.

### 5. Demonstration on Rain Water Harvesting

The Branch organized a demonstration on rain water harvesting on 18.8.2001 to the IIPA members, students and the public. Mr. Subramanian, IIPA Executive Council Member had conducted the demonstration and explained the various features of the rain water technology with the help of video show.

## SEMINAR

1. A Seminar on "Personality Development for College Students of Vellore District". (September 1, 2001).
2. A Seminar on "Youth Welfare" was organized by the Branch for students of Sacred Heart College. (March 13, 2002)

## LECTURE

1. A Lecture on "Myths about Leprosy and the Efforts taken by the Government and the Voluntary Organisations to Eradicate Leprosy" by Shri R. Settu, Senior Field Officer in Indian Leprosy Foundation, Chennai. (November 29, 2001)

## OTHER ACTIVITIES

### Training Programme

The Local Branch organized a Training Programme for the newly elected panchayat functionaries belonging to three panchayats - Jamnapudur, A.K. Metur and Thimnamuttar. Forty elected representatives of village panchayats including women representatives attended the programme. (March 23, 2002)

### VALLABH VIDYANAGAR

*Chairman* - Shri S.P. Shah, "Bhagwat Charan", Plot No. 297, Opp. Saurashtra Colony, Vallabh Vidyanagar-388120.

*Hony. Secretary* - Dr. S.G. Patel, Deptt. of Physics, Sardar Patel University, Vallabh Vidyanagar-388120.

*Membership* - Annual 1, Life 25.

### SEMINAR/CONFERENCES

1. A prelude Seminar organised by the Branch for Members' Annual Conference 2001 on "Disaster Management: Lesson Drawn and Strategies for Future" was

organised by the Branch in collaboration with Department of Sociology, Sardar Patel University. Prof. V.S. Patel, Vice-Chancellor of Sardar Patel University inaugurated the seminar. (October 6, 2001)

### VISAKHAPATNAM

*Chairman* - Prof. T. Appa Rao, "Prasanthi", 15-13-15-A, Krishna Nagar, Maharanipeta, Visakhapatnam-530002.

*Hony. Secretary* - Dr. E.A. Narayana, Associate Professor, Deptt. of Politics, Andhra University, Visakhapatnam-530003.

*Membership* - Annual 3, Life 68.

### SEMINAR/CONFERENCES

1. A Seminar on "Review of the Constitution". Shri S.K. Satapathy, Addl. Commissioner of Income Tax, Visakhapatnam was the Chief Guest. (September 23, 2001)

The Annual Reports of the Activities in respect of the following Regional and Local Branches for the year 2001-02 were not received by us.

## REGIONAL BRANCHES

### GOA

*Chairman* - Shri Ashok Nath, IAS, Chief Secretary, Govt. of Goa, Panaji-403001.

*Hony. Secretary* - Prof. G.R. Kamath, D-1-B, Govt. Quarters, St. Inez, Panaji-403001.

*Membership* - Annual 17, Life 36.

### GUJARAT

*Chairman* - Shri K.P. Yajnik, C/o MANFIN, 2nd Floor, Rajnagar Complex, Near NID, Paldi, Ahmedabad-380007.

*Hony. Secretary* - Shri M.H. Jowher, C/o MANFIN, 2nd Floor, Rajnagar Complex, Near NID, Paldi, Ahmedabad-380007.

*Membership* - Annual 4, Life 128.



## LOCAL BRANCHES

### AGRA

*Chairman* - Dr. Ramesh Kumar Sharma, 23, Vimalayan, Gulmohar Vatika, Agra (UP)

*Hony. Secretary* - Dr. V.P. Tripathi, 23/451, Wazirpura Road, Agra (UP)

*Membership* - Annual 0, Life 29.

### BAREILLY

*Chairman* - Dr. R.P. Singh, Principal, Bareilly College, Bareilly (U.P.)

*Hony. Secretary* - Dr.(Mrs.) Mithilesh Mishra, D/3, Rampur Garden, Bareilly (U.P.)

*Membership* - Annual 1, Life 22.

### COIMBATORE

*Chairman* -

*Hony. Secretary* - Shri G. Dhandapani, No.112, Chinnammai Street, K.K. Pudur, Coimbatore-641038.

*Membership* - Annual 3, Life 28.

### DINDUGAL

*Chairman* -Dr. D. Ramalingam, 93, Pensioners' Street, Palani Road, Dindigul-624001.

*Hony. Secretary* - Shri A. Jagarayan, 21/4, Hanumantharayan, Kottai (PO), Dindigul-624054.

*Membership* - Annual 0, Life 20.

### JABALPUR

*Chairman* - Dr. V.K. Dubey, 1595, Napier Town, Jabalpur-482001.

*Hony. Secretary* - Shri D.N. Rathore, 14, BOS Colony, Narmada Road, Jabalpur.

*Membership* - Annual 2, Life 64.

### GULBARGA

*Chairman* - Shri S.S. Patil, M/s Patil Group of Industries, Room No.23, Vikas Bhawan, Station Road, Gulbarga-585102.

*Hony. Secretary* - Shri Maruthi K. Pawar, RSL HMT Watch, Swiss India Watch Co., Fort Road, Gulbarga-585101.

*Membership* - Annual 1, Life 54.

### IMPHAL

*Chairman* - Shri H. Ranbir Singh IAS (Retd.), URIPOK, Imphal-795003.

*Hony. Secretary* - Prof. R.P. Singh, Department of Geography, University of Manipur, Imphal-795003.

*Membership* - Annual 0, Life 53.

### KARIMNAGAR

*Chairman* - Shri B. Rameshwar Rao, H.No.3-7-618/C, Chaityanyapuri, Cross Road, Karim Nagar-505002.

*Hony. Secretary* - Shri R. Vinaya Sagar, H.No. 2-10-629, Jyothinagar, Karim Nagar-505002.

*Membership* - Annual 1, Life 39.

### MAGADH (BODH-GAYA)

*Chairman* - Shri R.K. Singh, IAS, Commissioner, Magadh Division, Bodh-Gaya.

*Hony. Secretary* - Dr. C.P. Singh, Kalp-Taru, 264, Anugrahpur, Gaya-823001.

*Membership* - Annual 1, Life 50.

### MEERUT

*Chairman* - Prof. S.K. Chaturvedi, B-5, University Campus, Ch. Charan Singh University, Meerut-25005.

*Hony. Secretary* - Shri Utpal Chatterji, Advocate, 650/A, Tilak Road, Meerut-250001.

*Membership* - Annual 2, Life 45.

### NASHIK

*Chairman* - Dr. M.S. Gosavi, 7, Anubandhan, Model Colony, Nashik.

*Hony. Secretary* - Dr.(Mrs.) A.A. Verulkar, B-3, Shriniwas, Sobhagya Nagar, Gangapur



Road, Nashik.

*Membership* - Annual 1, Life 21.

## PONDICHERRY

*Chairman* - Dr. V.T. Patil, Vice-Chancellor, Pondicherry University, Pondicherry-605014.

*Hony. Secretary* - Dr. J. Sampath, Dy. Registrar (Administration), Pondicherry University, Pondicherry-605014.

*Membership* - Annual 0, Life 23.

## PUNE

*Chairman* - Dr. P.R. Dubhashi, "Padma Sindhu", 26-A/1/34, Sahwas Society, Hingne, Pune-411029.

*Hony. Secretary* - Dr. S.V. Khare, 2006, Sadashiv Peth, Tilak Road, Pune-411030.

*Membership* - Annual 6, Life 144.

## SALEM

*Chairman* - Dr. S. Lakshmi, Former Vice-Chancellor of Mother Teresa Women University, 163-K, Sundarar Street, Fairlands, Salem-636016.

*Hony. Secretary* - Shri J. Rajan Devasesan, No.5, Vijaya Raghavachari Road, Gandhi Road Extn., Salem-636007.

*Membership* - Annual 7, Life 16.

## SIROHI

*Chairman* - Shri Narendra Kumar Jain, Lazmi Bhavan, Sadar Bazar, Sirohi-307001.

*Hony. Secretary* - Shri Balwant Singh Rathore, 46 Rathore Lane, Sirohi-307001.

*Membership* - Annual 1, Life 11.

## THANJAVUR

*Chairman* - Dr. M. Rajaram, IAS, District Collector, Thanjavur-617007.

*Hony. Secretary* - Shri T. Elangovan, 3085, VOC Nagar, 2nd Street, Thanjavur-613007.

*Membership* - Annual 1, Life 37.

## VADODARA (BARODA)

*Chairman* - Shri G.R. Aloria IAS, Commissioner, Vadodara Municipal Corporation, Khanderao Market, Vadodara-390001.

*Hony. Secretary* - Shri Ravikant Joshi, Chief Accountant, C/o Vadodara Municipal Corporation, Khanderao Market, Vadodara-390001.

*Membership* - Annual 3, Life 47.

## VELLORE

*Chairman* - Prof. B. Amarasurya, 22, Govindswamy, Indira Nagar, Velapadi, Vellore-632001.

*Hony. Secretary* - Shri R. Narayanaswamy, Sakunthala Ammal Street, Muni Samy Nagar, Velepadi, Vellore-632001.

*Membership* - Annual 0, Life 37.

## VILLUPURAM

*Chairman* - Shri S. Shanmugam, 18, 8th Cross, Rajaji Nagar, Lawspt, Pondicherry.

*Hony. Secretary* - Shri M. Thirugnanasambandam, 5 Devaraj Street, Keelperumbakkam, Villupuram (S.A. Dt.)-605602.

*Membership* - Annual 0, Life 17.

## VIRUDHUNAGAR

*Chairman* - Shri S.P.G.R. Nithyanandan, 1, Koolaian Kovil Street, Virudhunagar-626001.

*Hony. Secretary* - Shri R. Kanagavel, No.112/5 & 6, Madurai Road, Virudhunagar-626001.

*Membership* - Annual 1, Life 19.

## WARANGAL

*Chairman* - Prof. G. Srinivas Reddy, Deptt. of Public Administration & H.R.M., Kakatiya University, Warangal-506009.

*Hony. Secretary* - Dr. Vidya Sagar Reddy, Deptt. of Public Administration, Kakatiya University, Warangal-506009.

*Membership* - Annual 2, Life 105.

## Annexure IV

### • PLANNING AND ADVISORY COMMITTEE •

(As on 31st March, 2002)

1.	Director	Chairman
2.	Prof. P.K. Chaubey Chairman Centre for Economic Analysis and Financial Management	Member
3.	Prof. Jaideep Singh Chairman Centre for Human Resource Development and Behavioural Studies	Member
4.	Prof. M.H. Malick Chairman Centre for Management Studies, Public Enterprises & Computer Applications	Member
5.	Dr. Dolly Arora Chairperson Centre for Public Policy, Planning and Environmental Studies	Member
6.	Dr. Anil C. Ittyerah Chairman Centre for Rural Development Administration	Member
7.	Dr. T.K. Saha Chairman Centre for Social Welfare Administration and Administration of Justice,	Member
8.	Prof. G.K. Misra Chairman Centre for Urban Studies	Member
9.	Shri Anil Sinha Head National Centre for Disaster Management	Member
10.	Dr. Jaytilak Guha Roy Convenor, Advisory Committee on Training	Member
11.	Shri Rakesh Gupta Convenor Advisory Committee on Computer Centre	Member
12.	Dr. S.K. Bhattacharya Convenor Advisory Committee on Research & Consultancy	Member
13.	Prof. J.C. Kapur Convenor, Information Technology and Management Programme	Special Invitee
14.	Registrar	Special Invitee
15.	Librarian	Special Invitee

## Annexure IV A

### • CURRICULUM VITAE OF DR. P.L.SANJEEV REDDY •

#### **SERVICE Indian Administrative Service**

Director  
Indian Institute of Public Administration  
I.P. Estate, Ring Road, New Delhi-110002  
Secretary to Government of India  
Indian Administrative Service  
Andhra Pradesh Cadre [Batch 1964]

#### **DATE OF BIRTH**

5TH December 1940

#### **ACADEMIC QUALIFICATIONS**

B.A. (Hons) Economics - 1st Class  
M.A. (Economics) - 1st Class  
P.G. Diploma in Development Studies, University of Cambridge (UK)  
Ph.D. (Industrial Management)  
Recognized Examiner for Doctorate (Ph.D.) Degree of several Universities in the fields of Economics, Industry, Trade Management and Corporate Affairs.

#### **WORK EXPERIENCE**

<b>Director</b> , Indian Institute of Public Administration	Since 1-4-2002
<b>Secretary</b> to Government of India, Department of Company Affairs, Ministry of Law, Justice and Company Affairs	Since 10 February 2000 to 31 December 2000
<b>Secretary</b> to Government of India, Department of Rural Development & Land Resources, Ministry of Rural Development	20 October 1999 to 9 February 2000
<b>Principal Adviser</b> , Planning Commission, Government of India	6 May 1999 to 19 October 1999
<b>Secretary</b> to Government of India, Department of Rural Employment and Poverty Alleviation, Ministry of Rural Areas and Employment	6 November 1997 to 5 May 1999
<b>Secretary</b> to Government of India	Since 6 February 1996

<b>Director General</b> , Indian Institute of Foreign Trade	8 February 1995 to 4 November 1997
<b>Director General of Foreign Trade</b> ex-Officio Additional Secretary, Ministry of Commerce, Government of India	3 September 1993 to 8 February 1995
<b>Secretary</b> , MRTTP Commission, Department of Company Affairs, Ministry of Law, Justice and Company Affairs, Government of India	1990 to 1993
<b>Principal Secretary</b> to Government of Andhra Pradesh, Energy, Environment, Forests, Science and Technology Department	1989 to 1990
<b>Chairman</b> , AP State Non-Resident Indian Investment Corporation Limited (ANRICH), A State Government Organisation	1988 to 1989
<b>Principal Secretary to Chief Minister</b> , Government of Andhra Pradesh, Hyderabad	1988 to 1989
<b>Secretary to Government of Andhra Pradesh</b> , Health, Medical and Family Welfare Departments	1986 to 1988
<b>Vice Chairman and Managing Director</b> , AP Industrial Development Corporation (APIDC)	1982 to 1986
<b>Vice Chairman and Managing Director</b> , AP State Non-Resident Indian Investment Corporation	1983 to 1986 (concurrently)
<b>Managing Director</b> , AP State Financial Corporation	April-May 1986 (concurrently)
<b>Managing Director</b> , Nagarjuna Fertilizers & Chemicals Limited (Natural Gas Based Urea Manufacturing Plant with over Rs.1200 crore of outlay)	September 1984 to June 1985 (concurrently)

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<b>National President</b> , Council of State Industrial Development and Investment Corporation of India (COSIDICI) (with over 56 state level bodies as constituent members)	1985 to 1987
<b>Vice-Chairman and Managing Director</b> , AP State Agro Industries Development Corporation Limited	1979 to 1982
<b>National Chairman</b> , Association of Agro Industrial Development Corporations of India (with over 28 state level Agro Industrial Development Corporations as members)	1979 to 1982
<b>Director</b> of Agriculture, Government of Andhra Pradesh	1980 to 1981
<b>Special Assistant to the President of India, New Delhi</b>	1977 to 1979
<b>Director</b> of Sugar and Cane Commissioner and <b>Additional Registrar</b> of Cooperative Societies	1977 (March-July)
<b>District Collector and District Magistrate</b> , Cuddapah, Andhra Pradesh	1975 to 1977
Participant in the Postgraduate Diploma Course on 'Development Administration', University of Cambridge, UK	1974 to 1975
<b>Deputy Secretary</b> , Ministry of Steel and Mines, Government of India	1973 to 1974
<b>Under Secretary</b> , Ministry of Steel and Heavy Engineering, Government of India	1970 to 1973
<b>Sub-Collector and Joint Magistrate</b> , Madanapalle, Andhra Pradesh	1967 to 1968
<b>Assistant Collector and Executive Magistrate</b> , Kurnool, Andhra Pradesh	1965 to 1967
<b>Lecturer</b> in the Faculty of Economics, Andhra University, Waltair, Andhra Pradesh	1959 to 1964

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## JOB SPECIALIZATION AND ACHIEVEMENTS

During the period spanning over 35 years in the Indian Administrative Service, held various sensitive, responsible challenging and top level assignment in different fields. Specialized mainly in the fields of Industry, Finance, International Trade and Commerce and Development Administration including Social Development.

Won several **National Awards** for managerial excellence, productivity enhancement, trade promotion and for outstanding contribution towards investment and cause of industrial promotion, technology transfer, sustainable development, social development and for all round achievement and outstanding services and excellence in the fields of public administration, industrial management and strategic policy formulation and implementation.

In the year 2002 he was awarded Golden Peacock Award instituted by the Institute of Directors London for "Excellence in Public Service" by H.E. P.C. Alexander, Governor of Maharashtra at Mumbai.

## CURRENT ADDRESS

C I/1, Director's Residence  
Indian Institute of Public Administration  
IIPA Campus, I.P. Estate, Ring Road,  
New Delhi-110002  
Tel. Office: (011) 3702434, 3702400 Extn.222  
Res: (011) 3766000, 3768000  
Fax: 91-11-3702440

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## Annexure V

### • ACADEMIC CENTRES •

#### **I. Centre for Economic Analysis and Financial Management**

1. Dr. V.N. Alok
2. Shri Pranab Banerji
3. Dr. S.K. Bhattacharya
4. Prof. Nand Dhameja
5. Shri N.C. Ganguli
6. Dr. Anil C. Ittyerah
7. Prof. K.N. Kabra
8. Dr. (Mrs.) A. Sarada
9. Prof. K.S.R.N. Sarma
10. Prof. (Mrs.) Aasha Kapur Mehta
11. Prof. P.K. Chaubey (Chairman)

#### **II. Centre for Human Resource Development and Behavioural Studies**

1. Dr. (Mrs.) Lipi Mukhopadhyay
2. Prof. A.K. Sharma
3. Dr. (Mrs.) Rajesh Singh
4. Dr. (Ms.) Sujata Singh
5. Prof. (Mrs.) Bharati Sharma
6. Prof. Jaideep Singh (Chairman)

#### **III. Centre for Management Studies, Public Enterprises and Computer Application**

1. Prof. Nand Dhameja
2. Shri Rakesh Gupta
3. Prof. J.C. Kapur

4. Shri N.C. Ganguli
5. Prof. A.K. Sharma
6. Prof. Bharati Sharma
7. Prof. R.K. Sachdeva
8. Prof. M.H. Malick (Chairman)

#### **IV. Centre for Public Policy, Planning and Environmental Studies**

1. Prof. P.K. Chaubey
2. Prof. K.N. Kabra
3. Prof. V.K. Sharma
4. Shri Shekhar Singh
5. Dr. Dolly Arora (Chairperson)

#### **V. Centre for Rural Development Administration**

1. Dr. Dolly Arora
2. Shri Pranab Banerji
3. Prof. S.N. Mishra
4. Dr. (Mrs.) Lipi Mukhopadhyay
5. Dr. Jaytilak Guha Roy
6. Dr. (Ms.) Sujata Singh
7. Prof. R.K. Tiwari
8. Dr. Anil C. Ittyerah (Chairman)

#### **VI. Centre for Urban Studies**

1. Dr. V.N. Alok
2. Shri Rakesh Gupta
3. Prof. G.K. Misra (Chairman)

# **VII. Centre for Social Welfare Administration and Administration of Justice**

1. Dr. R.K. Barik
2. Prof. S.N. Mishra
3. Dr. Jaytilak Guha Roy
4. Prof. S.S. Singh
5. Prof. R.N. Thakur
6. Prof. R.K. Tiwari
7. Dr. T.K. Saha (Chairman)

3. Prof. J.C. Kapur
4. Prof. M.H. Malick
5. Prof. G.K. Misra
6. Dr. T.K. Saha
7. Dr. (Mrs.) A. Sarada
8. Prof. V.K. Sharma
9. Dr. (Mrs.) Rajesh Singh
10. Prof. S.S. Singh
11. Shri Shekhar Singh
12. Shri Anil Sinha (Head)

# **VIII. National Centre for Disaster Management**

1. Dr. R.K. Barik
2. Dr. S.K. Bhattacharya

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He that will not apply new remedies must expect new evils, for time is the greatest innovator

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—Francis Bacon

## ANNEXURE VI

### • ACADEMIC CONTRIBUTIONS OTHER THAN TRAINING AND RESEARCH AND CONSULTANCY OF IIPA FACULTY AND OTHERS •

2001-2002

#### ARORA, DOLLY

**Books:** *Political Economy of WTO Regime: Some Aspects of Globalisation and Governance* (Co-edited) New Delhi, Rainbow, 2002.

**Papers/Articles:** "Public Policy Analysis: Addressing the Contextual Challenges", *Indian Social Science Review*, Vol.IV, No.1, January-June 2002.

"Parliamentary Debate on the Golden Jubilee of Independence: Equity and Social Justice" (co-authored), *Mainstream*, Vol.XXXIX, No.35, Special No. Independence Day Special, August 18, 2001.

"Vishwa Vyapar Sangathan ki Rajniti aur Jan Aandolan", *Samayic Vaarta*, Vol.24, No.11-12, August-September 2001.

**Chapters in Books:** "Reforms, Polarisation and People's Struggle" in Alternative Survey Group, *Alternative Economic Survey*, 2000-2001 New Delhi: Lokayan, Rainbow Publishers, 2001.

"Public Management Reforms" in Ramesh K. Arora (ed.) *Management in Government: Concerns and Priorities*, Jaipur: Aalekh Publishers, 2001.

"WTO Regime, State Processes and People's Rights" in D.N. Reddy, Surjit Singh and Dolly Arora (eds.) *Political Economy of WTO Regime: Some Aspects of Globalisation and Governance*, the Political Economy Association, New Delhi: Rainbow, 2002.

"Sudhar, Dhruvikaran aur Jan Sangharsh" in Vaikalpic Survey Group, *Vaikalpic Arthik Survey* 2000-2001, Azadi Bachao Andolan, 2001.

**Book Reviews:** "Disinvestment in Health-the World Bank's Prescription for Health", by Mohan Rao (ed.), New Delhi: Sage, 1999, in *Journal of Contemporary Asia*, Vol.XXI, No.3, 2001.

"Emerging Voices: South Asian American Women Redefine Self, Family and Community" by Sangeeta Gupta (ed.) in *Journal of Contemporary Asia*, Vol.XXXI, No.3, 2001.

**Seminars/Conferences/Workshops:** Seminar on "Governance, Globalisation and Democracy", Jawaharlal Nehru University, New Delhi, September 27-28, 2001. Paper presented: Globalisation and Imperatives for Institutional Reorganisation of Space: its Meaning for Democracy and People's Rights.

Association with Committees: Authorised Signatory and Member, Editorial Committee, Indian Political Economy Association.

#### BHATTACHARYA, SWAPAN K.

**Papers/Articles:** "Regional Trading Arrangements among SAARC Countries and Indian Imports", *South Asian Economic Journal*, Vol.2, No. 2 July-December 2001, Sage Publication, New Delhi, California and London.

"Negotiations on Services: Agendas for India in the Doha Ministerial Meet", *Focus WTO*, Vol. III, No. 3, Sept-Oct. 2001, Indian Institute of Foreign Trade, December 2001

"Interface between Trade and Sustainability is South Asia", *South Asia Survey*, Sage Publication, Vol.8, No.1, January-June 2001, New Delhi, California and London.

"Interlinkages between Regional Trading Blocs and Multilateral Trading System under World Trade Organisation: Prospects for India's Exports in the New Millennium", Annual Volume of the *Indian Institute of Public Administration*, Orissa Regional Branch, 2002.

"Precautionary Principle under Biosafety Protocol: India Needs a Cautious Approach", *Economic and Political Weekly*, June 22, 2002.

**Edited Books:** "The Entwinning of Trade Policies with the Environmental Standards: A New Form of Non-Tariff Barriers to India's Exports", in D.N. Reddy, Surjit Singh and Dolly Arora (eds.), *Political Economy of WTO Regime: Some Aspects of Globalisation and Governance*, The Political Economy Association, New Delhi, Rainbow, 2002.

#### Conferences/Seminars/

**Workshops:** National Seminar on "Indian Society in the New Millennium: Socio-Economic Political and Cultural Issues" jointly organized by the Indian Institute of Advanced Studies, Shimla, and Utkal University, Bhubaneswar, held at Bhubaneswar from 8-10 February 2002. Paper presented: "Multilateral Trade Negotiations under the World Trade Organisation: Why India Should be Worried about the New Round?"

Special Lecture delivered in Lecture Series on Current Affairs-2002, jointly organised by the Utkal University, Bhubaneswar and Indian Institute of Public Administration, Orissa Regional Branch. Paper presented: "Regional Trading Blocs and Globalisation".

Expert Group Meeting on the Revitalisation of the Bangkok Agreement, UN-ESCAP, October 29-30, 2001, Bangkok. Paper presented: "Extending Bangkok Agreement to the Developed Countries in the Asia Pacific Region: An Indian Perspective", (jointly with Nagesh Kumar).

National Conference of the Indian

Association of Social Science Institutions, Agra, October 25-27, 2001. Presented theme paper: "Globalisation and International Cooperation: Agendas for the New Millennium".

International Seminar on The European Union in the Changing World, 6-7 September 2001, Jawaharlal Nehru University, New Delhi. Paper presented: "European Union's Trade with Asia and India: Prospects for the New Millennium".

International Conference on Society, Politics, the Economy and the Environment: Implications for Socio-Economic Progress in the 21st Century, jointly organized by Texas A andM University, USA and University of Agricultural Sciences, Bangalore, India, July 24-26, 2001. Paper presented: "Precautionary Principle under the Biosafety Protocol: Is Multilateralism under Stake?"

#### CHAUBEY, P.K.

**Papers/Articles:** "Evolution of Union-State Fiscal Relations in India: Two Steps Forward and One Step Backward", *The Indian Economic Association 84th Conference volume*, Indian Economic Association, December 2001.

"A Measure of Poverty Based on Harmonic Mean of Income Distribution among the Poor", *Indian Journal of Quantitative Economics*, Vol.15, No.142. (with V.P. Tripathi and D. Khare).

**Chapters in Book:** Reforms in India's Development Policy: A Critical Appraisal, *Indian Economy-Agenda for the 21st Century: Essays in Honour of Professor Brahmananda*, Raj Kumar Sarkar and Biswajit Chatterji (eds.), Deep & Deep, Delhi, January 2002.

Employment-Unemployment, *Alternative Economic Survey 2000-2001 Second Generation Reforms: Delusion of Development*, Alternative Survey Group, Rainbow Publishers, Ltd.,

Lokayan & Azadi Bachao Andolan, New Delhi and Allahabad, July 2001.

Some Aspects of Economics of Timber Market in India, *Market Monitoring of Tree Products* (with K.N. Kabra and Charru), edited by G.S. Rawat and N.S. Bisht, Forest Research Institute, Dehradun in 2001.

**Conferences/Seminars/Workshops:** Annual Conference of Indian Economic Association, organised by Vellore Institute of Technology, Vellore, 28th to 30th December 2002. Paper presented: Evolution of Union-State Fiscal Relationship in India: Two Steps Forward and One Step Backward. Chaired technical session.

Workshop on Tribal Development: Culture, Policy and Economy – A Discourse, organised by Ministry of Culture, G.B. Pant Social Science Institute, Allahabad, January 18-20. Paper presented: Arunachal Pradesh: Economy, Policy and Society.

Seminar on Experience with Economic Reforms, organised by M.S. University of Baroda, Vadodara, January 18-20. Paper presented: Growth Experience with Reforms in the Indian Economy: Experiments for Evidence about Acceleration.

Seminar on Indian Society in the New Millennium: Socio-Economic-Political and Cultural Issues, organised by Utkal University, Bhubaneswar, February 8-9. Paper presented: Educational Expenditure in India: The Issue of Six Percent. Chaired a technical session.

**Association with Committees:** Member, Editorial Advisory Board, Indian Economic Journal.

Member, Editorial Board, Varta.

Member, Editorial Board, Studies in Political Economy.

Member, Programmes Committee, Indian Association of Social Science Institutions.

Member, Northern Regional Committee, All India Council of Technical Education.

Member, Executive Council, Indian Econometric Society.

Member, School Board in Ambedkar Studies, Ambedkar University, Lucknow.

Member, Governing Body, Institute of Productivity and Management, Lucknow.

Member, Governing Body, BSL Institute of Management, Mohan Nagar, Ghaziabad.

Member, Board of Studies in Rural Development, B.R. Ambedkar University, Agra.

Member, Board of Studies in Economics, Kota Open University, Kota.

Member, Research Degree Committee in Management, Ambedkar University, Agra.

Associated with ICSSR for evaluation of research proposals and doctoral dissertations.

## GUHA ROY, JAYTILAK

### Articles/Chapters contributed in

**Edited Books:** "Organised Crime in the Indian Capital: A Socio-Economic Perspective" in P.J. Alexander (ed.), *Policing India in the New Millennium*, Delhi, Allied Publishers Pvt. Limited, 2002, pp.211-230.

"Police Accountability" in Renu Ghosh (ed.), *Vikram Samhita: Branded: Police, Press and People*, Delhi, Bridge 2001, pp. 93-94.

"Criminal Justice Administration" in Renu Ghosh (ed.), *Vikram Samhita: Branded: Police, Press and People*, Delhi, Bridge 2001, pp. 269-272.

"Crime and Violence in Indian Society" in Renu Ghosh (eds.), *Vikram Samhita: Branded: Police, Press and People*, Delhi, Bridge 2001, pp. 281-285.

**Book Review:** R. Jayaram, Administrative System under the Nizams (1853-1935), Bangalore, Ultra Publications, 1998, in *Admin-*

*istrative Change*, Jaipur, Vol. XXVII, No.2 and Vol. XXVIII, No.1, January- December 2000.

**Conferences/Seminars/Workshops:** Seminar on "Street Children and Juvenile Delinquency", organised by Liberal Association for Movement of People, Kolkata, September 6-8, 2001. Presented the Key Note paper.

Silver Jubilee Conference of the Indian Society of Criminology, Delhi, November 1-3, 2001. Paper Presented: "Crime against the Aged in Delhi: Problems and Perspectives".

Seminar on 'Community Policing' organised by the Institute of Social Sciences, Delhi, February 19, 2002. Presented the Background Paper.

**Association with Committees:** Expert Member, Fellowship Award Committee, Bureau of Police Research and Development, Government of India, Ministry of Home Affairs.

Convenor, Standing Committee constituted by Department of Personnel and Training, Government of India for refinement to the various Trainer Development packages from time to time.

Member, Committee on "Compensation to and Rehabilitation of Victims of Crime", constituted by Bureau of Police Research and Development, Government of India, Ministry of Home Affairs.

Special Invitee, Task Force II for Development of Course Contents and Design for Capacity Building Workshop on Citizen's Charter, Department of Administrative Reforms, Government of India.

Honorary Member, The Research Board of Advisors, The American Biographical Institute.

Expert Member, Research Degree Committee, Deptt. of Political Science, Ch. Charan Singh University, Meerut.

Hony. Joint Secretary, Indian Social Science Association.

Member, Executive Committee, Indian Society of Victimology.

**Special Achievement:** Honoured with Dr. B.S. Haikerwal and Professor Sushil Chandra Award for best Social Scientist for the year 1999 by the Indian Society of Criminology for contribution to the academic field of Criminology and Criminal Justice Administration in India under the broad field of Social Sciences. The award was presented by Justice J. S. Verma, Chairman, National Human Rights Commission at the plenary session of the Silver Jubilee Conference of the Society held at Delhi on November 1, 2001.

## GUPTA, RAKESH

**Papers/Articles:** "Swaran Jayanti Shahri Rozgar Yojana in Madhya Pradesh", *Nagarlok*, Vol.33, No.3, July-Sept, 2001.

**Book Reviews:** "Metropolitan City Governance in India", Marina R. Pinto, *Nagarlok*, Vol.33, No.2, April-June 2001.

**Association with Committees:** Member Secretary and Assistant Editor, *Nagarlok*.

## KABRA, KAMAL NAYAN

**Books:** सह-सम्पादन: वैकल्पिक आर्थिक सर्वे 2001-2002, विकास भ्रम का दूसरा दौर, आज़ादी आन्दोलन, रैनवो तथा लोकायन, नई दिल्ली, 2001.

**Papers/Articles:** Political Economy of Federation in India: Elements of An Emerging Approach, *IASSI Quarterly* (Prof. Dr. Gadgil Centenary Issue) April-June, 2000.

*The Week:* Reviewing the Economy 24.8.2002.

Second Generation "Reforms" Transition Towards Crony Casino, Compradore and Corrupt Capitalism in *Nai Azadi* Sept-Oct, 2001.



A People's Economist, *Mainstream*, 30.6.2001.

Globalisation and Governance: Clowing the New Millenium. *Business Analyst*, Vol.22, No.1, Jan-June, 2001.

Food Security and the PDS: Elements of A Policy Analysis Approach, *Administrative Change*, Vol.27-28, Jan-Dec, 2000.

Pillage of the Public Sector, *Mainstream*, 9.2.2000.

Marketed Surplus of Food: Relevant Concepts and Roles, *Review of Development and Change*, pp.190-224, Vol.IV, No.2, July-Dec, 2001.

Economic Survey: 2002 Poor Performance, Persistent Prejudices Sam Pride, *Mainstream*, 2.3.2002.

Union Budget 2002-03, A Prisoner of Ideological Hang-ups, *Mainstream*, 9.3.2002.

"The Transition in India: From Market Manipulated State to Market Fundamental State", *Social Science Research Journal* (Panjab University), Vol.9, No.2, 2001.

1. स्वदेशी: अवधारणा, सोच, परिप्रेक्ष्य, नई आज़ादी उद्घोष, जून 2001, मुक्ति संघर्ष 8.7.2001.
2. रोजगार घटाने का कुचक्र, नई आज़ादी उद्घोष, सितम्बर 2001.
3. उभरते विश्व परिदृश्य में शक्ति समीकरण के आधार: सामयिक वार्ता, अगस्त-सितम्बर 2001.
4. परराष्ट्रीय कम्पनियाँ मिथक और असलियत: नई आज़ादी उद्घोष, अक्टूबर 2001.
5. तकनीकी प्रगति, जनविकास और उदारीकरण: कुरुक्षेत्र, अक्टूबर 2001.
6. यंग इंडियन, 24.4.2001, सार्वजनिक निवेश की वापसी।
7. "वैश्वीकरण विमर्श और यथार्थ के विविध आयाम" बहुवचन (म.गा. अन्तर्राष्ट्रीय हिन्दी वि. वि. का प्रकाशन) जन-मार्च 2001.

8. काला धन: कुछ नीतिगत प्रश्न: सामयिक वार्ता 19.5.2001.

9. नई आयात-निर्यात नीति: कर्ज तथा परावलम्बन का रास्ता, नई आज़ादी उद्घोष, मई 2001.

10. साहित्येतर विषय और हिन्दी: अक्षर पर्व, जून-जुलाई 2000.

11. "आम आदमी लगातार हाशिये पर धकेला जा रहा है" लोकमत, दीपावली 2001 विशेषांक (परिसंवाद) नई सदी, नई चुनौतियाँ और तीसरे विश्वयुद्ध की दस्तक

12. एनरोन का ऊंचा बढ़ता गुब्बारा फुस्स|यंग इंडियन, 19 जनवरी, 2002.

13. खोखले दावों के बीच देश की अर्थव्यवस्था की सूरत, सामयिक वार्ता, जनवरी 2002.

14. आर्थिक उदारवाद से अर्थव्यवस्था डूबी, यंग इंडियन, 9.3.2002.

15. बजट ने अंधेर नगरी चोपट राजा की कहानी चरितार्थ की, यंग इंडियन, 15 मार्च, 2002.

**Chapters in Books:** Alternative Economic Survey: 2000-2001: Second Generation Reforms: Transition Towards Crony, Casino, Corrupt and Comprador Capitalism, Rainbow Publishers, Lokayan and Azadi Bachao Andolan, New Delhi, 2001.

वैकल्पिक आर्थिक सर्वे 2000-01, विकास भ्रम का दूसरा दौर, "आर्थिक सुधारों का दूसरा चरण पक्षपाती, जुएबाज, भ्रष्ट तथा परदेमोन्याव पूंजीवाद की दिशा में प्रयास। प्रकाशक (1) ऊपर में।

**Book Reviews:** Mehta Vinod: Russia in Transition, New Delhi, Sanskriti, 1999, pp.102+vi in *Mainstream*, 11.8.2001.

Toward "Clarity in Population Debate", Review of Girish Mishra: Malthus and His Ghost, New Delhi, Manak, *Mainstream*, 13.10.01.

Stern, B. and Subramanyam (eds.) Institutions and Economics Change in South Asia, OUP Delhi, 1999, pp314+x in *Indian Historical Review*, Vol.XXVII, No.2.

The Black Economy in India (Arun Kumar) Penguin Books; 1999, *Indian Social Science Review* (ICSSR), Vol.3, No.2, 2001.

A Review Essay on three books (1) Decentralised Production in India: Industrial District, Flexible Specialisation and Employment, ed. By Cadene, P. and Holm Stromsh, New Delhi and Pondicherry French Institute and Sage, 1998, (2) Small Business Entrepreneurs in Asia and Europe: Towards a Comparative Perspective, ed. by Rutten, M. & Upadhya, Co., New Delhi, Sage 1997, and (3) Small Enterprises Development: The Experience of the South and the North, ed. by P.M. Mathew, New Delhi, Oxford and IBH, 2000 in *Journal of Contemporary Asia*, Vol.32, No.2, 2002, pp.282-286.

#### **Seminars/Workshops/Conferences:**

पंजाब बैंक एम्प्लायिज फ़ैडरेशन, पटियाला, सेमिनार ऑन लिबरेलाइजेशन प्रोपर्टाईजेशन आलेख: उदारीकरण गाथा, 22 अप्रैल 2001.

Workshop on Market Monitoring of Tree-Products (Presentation of Consultancy Report) 4.12.2001.

Rajasthan Economic Association, Bikaner Jan. 27-29, 2001, Delivered Prof. J.M. Joshi Memorial Lecture on "The Transition in India: From Market Manipulated State to Market Fundamentalist State During the 1990s".

#### **MEHTA, AASHA KAPUR**

**Books:** *Governance and Poverty: Towards More Effective Public Service Delivery* (co-edited), British Council, New Delhi, April, 2001.

**Papers/Articles:** "Drinking Water" (co-authored), *Alternative Economic Survey*, Alternative Survey Group, New Delhi, June, 2001.

"Equity and Social Justice" (co-authored), *Mainstream*, New Delhi, August 18, 2001.

"Chronic Poverty in India: Overview Study" (co-authored), Working Paper No. 7, Chronic

Poverty Research Centre, University of Manchester, November, 2001.

**Seminars/Workshops/Conferences:** Seminar on "Towards Gender Equality : Strategies and Challenges in India and Norway" Organised by Norwegian High Commission, New Delhi, 21st April, 2001 at Habitat Centre. Presentation on "Women's Employment Scenario in India".

Research Design Workshop on Chronic Poverty in South Africa, Organised by Chronic Poverty Research Centre and University of Western Cape, Capetown, South Africa, 7th to 12th July, 2001

Seminar on Chronic Poverty and Development Policy for Launching the Chronic Poverty Research Centre, Organised by Chronic Poverty Research Centre, University of Manchester, Church House, West Minister, London on 4th February, 2002. Presentation on "What is Chronic Poverty and Who are the Chronic Poor" based on Chronic Poverty in India: Overview Study (co-authored), CPRC, University of Manchester, Working Paper No. 7".

Annual Workshop of the Chronic Poverty Research Centre, Organised by Chronic Poverty Research Centre, Buxton, UK, 30th January to 1st February, 2002. Plenary presentations by each country team on results of research on Chronic Poverty in Phase I, discussions on research proposals for Phase II of the research, methodological issues and presentations by partners leading research on cross cutting themes, plans for launching the CPRC at London on 4th February, 2002 and for the Research Design Workshop to be held at IIPA.

Asia Pacific Regional Meeting on Gender Dimensions of Financing for Development, Organised by UNIFEM, WEDO, South Asia Watch, Kathmandu, Nepal on 7th and 8th January, 2002. Participated in the working

groups and plenary to highlight the importance of incorporating textual changes in the FFD document to reflect the overarching concern with poverty reduction.

Associate, University of Birmingham

### **MISHRA, S.N.**

**Books:** *Decentralised Governance—A Macro and Micro Perspective*, Shipra Publications, New Delhi, January 2002.

**Papers/Articles:** "Rural Health and Sanitation", *Kurukshetra*, Ministry of Rural Development, Government of India, April 2001.

"Development of Rural Infrastructure: With Special Reference to Transport and Communication", *Indian Journal of Public Administration*, XLVII, Special Number 3, June-September, 2001.

**Chapter in Books:** "Rural Institutions and Decentralised Planning", (ed. S.C. Jain), NIRD, Hyderabad, January 3, 2002.

"Good Governance and Political Process", Lok Sabha Secretariat, New Delhi (Commemorative volume on the occasion of 50th Anniversary of Indian Parliament).

**Book Review:** Politics of Environment in India, Amita Singh, *IJPA*, No.1, January-March 2001.

**Seminars/Conferences:** Seminar on "Rural Institutions and Decentralised Planning", organised by NIRD, Hyderabad, 3rd January 2001. Paper presented: Rural Institutions and Decentralised Planning.

**Association with Committees:** Member, Board of Studies, Meerut University, Meerut.

Member, Selection Committee, Punjab University, Chandigarh.

Member, Board of Studies, IGNOU, New Delhi.

Member, Academic Council Kurukshetra University, Kurukshetra.

### **MISRA, G.K.**

**Papers/Articles:** "Training Agenda for Urban Local Bodies in the New Millennium", *Nagarlok*, Vol.XXXIII, No.3, July-September, 2001.

"Public-Private Partnerships for Delivery of Urban Services", published in an edited volume on *Privatisation of Municipal Services* by U.B. Singh, Bharat Book Centre, Lucknow, 2001.

### **MUKHOPADHYAY, LIPI**

**Seminars/Conferences/Workshops:** XXVII Indian Sociological Conference, organised by Guru Nanak Dev University, Amritsar 26-28, December 2001. Paper presented: "Globalization Decentralization and Gender Perspective".

**Indian Women:** Rights Economic Position and Empowerment, organised by Centre for Women Study, North Bengal University, New Jalpaiguri, Darjeeling, 28-30 January 2002. Paper presented: Consequences of Gender Inequality in Development.

Population, Environment and Development, organised by BITS Pilani, Rajasthan, 15-16 March, 2002. Paper presented: Women in Development: Population, Development and Gender Issues.

### **SACHDEVA, R.K.**

**Association with Committees:** Chairman, Expert Panel on Project Management, Bureau of Indian Standards.

Member, Panel of Experts, Department of Electronics Accreditation Committee.

### **SARADA, A.**

**Book Reviews:** "Government Budgeting: Principles and Practices", C.N. Sudarshan (ed.), *Nagarlok*, Vol. XXXIII, No.2, April-June 2001.

**Association with Committees:**

Member, Indian Economic Association.

Member, A.P. Economic Association.

Member, Editorial Board, The Institute of Industrial Management of India, Bombay.

**SHARMA, BHARATI**

**Papers/Articles:** "Mediation: Getting Conflicts Resolved Amicably, *IJPA*, October-December, 2001.

"Preventing Child Victimisation: Some Strategies", *Child Victims of Crime*, Gyan Publishing House, New Delhi 2001.

**Seminars/Conferences/Workshops:** National Consultation on Health Security in India, organised by Institute of Human Development (IHD), United Nations Development (UNDP) and Ministry of Health and Family Welfare, Government of India, India International Centre, Delhi, 26-27 July 2001. Made presentation on Social Health Insurance and Community Health Financing.

**Association with Committees:**

Member, Academic Council Faculty of Management Studies, Banaras Hindu University.

Member, Governing Board, Institute of Informatics and Management Studies, Meerut.

Member, Assam Administrative Reforms Commission.

**SHARMA, V.K.**

**Books:** *Manual on Natural Disaster Management*, IIPA, New Delhi, 2001.

*Orissa Super Cyclone*, 1999, IIPA, New Delhi, 2001.

*Drought of Gujarat*, IIPA, New Delhi 2001.

*Drought of Rajasthan*, IIPA, New Delhi 2001.

*Gujarat Earthquake*, IIPA, New Delhi, 2002.

**Seminars/Conferences/Workshops:** Sharma V.K. (2001) Institutional

set-up and disaster response mechanism in India, 290-300 *Journal of Indian Building Congress*, volume eight number I, 2001.

Sharma V.K. (2001) Food availability and vulnerability to Natural Disasters; Towards hunger free India: Agenda and Imperatives; (eds.) M.D. Asthana and Pedro Medrane, Manohar Publishers and Distributors, New Delhi 2001 pp. 125-135.

Sharma V.K. (2001) Development strategies for flood prone areas: Case Study Patna, India. *Disaster Prevention and Management; An International Journal*: Vol. 10 No.5, 2001, pp. 349-355.

Gupta, L.C. and Sharma, V.K., (2001) Drought in Rajasthan and Gujarat (1999-2000 and 2000-2001), *Disaster Management*, (ed. Vinod K. Sharma) IIPA, New Delhi, 2001, pp.108-125.

Sharma, V.K. and Rout, C.S., (2001) *Managing Natural Disasters - The Lessons from Orissa Super Cyclone*, Disaster Management (ed. Vinod K. Sharma) IIPA, New Delhi, 2001, pp. 208-221.

Sharma, V.K. and Bandopadhyay, Chandrani, (2002) Perspectives of Urban Disaster Management, *Fire Safety Chronicle*, January-March 2002, pp. 15-17.

Sharma, V.K. (2002) Disaster Preparedness in India - An Overview, NSC's 10th National Conference: 9-11 April 2002, Vigyan Bhavan, New Delhi. P. 2 (2-1 - 2-16).

Disaster Management Strategies in India (to be published in *Coping with Natural Disasters*) In Press.

**Association with Committees:**

Member, Advisory Board, Crainfield Disaster Management Centre, UK.

Member, Task-Force, Gujarat State Disaster Management Authority (GSDMA), Government of Gujarat.

Member, UNDP Project : Strengthening Disaster Management Capacity in India.

Member, Advisory Committee (Disaster Management Cell)

- HIPA, Gurgaon
- Anna Institute of Management, Chennai
- Disaster Management Institute, Bhopal
- Tamil Nadu and UP.

Member, Expert Committee for PG Diploma Course in Disaster Management, IGNOU, New Delhi (2001-contd.).

Member, Special Committee of School of Environmental Sciences, JNU, New Delhi (2002-2005)

Member, Planning Board, Nagaland University, Kohima (2002-Contd.).

### **SINGH, JAIDEEP**

#### **Association with Committees:**

Member of the Executive Committee, Institute of Supply and Quality Management, Department of Supply, Ministry of Commerce, Government of India.

Member of the Executive Committee, Harvard Club of India.

Member of the Supervising Committee for the Project Report titled "Managing Indian Museums: A Case for Adopting Principles of Marketing" for the Public Service MBA programme of the School of Public Policy, International Development Department, The University of Birmingham, UK.

### **SINGH, RAJESH**

#### **Seminars/Conferences/**

**Workshops:** 32 ISTD, National Convention on "Managing the ever Changing Organization", organised by Indian Society of Training and Development, 17-19 January, 2002, Hotel Taj Krishna, Hyderabad. Paper presented: Training-A Tool for 'Managing Change'.

#### **Association with Committees:**

Member of Editorial Board of the Journal "The Indian Journal of Training and Development of Indian Society of Training and Development".

Member of 'Selection Committee' for the appointment of the Post of Principal Director of "Training Institutes in Various States" chaired by AS and DC (SSI), Ministry of Small Scale Industries, Government of India.

Convenor of Sub-Committee on 'Trauma Management' - Working Group of National Committee on Disaster Management headed by Prime Minister.

### **SINGH, S.S.**

**Papers/Articles:** "Consumer Protection in India-Implications for Good Governance" *Vidhi Bharati*, 2002, Special Number on Consumer Protection in India.

**Chapters in Books:** "Promoting Good Governance through Protecting Consumers' Rights".

**Seminars/Conferences/Workshops:** Seminar on "Administrative Tribunals- Role, Problems and Perspective" organised by Regional Centre for Urban and Environmental Studies, Hyderabad, March 9-10, 2002. Paper presented: Constitution and the Civil Service-Reflections on safeguards and obligations.

Conference of the Presidents, State Consumer Disputes Redressal Commissions and Secretaries in-charge of Consumer Affairs in the State/UTs, 9-10 February 2002, New Delhi. Paper presented: Effective Training for the Non-Judicial Members of the State Commissions and District Forums".

Chaired a session on "Institution of Governor" on January 19, 2002 in a two-day National workshop on Review of the working of the Indian Constitution, January 19-20, 2002, organised by the Faculty of Law, Delhi University, Delhi.

Addressed the students of Law on "Consumer Protection in India" January 23, 2002 in the Faculty of Law, RD University, Jabalpur.

**Association with Committees:** Member, Fellowship Award Committee, BPR and D, Ministry of Home Affairs, Government of India.

Member, State Consumer Council, Government of National Territory of Delhi.

Member, Board of Study, Department of Public Administration, Rajasthan University, Jaipur.

Member, Faculty of Law, R.D. University, Jabalpur, Madhya Pradesh.

Member, Academic Committee, Institute of Integrated Learning in Management (IILM), New Delhi.

Member, Academic Steering Committee, Second Specialised International Conference on "Towards a Quality Public Administration for Sustainable Growth and Development" to be held from 5-9 November 2002 and organised by the Department of Administrative Reforms, Government of India and the International Institute of Administrative Sciences, Brussels, Belgium.

## SINGH, SHEKHAR

**Books:** *Large Dams in India: An Environmental, Social and Economic Assessment* (co-edited), IIPA, New Delhi, 2002.

**Association with Committees:** Chairman, International Task Force on Transparency, Policy Dialogue Initiative.

Member, Narmada Control Authority Sub-group on Environment.

Member, World Commission on Protected Areas, World Conservation Union, Switzerland.

Member, Species Survival Commission, IUCN, Switzerland.

Member, Steering Committee for Environment and Forests, X Plan, Planning Commission.

Appointed Commissioner by the Supreme Court of India to report on the forests and other ecological issues of the Andaman and Nicobar Island.

## TIWARI, R.K.

**Papers/Articles:** Parliament and Public Policy – A Case Study on Bonded Labour, in *Fifty Years of Indian Parliament*, G.C. Malhotra (ed.), Lok Sabha Secretariat, New Delhi, 2002.

**Chapters in Books:** Poverty Alleviation and Rural Employment: A Policy Perspective in the *Emerging Concerns*, Kanishka Publishers, New Delhi, 2002.

**Books:** *The Emerging Concern in Public Policy* (Co-ed.), New Delhi, 2002, Manuscript submitted in July 2001.

**Book Reviews:** Humanizing Development Trends in Public Administration, Suresh Mishra and Rajvir S. Dhaka (eds.), *Indian Journal of Public Administration*, Vol. XLVII, No.2, April-June 2001.

**Seminars/Conferences/Workshops:** Seminar on Brainstorming Session on 'Policy Areas of Governance', organised by Institute of Applied Manpower Research, New Delhi, 18th December, 2001.

Seminar on 73rd Constitutional Amendment and Panchayat Raj in Madhya Pradesh, organised by K.R.G. College, Gwalior, 29th January, 2002.

Delivered Fourth Professor Amreshwar Avasthi Memorial Lecture on "Teaching and Research in Public Administration: New Approaches" at Jiwaji University, Gwalior on 29th January, 2002.

**Association with Committees:** Member, Selection Committee under the



Career Advancement Scheme, Department of Public Administration, Panjab University, Chandigarh.

Member, Board of Studies, Department of Public Administration, Himachal Pradesh University, Simla.

#### Others

#### DR. S.N. SURI, REGISTRAR

Paper presented at the 13th International Meeting of University Administrators (IMUA) at Helsinki, Finland, August 19-23, 2001.

#### CONTRIBUTIONS BY LIBRARY STAFF

##### SHRI B.K. SURI, LIBRARIAN

1. Delivered lectures on "Retro-conversion" and "Communication Formats" to the participants of Refresher Course on "New Dimensions in Academic Libraries" organised by the Department of Library and Information Science, Kurukshetra University in June 2001.
2. Appointed on the panel of experts for peer review of work done by the scientists of Central Road Research Institute, New Delhi.
3. Appointed as an expert on the selection committee for promotion to the posts of Professor/Reader in the Department of Library and Information Science, Kurukshetra University under the career advancement scheme.
4. Joint Editor, Documentation in Public Administration - a quarterly indexing journal being brought out by the Institute with the financial support of the Indian Council of Social Science Research.
5. Course Director of the training programme on "Application of Information Technology for Library Operations and Services" held at the Institute for February 4 to 8, 2002.

##### SHRI SURESH KUMAR, ASSISTANT LIBRARIAN

1. Faculty for the Training Programme on "Application of Information Technology for

Library Operations and Services" held at the Institute from February 4 to 8, 2002.

##### SMT. SUNITA GULATI, ASSISTANT LIBRARIAN

1. Compiled Index to Indian Journal of Public Administration, 2001-2002.
2. Co-compiler Infrastructure in India's Development; Power, Transport and Communication: A Selected Bibliography published in Indian Journal of Public Administration, 47(3): July-September 2001.
3. Faculty for the Training Programme on "Application of Information Technology for Library Operations and Services" held at the Institute from February 4 to 8, 2002.
4. Compiled Public Administration in India: 21st Century Challenges for Good Governance: a Selected Bibliography. In Jain, R.B. book of the same title. New Delhi; Deep and Deep, 2001.
5. Organisation and Use of United Nations Documents in Depository Libraries in Delhi. In Libraries and Information Studies in Retrospect and Prospect: Essays in honor of Prof D.R. Kalia. New Delhi: Concept, 2002.
6. Participated in IASLIC XXIII All India Conference and Information Technology Exhibition held at The University of Kerala.

##### SHRI A.K. NATH, ASSISTANT LIBRARIAN

1. Assistant Editor, Documentation in Public Administration - a quarterly indexing journal being brought out by the Institute with the financial support of the ICSSR.

##### SHRI HUKUM CHAND YADAV, ASSISTANT LIBRARIAN

1. Co-compiler Infrastructure in India's Development; Power, Transport and Communication: A select Bibliography published in Indian Journal of Public Administration, 47(3); July-September 2001.
2. Faculty for the Training Programme on "Application of Information Technology for

Library Operations and Services" held at the Institute from February 4 to 8, 2002.

#### **SHRI A.P. YADAV, PROFESSIONAL ASSISTANT**

1. Participated in NACLIN Conference held at Hyderabad in October 2001.
2. Faculty for the Training Programme on "Application of Information Technology for Library Operations and Services" held at the Institute from February 4 to 8, 2002.

#### **SHRI HEMANT KHARE, PROFESSIONAL ASSISTANT**

1. Participated in NACLIN Conference held at Hyderabad in October 2001.

#### **SHRI NARENDRA KUMAR, PROFESSIONAL ASSISTANT**

1. Participated in IASLIC XXIII All India Conference and Information Technology Exhibition held at the University of Kerala, from December 4 to 7, 2001.

#### **CONTRIBUTIONS BY OTHER STAFF** **SMT. CHARRU, SYSTEMS ANALYST** **CUM PROGRAMMER**

**Papers and Articles:** "A Chronological Perspective of Telecommunications Infrastructure Development In India", *Indian Journal of Public Administration* (IJPA), Special Volume on "Infrastructure in India's Development : Power, Transport and Communication", Vol. XLVII, No.3, July-Sep 2001

"Data Analysis using MS-Excel-2000" Background Material Prepared for in-house IT Training Programme for IIPA Faculty and Sr. Administrative Staff

**Conferences/Seminars/Workshops:** National Conference on "Governance for Development: Issues and Strategies" organised by Organising Agency: Indra Gandhi Open University, Jamia Hamdard Convention Centre, Jamia Hamdard University, New Delhi, 24-25 August, 2001. Paper Presented: E-Governance and its Social Impacts.

Software Developed: Inventory Management System-May 2001

"Investment Monitoring System-Nov. 2001.

#### **(a) Fund-Wise Details**

Also created a modified Windows-based software for Membership section, for preparing the fresh database of IIPA members received by the Membership Section. Besides records of particulars, this software has the capability of storing the scanned signatures and photographs of the members. It would also generate mailing address labels, sorted city-wise.

Conducted Five IT-based programmes for IIPA Faculty and Senior Administrative staff.

Details of Other Academic Work Undertaken Outside IIPA

Designed a detailed proposal for "NCDM-Online" A Technical Proposal on Computerisation Plan of NCDM, Aug 2001

Designed computerisation plan for Examination Branch of Mizoram University. The proposed WEB based n-tier model of this information system would be developed using JDK 1.3 and Tomcat Web Server 3.23.32. - 15th Sep2001.

Designed various IT Streams S.N. Sinha Institute, Ranchi, Nov 2001.

#### **SHRI SUNIL DUTT, PUBLICATION OFFICER**

Assistant Editor, *Indian Journal of Public Administration* a quarterly journal brought out by the Institute.

Assistant Editor, *IIPA Newsletter*, the monthly newsletter of the Institute.

Associate Editor and member of Editorial Board of Indian Administrative Year Book 2000 published in collaboration with the Department of Administrative Reforms and Public Grievances, Ministry of Personnel, Public Grievances and Pensions.

## Annexure VII

### • COMMITTEES OF THE EXECUTIVE COUNCIL •

(As on 31st March, 2002)

#### **Standing Committee**

1. Shri T.N. Chaturvedi — Chairman
2. Prof. (Mrs.) Noorjahan Bava
3. Dr. P. Chandrasekharan
4. Dr. K. Chockalingam
5. Shri B.C. Mathur
6. Shri M.L. Mehta
7. Shri M. Gopalakrishna Naidu
8. Dr. V.T. Patil
9. Dr. Har Swarup
10. Shri T.K. Thanickachalam
11. Director, IIPA

#### **Academic Committee**

1. Director, IIPA — Chairman
2. Shri Manish Gupta
3. Prof. K. Kamalanathan
4. Prof. S.L. Kaushik
5. Prof. S.R. Maheswari
6. Prof. G.K. Misra
7. Prof. K.N. Pathak
8. Shri H.N. Ray
9. Prof. (Mrs.) S. Saroja
10. Dr. N. Sethuraman
11. Dr. (Mrs.) Y. Shanmugasundaram
12. Dr. Ram Avtar Sharma
13. Prof. V.K. Sharma
14. Shri Shekhar Singh

15. Dr. (Ms.) Sujata Singh

16. Dr. S. Subramanian

17. Shri M. Thyagarajan

#### **Case Study Committee**

1. Dr. V. Subramanian — Chairman
  2. Shri T.N. Dhar
  3. Shri Jalil Ahmad Khan
  4. Shri M. Gopalakrishna Naidu
  5. Shri Surya Ray
  6. Prof. Jaideep Singh
  7. Shri S.N. Swarup
  8. Shri M. Thyagarajan
  9. Director, IIPA
  10. Prof. Nand Dhameja
- Member-Secretary (till 31.12.2001)

#### **Screening Committee for Admission of New Members**

1. Shri B.C. Mathur — Chairman
2. Dr. K. Malaisamy
3. Prof. S.P. Verma
4. Director, IIPA

#### **Selection Committee**

1. Shri T.N. Chaturvedi — Chairman
2. Shri G.C.L. Joneja
3. Prof. K. Kamalanathan
4. Prof. K.N. Pathak
5. Director, IIPA

**Editorial Board**

1. Prof. S.P. Verma – Chairman
2. Shri Veeranna Aivalli
3. Prof. R.K. Arora
4. Shri M.K. Gaur
5. Dr. N. Sethuraman
6. Prof. A.K. Sharma
7. Director, IIPA

**Committee for Administration of CPF**

1. Director, IIPA – Chairman
2. Shri B.C. Mathur – Hony. Treasurer
3. Prof. Jaideep Singh – Nominee of the Executive Council

4. President, IIPA Staff Association
5. Registrar – Member-Secretary

**IIPA Pension Fund Trust****IIPA G.P. Fund Trust**

1. Director, IIPA – Chairman
2. Shri B.C. Mathur – Hony. Treasurer
3. Prof. Jaideep Singh – Nominee of the Executive Council
4. Financial Adviser (Home) or his nominee
5. Joint Secretary (Trg.) or his nominee
6. President, IIPA Staff Association
7. Registrar, IIPA – Member-Secretary

## ANNEXURE VIII

### • STATEMENT SHOWING DETAILS OF FINANCIAL ASSISTANCE GIVEN TO IIPA REGIONAL/LOCAL BRANCHES DURING THE YEAR 2001-02 •

Sl. No.	Name of the Branch	Seminar/ Conference and Other Activities	Research Studies	Share of Membership Subscription	Total
<b>(a) Regional Branches</b>					
1.	Andhra Pradesh	10,000	35,000	22,392	67,392
2.	Assam	10,000	--	9,860	19,860
3.	Bihar	10,000	20,000	26,189	56,189
4.	Delhi	10,000	20,000	84,972	1,14,972
5.	Goa				
6.	Gujarat	--	--	7,052	7,052
7.	Jammu & Kashmir	--	--	9,414	9,414
8.	Karnataka	--	--	12,353	12,353
9.	Kerala	10,000	20,000	11,856	41,856
10.	Madhya Pradesh	10,000	--	12,879	22,879
11.	Maharashtra	60,000	--	43,611	1,03,611
12.	Meghalaya	--	--	1,331	1,331
13.	Mizoram	10,000	--	3,502	13,502
14.	Orissa	10,000	40,000	10,684	60,684
15.	Punjab/Haryana/Chandigarh	10,000	--	21,748	31,748
16.	Rajasthan	10,000	20,000	13,405	43,405
17.	Tamil Nadu	10,000	20,000	31,321	61,321
18.	Uttar Pradesh	10,000	40,000	36,618	86,618
19.	West Bengal	--	20,000	15,632	35,632
<b>(b) Local Branches</b>					
1.	Agra	5,600	--	1,277	6,877
2.	Aurangabad	--	--	2,997	2,997
3.	Bareilly	600	--	657	1,257
4.	Budaun	7,500	--	5,140	12,640
5.	Burdwan	5,000	20,000	1,864	26,864
6.	Coimbatore	5,000	--	1,450	6,450
7.	Cuddalore	5,000	--	2,316	7,316
8.	Dindigul	--	--	942	942
9.	Gulbarga	--	--	2,617	2,617
10.	Howrah	5,000	20,000	1,158	26,158
11.	Imphal	--	--	887	887

<i>Sl. No.</i>	<i>Name of the Branch</i>	<i>Seminar/ Conference and Other Activities</i>	<i>Research Studies</i>	<i>Share of Membership Subscription</i>	<i>Total</i>
12.	Indore	5,000	--	2,091	7,091
13.	Jabalpur	--	--	3,180	3,180
14.	Kanpur	600	--	1,314	1,914
15.	Karimnagar	--	--	1,759	1,759
16.	Madurai	--	--	2,087	2,087
17.	Magadh (Bodh-Gaya)	--	--	--	--
18.	Meerut	--	--	706	706
19.	Muzaffarpur	5,000	--	1,783	6,783
20.	Mysore	5,000	--	2,364	7,364
21.	Nagpur	--	--	5,334	5,334
22.	Nashik	5,000	10,000	939	15,939
23.	Patiala	5,000	--	1,650	6,650
24.	Pondichery	600	--	969	1,569
25.	Pune	--	--	6,888	6,888
26.	Ranchi	--	--	2,837	2,837
27.	Saidapet	--	--	1,783	1,783
28.	Salem	--	--	1,057	1,057
29.	Sangli	--	10,000	923	10,923
30.	Sirohi	--	--	197	197
31.	Thanjavur	--	--	1,653	1,653
32.	Tirunelveli	5,000	--	1,098	6,098
33.	Tirupati	5,000	--	1,188	6,188
34.	Tirupattur	5,000	20,000	972	25,972
35.	Trichy (Tiruchirapalli)	--	--	1,442	1,442
36.	Vadodara (Baroda)	--	--	6,704	6,704
37.	Vallabh Vidyanagar	5,000	--	1,111	6,111
38.	Vellore	--	--	--	--
39.	Villupuram	--	--	741	741
40.	Virdhunagar	--	--	312	312
41.	Visakhapatnam	5,000	--	2,951	7,951
42.	Warangal	5,000	--	5,436	10,436
<b>Total</b>		<b>2,69,900</b>	<b>3,15,000</b>	<b>4,57,593</b>	<b>10,42,493</b>



## ANNEXURE IX

### • LIST OF FACULTY MEMBERS ATTACHED WITH BRANCHES DURING 2001-02 •

1. Andhra Pradesh
2. Assam
3. Bihar
4. Delhi
5. Goa
6. Gujarat
7. Jammu & Kashmir
8. Karnataka
9. Kerala
10. Madhya Pradesh
11. Maharashtra
12. Meghalaya
13. Mizoram
14. Orissa
15. Panjab/Haryana/Chandigarh
16. Rajasthan
17. Tamil Nadu
18. Uttar Pradesh
19. West Bengal

Prof. G.K. Misra  
Prof. Bharati Sharma  
Prof. S.N. Mishra  
Dr. Swapan K. Bhattacharya  
Dr. (Mrs.) Rajesh Singh  
Prof. R.K. Sachdeva  
Shri Rakesh Gupta  
Prof. S.S. Singh  
Prof. P.K. Chaubey  
Prof. R.K. Tiwari  
Dr. Jaytilak Guha Roy  
Prof. V.K. Sharma  
Shri Pranab Banerjee  
Dr. R.K. Barik  
Prof. (Mrs.) Aasha Kapur Mehta  
Prof. K.N. Kabra  
Dr. (Ms.) Sujata Singh  
Prof. M.H. Malick  
Prof. J.C. Kapur

## ANNEXURE X

### • FACULTY AND OTHER SENIOR STAFF •

#### Director

Shri M.C. Gupta

(Succeeded by Dr. P.L. Sanjeev Reddy on 1st April, 2002)

#### Professors

Prof. P.K. Chaubey

Prof. K.N. Kabra

Prof. J.C. Kapur

Prof. M.H. Malick

Prof. (Mrs) Aasha Kapur Mehta

Prof. S.N. Mishra

Prof. G.K. Misra

Prof. R.K. Sachdeva

Prof. Arvind K. Sharma

Prof. (Mrs.) Bharati Sharma

Prof. K.S.R.N. Sarma

Prof. Nand Dhameja

Prof. R.N. Thakur

Prof. Vinod K. Sharma

Prof. Jaideep Singh

Prof. S.S. Singh

Prof. R.K. Tiwari

Professor of Economics (Economic Administration)

Professor of Economics

Professor of Computer in Government

Professor of Project Management

Professor of Economics (Economic Policy)

Professor of Rural Studies

Professor of Urban Studies

Professor of Management

Professor of Public Administration

Professor of Management (Organisation Behaviour and Behavioural Sciences)

Professor of Urban Finance

Professor of Financial Management

Professor of Sociology/Social Welfare Administration

Professor of Disaster Management

Professor of Behavioural Sciences

Professor of Justice and Administration

Professor of Public Administration

#### Associate Professors

Dr.(Ms.) Dolly Arora

Shri Pranab Banerji

Dr. Radha Kant Barik

Dr. S.K. Bhattacharya

Shri Rakesh Gupta

Dr. Anil C. Ittyerah

Dr.(Mrs.) Lipi Mukhopadhyay

Associate Professor in Government and Politics

Associate Professor in Economics

Associate Professor in Public Administration

Associate Professor in Foreign Trade & Commerce

Associate Professor in Operations Research

Associate Professor in Economics

Associate Professor in Behavioural Science

Dr. Jaytilak Guha Roy  
Dr. T.K. Saha

Dr. (Mrs.) Rajesh Singh  
Shri Shekhar Singh  
Dr. (Ms.) Sujata Singh

#### **Assistant Professors**

Dr. Vishwanath Alok  
Shri N.C. Ganguli  
Dr. (Mrs.) A. Sarada

#### **Systems Analyst-cum-Programmer**

Mrs. Charru Malhotra

#### **Senior Administrative Staff**

Dr. S.N. Suri  
Dr. Naresh Kumar  
Dr. C. Giri  
Shri U.S. Rawat  
Shri A.S. Satyanarayana  
Shri J.K. Suri  
Shri B.S. Khurana  
Shri H.C. Arora  
Shri R.C. Sethi  
Shri J.P. Gupta  
Mrs. Savita Mehta

#### **Senior Library Staff**

Shri B.K. Suri  
Dr. Suprabhat Majumdar  
Mrs. Sunita Gulati  
Shri Suresh Kumar  
Shri A.K. Nath  
Shri H.C. Yadav

#### **Senior Editorial and Publication Staff**

Shri Sunil Dutt

Associate Professor in Criminal Justice Administration  
Associate Professor in Administrative & Constitutional Law

Associate Professor in Behavioural Science  
Associate Professor in Environmental Studies  
Associate Professor in Policy Sciences

Assistant Professor in Public Finance  
Assistant Professor in Management Studies  
Assistant Professor in Economics

Registrar  
Dy. Registrar (Finance & Administration)  
Dy. Registrar (Academic Support)  
Asstt. Registrar (Finance & Accounts)  
Superintendent (Hostel)  
Superintendent (Membership)  
Superintendent (CUS/APPPA)  
Superintendent (Administration)  
Superintendent (Training)  
Executive Engineer (Maintenance)  
Public Relation Officer

Librarian  
Dy. Librarian  
Asstt. Librarian  
Asstt. Librarian  
Asstt. Librarian  
Asstt. Librarian

Publication Officer

## ANNEXURE XI

### • VISITS ABROAD BY FACULTY MEMBERS & OTHERS FOR PARTICIPATION IN WORKSHOPS/CONFERENCES/SEMINARS, ETC. •

Shri Shekher Singh  
Associate Professor in Environmental Studies

- (i) Visited Washington to attend a Workshop on transparency from May 23-24, 2001.
- (ii) Visited USA to participate in the first meeting of the Task Force. Directors at Columbia University, New York from 7th to 9th March, 2002.

Prof. (Mrs.) Aasha Kapur Mehta,  
Professor of Economics

- (i) Visited South Africa to attend a meeting/workshop at the University of Western Cape, Cape Town from July 9-11, 2001.
- (ii) Visited Kathmandu to participate in a Regional Workshop on Gender Dimensions of Finance for Development from January 7-8, 2002.
- (iii) Visited University of Manchester (UK) to attend workshop on Chronic Poverty from January 29th to 4th Feb. 2002.

Shri Anil Sinha  
Head, NCDM

- (i) Visited Bali (Indonesia) to attend meeting on Disaster preparedness from June 5-8, 2001 and later visited USA as member of delegation led by Shri Sharad Pawar, Vice Chairman, National Committee on Disaster Management from July 9-19, 2001.
- (ii) Visited New York to attend "Inter Regional Symposium on Water Disaster Reduction & Response Organised by DESA/ESCAP/NOAA/SDR from August, 27-31, 2001.
- (iii) Visited Japan and Thailand for familiarisation with the Institutions related to Disaster Management from 6th to 12th Jan. 2002.

Prof. K. N. Kabra  
Professor of Economics

Visited China under Indo-China Cultural Exchange Programme in Connection with "A Policy Study on Some aspects of Rural Industrialisation in India with some lesson from Chinese Experience" from March 3-27, 2002.

Dr. S.N. Suri  
Registrar

Visited Finland to present a paper at the 13th International Meeting of University Administrators at Helsinki from August 19-23, 2001.

## ANNEXURE XII

### • AMENDEDMENTS IN THE MEMORANDUM OF ASSOCIATION & RULES AND ELECTION BYE-LAWS •

#### **Memorandum of Association and Rules**

##### **Rule 13.(1)(v)**

Chairmen of seven Regional Branches to be co-opted, by rotation by the Executive Council from among those Regional Branches which do not find representation on the Executive Council through direct election. In case the Chairman of a Regional Branch so co-opted is not in a position to attend the Meeting of the Executive Council, he may nominate the Secretary of the Branch to attend the Meeting.

##### **Rule 13.(1)(vi)**

Twentyeight members elected or co-opted as provided in Rule 14 (1); and

##### **Rule 14(1)**

Members of the Institute shall elect from amongst themselves twenty members of the Executive Council once in a period of four years, who shall co-opt the remaining eight members of the Executive Council provided that no member who has contested election and lost shall be co-opted to the Executive Council for that term. The co-option and constitution of the Committees of the Executive Council shall take place at the Meeting referred to in Rule 9(a) or at a subsequent Meeting of the Executive Council to be convened as soon thereafter as possible.

Provided that, no election will be held in the year 2002 and henceforth, from the year 2004, elections to the Executive Council shall be held once in four years to elect all the twenty members. As a transitory measure, co-option against the resultant ten vacancies arising in the year 2002 shall be made by the Chairman, IIPA for a period of two years from among the Chairmen of such Regional Branches as are not adequately represented in the present Executive Council. Some representation may also be given to Local Branches.

##### **Rule 14(2)**

Of the twentyeight members of the Executive Council referred to in rule 13 (1) (vi), and elected or co-opted as provided in clause 1 of this Rule, three shall be from among the members of the Academic Staff of the Institute (two from among Professors and one from Readers/Lecturers) to be elected from among themselves. The academic staff so co-opted shall have put in atleast five years of service in the Institute. Of the remaining five co-opted members of the Executive Council, three shall be Secretaries to the Government of India.

**Rule 14(3)(i)**

While the Institute employees as members of IIPA Society shall have other rights, they shall not be entitled to contest elections to the Executive Council or act as election agent for any candidate, or canvass for any candidate in any manner. However, they may cast their vote in the elections to the Executive Council.

**Rule 18(b)**

The Executive Council shall appoint an Academic Committee of not more than 15 members including the Director as Chairman. The function of the Academic Committee shall be to assist the Executive Council in matters of academic character such as those pertaining to education, training, research and consultancy. A member of the Academic Committee shall hold office until the Second Annual General Meeting of the General Body and shall be eligible for re-appointment.

**Rule 30(2)**

No member shall be allowed to be a candidate or vote at an election for electing members of the Executive Council unless he has been a member without break continuously for two consecutive calendar years prior to that year in which the elections are held and has paid his subscription in full up to that year by 31st March of that year.

*Illustration*

For the election to be held in the year 2004, a member to be eligible to be a candidate or to vote or to participate in any manner should have been continuously from 1st January 2002 or earlier and should have paid on or before 31st March 2004 subscription for the years 2002, 2003 and 2004.

**Election Bye-laws**

- 5.(1) Starting with the year 2004, every four years, Election Notice and other related information will be communicated to the members entitled to vote under the Rules and the Election Bye-laws through the May issue of the IIPA Monthly Newsletter.
- 5.(7)(a) A voting paper in Form-3 (in the schedule) containing twenty blank columns corresponding to the number of seats to be filled through election, for recording preference of voter by writing in his/her own hand the name(s) of candidate(s); accompanied by a list of candidates setting out their names, addresses and serial numbers.
- 5.(7)(c) A bigger cover on which shall be provided space for recording the serial number of voter on the Electoral Roll, his membership number, name and signature, place of posting the envelope (in capital letters) and printed address of the Returning Officer.
- 5.(13) No request for issue of Duplicate Ballot Paper be entertained.
- 5.(15) Any candidate who wishes his biodata to be circulated by the Institute should restrict it to 350 words, which may include his name, date of birth, educational qualifications, association with IIPA, personal background and accomplishments, and contribution made for the development of Public Administration as a profession/discipline. Only such biodata which does not exceed 350 words and is received alongwith the nomination



paper within the stipulated date will be published by the Institute and circulated to the voters. Biodata exceeding 350 words or received later will not be published or circulated. The responsibility of the factual accuracy of the information so furnished will be that of the members contesting the election.

- 5.(16) No appeal/canvassing individually or collectively by candidates in any form or appeal by any office bearer of the Regional or Local Branch soliciting support for any candidate(s) shall be made.
- 5.(19)(vii) Any member found indulging in unethical practices referred to in Rule 19 (i) to (vi) shall be debarred from voting for a period of eight years. Any contestant found indulging in malpractices shall be debarred from contesting all future elections to the Executive Council of the Institute.

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Our patience will achieve more than our force

—Eddmund Burke

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# **AUDITORS REPORT TO THE MEMBERS OF THE INDIAN INSTITUTE OF PUBLIC ADMINISTRATION NEW DELHI**

We have audited the attached balance Sheet of Indian Institute of Public Administration, New Delhi, as at 31st March, 2002 and also the Income and Expenditure Account for the year ended on that date annexed thereto. These financial statements are the responsibility of the management. Our responsibility is to express an opinion on these financial statements based on our audit.

We conducted our audit in accordance with auditing standards generally accepted in India. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether the financial statements are free of material misstatement. An audit includes examining on a test basis, evidence supporting the amounts and disclosures in the financial statements. An audit also includes assessing the accounting principles used and significant estimates made by management, as well as evaluating the overall financial statement presentation. We believe that our audit provides a reasonable basis for our opinion.

Further we report that:

- (i) We have obtained all the information and explanations, which to the best of our knowledge and belief were necessary for the purpose of our audit.
- (ii) In our opinion, proper books of account as required by law have been kept by the Institute so far as appears from our examination of those books.
- (iii) The Balance Sheet and Income and Expenditure Account dealt with by this report are in agreement with the books of account.
- (iv) In our opinion and to the best of our information and according to the explanations given to us, the said accounts give a true and fair view in conformity with the accounting principles generally accepted in India,
  - (a) In the case of the Balance Sheet, of the state of affairs of the Institute as at 31st March, 2002; and
  - (b) In the case of the Income and Expenditure Account, of the surplus for the year ended on that date.

**Dated: September 4, 2002**  
**New Delhi**

**FOR THAKUR, VAIDYANATH AIYAR & CO.**  
*Chartered Accountants*

## ANNEXURE XIII

### INDIAN INSTITUTE OF PUBLIC ADMINISTRATION, NEW DELHI Balance Sheet as at 31st March, 2002

Particulars	Schedule No.	Figures in Rs.	
		As at 31.3.2002	As at 31.3.2001
<b>LIABILITIES</b>			
Capital Asset Fund	1	69,982,849	65,667,788
Membership Fund		7,151,709	6,702,859
Capital Funds	2	19,736,743	16,654,217
Grants, Unutilised Balances (General Fund)	3	8,502,520	9,594,705
Grants, Unutilised Balances (Foreign Fund)	3	3,064,914	468,948
Current Liabilities	4	1,289,333	3,751,995
Excess of Income over Expenditure		4,029,612	3,979,062
	<b>Total</b>	<b>113,757,680</b>	<b>245,218,092</b>
<b>ASSETS</b>			
Fixed Assets	5	69,982,849	65,667,788
Investment of Funds	6	28,765,900	21,916,872
Grants Receivables	3	1,858,755	11,054,945
Current Assets	7	13,150,176	8,179,969
	<b>Total</b>	<b>113,757,680</b>	<b>245,218,092</b>
Accounting Policies and Notes	20		

Schedules 1 to 20 form an integral part of accounts

As Per our Report of even date

**FOR THAKUR, VAIDYANATH AIYAR & CO.**  
*Chartered Accountants*

**R.SINHA**  
*Partner*

**S.B.CHAVAN**  
*Chairman*

**P.L. SANJEEV REDDY**  
*Director &  
Member Secretary*

**B.C.MATHUR**  
*Honorary Treasurer*

Dated : September 4, 2002  
New Delhi

# INDIAN INSTITUTE OF PUBLIC ADMINISTRATION, NEW DELHI

## Income and Expenditure Account for the year ended 31st March, 2002

Particulars	Schedule No.	As on 31.3.2002	Figures in Rs. As on 31.3.2001
<b>EXPENDITURE</b>			
Pay & Allowances (Core)	8	2,844,1880	28,819,149
Training Programmes		5,112,496	4,275,974
Research Studies/Seminars		64,634	2,49,927
Publications		9,99,389	7,55,792
Library Periodicals & Binding Charges		1,413,102	1,367,594
Branches Promotion Activities		7,27,493	7,40,144
Campus Maintenance including Hostel	9	7,091,615	8,013,108
Administrative & Misc. Charges	10	7,090,574	5,420,414
PG Professional Prog. in I.T. Mgt.		7,83,877	8,26,196
Centre for Rural Development (Misc.)		0	2,9389
Cost of Assets Acquired (Transferred to Assets Fund)		3,13,626	1,981,712
Contribution to Infrastructure Development Fund		2,000,000	5,500,000
<b>Total</b>		<b>54,038,686</b>	<b>57,979,399</b>
<b>INCOME</b>			
Maintenance grant from DOP&T (Recurring)		2,851,5000	31,500,000
Amt. Transferred from Payable to MCD A/C (For adjustment against Recurring Grant)		2,069,280	
Member's Subscriptions (Including Intt. on Capital Fund)	11	1,207,446	7,87,732
Fee for Trg. Programmes (including PSMBA & for MCD)		8,670,200	9,837,877
Net Income from Consultancies Assignment		1,614,823	1,711,407
Rent Receipts		4,301,465	4,921,247
Income from Publications		5,16,208	4,02,716
Amt. Transferred from Research Endowment Fund		3,50,000	3,50,000
Miscellaneous Receipts	12	6,214,814	7,363,189
Fee PG Professional Prog. in I.T. Mgt.		6,30,000	1,529,996
<b>Total</b>		<b>54,089,236</b>	<b>58,404,164</b>
Excess of Income over Expenditure for the year		50,550	4,24,765
Add: Balance from previous year		3,979,062	3,554,297
Excess of Income over Expenditure Carried Forward to Balance Sheet		<b>4,029,612</b>	<b>3,979,062</b>
Accounting Policies & notes to A/Cs	20		

Schedules 1 to 20 Form an integral part of accounts

**FOR THAKUR, VAIDYANATH AIYAR & CO.**

Chartered Accountants

**R.SINHA**

Partner

**S.B.CHAVAN**

Chairman

**P.L. SANJEEV REDDY**

Director &amp; Member Secretary

**B.C.MATHUR**

Honorary Treasurer

Dated: September 4, 2002

New Delhi

**INDIAN INSTITUTE OF PUBLIC ADMINISTRATION, NEW DELHI**  
**Receipts and Payments Account (General Fund) for the year ended 31st March 2002**

Particulars	Amount	Schedule No.	Figures in Rs. Amount
<b>RECEIPTS</b>			
<b>Opening Balance</b>			
Imprest for Revenue Stamp	200		
Postage Imprest	7,436		7,636
<b>Balances with Banks</b>			
<b>Current Accounts:</b>			
State Bank of India	2,97,229		
UCO Bank, IIPA	3,746,916		4,044,145
Part A (I) Maintenance Grant and Internal Receipts		13	54,970,301
Part (II) Non Recurring/Plan Grants Under Five Year Plan		14	3,00,000
Part B: Funds, Deposits & Advances		15	3,579,296
Part C: Grants For Research Projects, etc.		16	52,493,299
	<b>Total</b>		<b>1,15,394,677</b>
<b>PAYMENTS</b>			
Part A (i) Expenditure Against Maintenance Grant & Internal Receipts		13	54,935,526
Part A (ii) Expenditure Against Non Recurring/Plan Grants		14	1,779,060
Part B: Payments Out Of Funds, Deposits And Advances		15	9,311,689
Part C: Expenditure Against Grants For Research Projects, etc.		16	42,910,234
<b>Closing Balance</b>			
Imprest for Revenue Stamp	200		
Postage Imprest	12,463		12,663
Cash in Hand			1,33,017
<b>Balances with Banks</b>			
<b>Current Accounts:</b>			
State Bank of India	3,63,933		
UCO Bank, IIPA	5,948,555		6,312,488
	<b>Total</b>		<b>1,15,394,677</b>

The end of man is an action and not a thought, though it were the noblest  
—Thomas Carlyle

**INDIAN INSTITUTE OF PUBLIC ADMINISTRATION, NEW DELHI**  
**Schedule 1 : Capital Asset Fund as at 31st March, 2002**

*Figures in Rs.*

<i>Particulars</i>	<i>Opening Balance</i>	<i>Additions</i>	<i>Less Adjustments</i>	<i>Closing Balance</i>
IIPA (Core)	48,386,821	2,779,207	7,51,128	50,414,900
NCDM	13,366,829	2,082,502	4,60,653	14,988,678
CUS	2,623,846	1,13,260	0	2,737,106
APPPA	1,290,292	5,51,873	0	1,842,165
<b>Total</b>	<b>65,667,788</b>	<b>5,526,842</b>	<b>1,211,781</b>	<b>69,982,849</b>

**INDIAN INSTITUTE OF PUBLIC ADMINISTRATION, NEW DELHI**  
**Schedule 2 : Capital Fund as at 31st March, 2002**

*Figures in Rs.*

<i>Sl. No.</i>	<i>Particulars</i>	<i>Opening Balance</i>	<i>Contributions/ Interest</i>	<i>Amount Utilised</i>	<i>Closing Balance</i>
1.	Staff Benevolent Fund	1,11,054	30,584	8,075	1,33,563
2.	Research Endowment Fund	3,787,209	3,77,352	3,50,000	3,814,561
3.	Annual School Prize Fund	25,703	2,025	20	27,708
4.	Consultancy Support Fund	1,59,936	37,339	0	1,97,275
5.	Infrastructure Development Fund	12,570,315	2,993,321	0	15,563,636
	<b>Total</b>	<b>16,654,217</b>	<b>3,440,621</b>	<b>3,58,095</b>	<b>19,736,743</b>



**INDIAN INSTITUTE OF PUBLIC ADMINISTRATION, NEW DELHI****Schedule 3 : Details of other Grants Received and Expenditure incurred thereon during the year ended 31st March, 2002***Figures in Rs.*

Sl. No.	Source	Grant Unutilised (-) Recoverable as on 1.4.2001	Receipts during the year	Total	Payments/ Adjust- ments	Grant Unutilised/ (-) Recoverable as on 31.3.2002
<b>A. GENERAL FUND</b>						
<b>Other Centres</b>						
1.	Grant From Ministry of Urban Affairs New Delhi for Centre for Urban Studies (including Internal Receipts of Rs.11736) (Schedule 17)	3,50,811	4,832,736	5,183,547	4,159,481	1,024,066
2.	Grants from Ministry of Agriculture for National Centre for Disaster Management (Including Internal Receipt of Rs. 51,804) (Schedule 17)	-9,597,379	28,151,804	18,554,425	19,057,858	-5,03,433
<b>OTHER PROGRAMMES/PROJECTS</b>						
1.	Plan Grant from Deptt. of Personnel & Trg. (Schedule 15)	2,137,250	3,00,000	2,437,250	1,779,060	6,58,190
2.	(i) Grants From Deptt. of Personnel & Training for Advanced Professional Programme in Public Admn. (Non Plan)	4,02,024	3,956,000	4,358,024	3,893,808	4,64,216
	(ii) Do- (Plan) (Schedule 19)	35,005	3,60,000	3,95,005	3,44,700	50,305
3.	Other Programmes from Department of Personnel and Training	1,51,388	37,977	1,89,365	1,27,785	61,580
4.	Other Grants for APPPA Foreign/ Field visits	3,717,041	7,936,190	11,653,231	8,078,187	3,575,044
5.	Other Programmes	-55,710	0	-55,710	500	-56,210
6.	Grants from ICSSR for Res. Projects	-12,026	5,300	-6,726	5,347	-12,073
7.	Other Research Projects	7,34,341	5,82,442	1,316,783	7,46,935	5,69,848
8.	Consultancy Projects	6,77,016	6,630,850	7,307,866	6,495,634	8,12,232
<b>Total</b>		<b>-1,460,239</b>	<b>52,793,299</b>	<b>51,333,060</b>	<b>44,689,295</b>	<b>6,643,765</b>
<b>Figures for the year (2000-2001)</b>						
	Rs. 95,94,705	Unutilised Balance of grant carried over to next year				8,502,520
	Rs. 1,10,54,945	Grant receivable carried over to next year				1,858,755
	Balances have been taken from detailed schedule for project grants.					
*	Includes Rs.16,14,823 transferred to income & expenditure accounts being net income on Consultancy Assignments concluded during the year.					
<b>B. Foreign Fund Account</b>						
	<b>Consultancy Projects, etc.</b>	4,68,948	7,574,357	8,043,305	4,978,391	3,064,914

**INDIAN INSTITUTE OF PUBLIC ADMINISTRATION, NEW DELHI**  
**Schedule 4 : Current Liabilities as at 31st March 2002**

*Figures in Rs.*

<i>Sl. No.</i>	<i>Particulars</i>	<i>As on 31st March 2002</i>	<i>As on 31st March 2001</i>
1.	Canteen Contractor/Mess Charges	90,235	2,64,945
2.	Honorarium Payable To Faculty/Staff	8,644	1,86,039
3.	Stale Cheque Account	51,125	1,36,540
4.	Other Liabilities	419,879	38,343
5.	Amount payable to MCD	0	2,069,280
6.	Amount received from IAMR Pending Adjustment	0	1,96,469
7.	Other Deposits	7,19,450	8,60,379
<b>Total</b>		<b>1,289,333</b>	<b>3,751,995</b>

**INDIAN INSTITUTE OF PUBLIC ADMINISTRATION, NEW DELHI**  
**Schedule 5 : Fixed Assets as at 31st March 2002**

*Figures in Rs.*

<i>Sl. No.</i>	<i>Particulars</i>	<i>Cost as on 31.3.2001</i>	<i>Additions/ Adjustments</i>	<i>Less Sale/ Adjustments</i>	<i>Cost as on 31.3.2002</i>
1.	Buildings	8,762,051	0	0	8,762,051
2.	Furniture & fixtures & Office equipments	42,569,271	4,382,220	1,200,854	45,750,637
3.	Library books	13,187,721	11,446,22	10,927	14,321,416
4.	Vehicles	1,148,745	0	0	1,148,745
<b>Total</b>		<b>6,5667,788</b>	<b>5,526,842</b>	<b>1,211,781</b>	<b>69,982,849</b>
Previous Year		57,762,782	7,990,401	85,395	65,667,788

**INDIAN INSTITUTE OF PUBLIC ADMINISTRATION, NEW DELHI**  
**Schedule 6 : Investment of Funds as at 31st March 2002**

*Figures in Rs.*

<i>Sl. No.</i>	<i>Particulars</i>	<i>Balance as on 31st March 2001</i>	<i>Additions</i>	<i>Encashments</i>	<i>Balance as on 31st March 2002</i>
1.	Annual School Prize Fund	18,600	14,400	6,400	26,600
2.	Staff Benevolent Fund	1,04,700	36,000	16,000	124,700
3.	Life Membership Fund	6,250,970	2,827,000	2,340,000	6,737,970
4.	Corporate Membership Capital Fund	4,32,600	2,20,000	2,20,000	4,32,600
5.	Research Endowment Fund	3,738,602	1,070,000	1,070,000	3,738,602
6.	Consultancy Support Fund	110,000	1,60,000	1,10,000	160,000
7.	Other Deposits	7,00,000	4,000,000	700,000	4,000,000
8.	Infrastructure Development Fund	10,561,400	13,545,428	10,561,400	13,545,428
<b>Total</b>		<b>21,916,872</b>	<b>21,872,828</b>	<b>15,023,800</b>	<b>28,765,900</b>

**INDIAN INSTITUTE OF PUBLIC ADMINISTRATION, NEW DELHI**  
**Schedule 7 : Current Assets, Loans and Advances as at 31st March 2002**

*Figures in Rs.*

<i>Particulars</i>	<i>As on 31st March, 2002</i>	<i>As on 31st March, 2001</i>
Cash	1,33,017	
Postage Imprest	12,463	
Imprest Revenue Stamp	200	1,45,680
<b>Balances with Scheduled Banks</b>		
(1) UCO Bank	5,948,555	
(2) S.B.I.	3,63,933	
(3) UCO Bank FCRA Saving A/C	3,064,914	9,377,402
Loan and Advances to Employees		3,519,524
Deposits (with DESU, DDA, etc.)		1,07,570
<b>Total</b>	<b>13,150,176</b>	<b>8,179,969</b>

**INDIAN INSTITUTE OF PUBLIC ADMINISTRATION, NEW DELHI**  
**Schedule 8 : Pay and Allowances - Core**

*Figures in Rs.*

<i>Particulars</i>	<b>2001-2002</b>	<b>2000-2001</b>
Faculty & Attached Staff	10,051,416	8,625,417
Office of Academic Activities	1,387,854	1,651,338
Library	3,252,036	2,757,698
Publications	1,366,608	1,818,892
Maintenance	1,855,148	1,934,286
Hostel	2,294,720	2,067,724
Administration	3,086,522	3,034,402
Membership	803,735	4,50,648
Accounts & Pension Cell	1,929,147	1,132,619
Research & Consultancy Unit	3,23,344	3,12,208
Computer Centre	3,52,397	4,89,881
CRDA	0	2,456,726
Overtime Allowance	4,83,645	4,37,410
Gratuity	1,255,308	1,649,920
<b>Total</b>	<b>28,441,880</b>	<b>28,819,149</b>

**INDIAN INSTITUTE OF PUBLIC ADMINISTRATION, NEW DELHI**  
**Schedule 9 : Campus Maintenance**

*Figures in Rs.*

<i>Particulars</i>	<b>2001-2002</b>	<b>2000-2001</b>
Repair & Maintenance	2,678,008	2,938,810
Hostel General Charges	2,87,675	2,23,069
Rents, Rates & Taxes	1,53,576	55,533
Water & Electricity Charges	3,315,092	4,193,899
Security Arrangements	6,57,264	6,01,797
<b>Total</b>	<b>7,091,615</b>	<b>8,013,108</b>

**INDIAN INSTITUTE OF PUBLIC ADMINISTRATION, NEW DELHI**  
**Schedule 10 : Administrative and Miscellaneous Charges**

<i>Figures in Rs.</i>		
<i>Particulars</i>	<b>2001-2002</b>	<b>2000-2001</b>
Travelling Expenses	1,911,072	1,023,230
Honorarium to Auditors	25,000	20,000
Printing and Stationery	5,64,554	2,86,344
Telephones	9,16,431	8,94,506
Postage and Telegram	7,65,517	7,45,566
Repair, Maintenance & Running Charges of Risograph	1,61,048	1,61,868
Repair, Maintenance and Running charges of Office/Project Equipments, etc. (Including Photocopying Machines)	1,014,725	9,13,211
Liveries	1,18,290	1,05,017
Conveyance Charges	1,21,690	1,59,576
Motor Car Expenses	3,36,674	3,06,294
Essay / Case Study Prize	43,738	28,000
Advertisement Expenditure	83,078	87,688
Amenities to Staff	20,400	67,405
Bank Charges	13,293	14,186
Entertainment Charges	2,94,687	2,61,904
Legal Expenses	4,41,849	76,890
Misc. Expenditure	2,58,528	2,68,729
<b>Total</b>	<b>7,090,574</b>	<b>5,420,414</b>

**INDIAN INSTITUTE OF PUBLIC ADMINISTRATION, NEW DELHI**  
**Schedule 11 : Membership Subscription/Interest on Membership Funds**

*Figures in Rs.*

<i>Particulars</i>	<b>2001-2002</b>	<b>2000-2001</b>
Subs. - Associate	21,350	19,320
Subs.- Corporate	1,02,000	75,500
Subs. - Student Membership	6,155	7,450
Subs. - Ordinary	70,560	74,850
Interest on Corporate Membership	97,592	33,826
Capital Fund		
Interest on Life Membership	9,09,789	5,76,786
Capital Fund		
<b>Total</b>	<b>1,207,446</b>	<b>7,87,732</b>

**INDIAN INSTITUTE OF PUBLIC ADMINISTRATION, NEW DELHI**  
**Schedule 12 : Miscellaneous Receipts**

*Figures in Rs.*

<i>Particulars</i>	<b>2001-2002</b>	<b>2000-2001</b>
Receipt from Risograph	2,90,646	1,39,901
Receipt from Office/Project Equipments (including Photocopy Machines)	1,229,321	18,08,394
Receipt of overhead charges from other Centres and Research Projects/Programmes etc.	2,453,258	2,785,121
Service charges	9,71,469	1,208,206
Gain in Exchange	1,272	718
Interest on House Building Advance	72,646	47,738
Interest on Computer Advance	42,849	0
Interest on Conveyance Advance	22,341	1,310
Interest on short term Deposits	4,23,867	9,26,092
-Do- LTC	5,518	266
Misc. Receipts Institute	4,15,932	1,52,557
Other Receipts	6,245	17,651
Sale of Assets	25,470	0
Donations	1,001	17,076
Sale of Membership and I/T Course forms	1,02,550	500
CGHS Recoveries	86,305	1,13,500
L/Fee from Mess/STD Booths Contractor	64,124	86,635
<b>Total</b>	<b>6,214,814</b>	<b>7,363,189</b>



**INDIAN INSTITUTE OF PUBLIC ADMINISTRATION, NEW DELHI**  
**Schedule 13 : Receipt and Payment Account for the period ending 31st March 2002**

**Part A (I) Maintenance Grant from Government of India and Internal Receipts**

<i>Particulars</i>	<i>Figures in Rs.</i>
<b>RECEIPTS</b>	
Maintenance Grant From DOP&T (Non-Plan) Recurring	28,515,000
Amount Transferred from Payable to MCD A/c (for adjustment against recurring grant)	2,069,280
Members Subscription	1,207,445
Fee for Training Programmes	8,670,200
Net Income from Consultancy Assignments	1,614,823
Rent Receipts	43,01,465
Income from Publications	5,16,208
Amount Transferred from Research Endowment Fund	3,50,000
Miscellaneous Receipts (including overheads)	6,214,814
Fee P.G. Professional Programme in I.T. Mgt.	6,30,000
Recovery of Advances to Staff for Computer, Conveyance, House Building and Festival	8,81,066
	<hr/> 54,970,301
Add unutilised Balance of Previous Year b/f	7,74,732
<b>Total</b>	<hr/> <b>55,745,033</b> <hr/>
<b>PAYMENTS</b>	
Pay & Allowances (Core)	28,441,880
Training Programmes	5,112,496
Research Studies/Seminars	64,634
Publications	9,99,389
Library Books, Periodicals, Binding Charges and Equipments	1,413,102
Branches Promotion Activities	7,27,493
Campus Maintenance	7,091,615
Administrative and Miscellaneous Charges	7,090,574
Purchase of Assets	3,13,626
P.G. Professional Programme in I.T. Mgt.	7,83,877
Advances to Employees for Conveyance, Computer House Building and Festival	8,96,840
Contribution to Infrastructure Development Fund	2,000,000
Total Expenditure during the year	<hr/> 54,935,526
Net Excess Income as at 31 <sup>st</sup> March, 2002	8,09,507
<b>Total</b>	<hr/> <b>55,745,033</b> <hr/>

**INDIAN INSTITUTE OF PUBLIC ADMINISTRATION, NEW DELHI**  
**Schedule 14 : Receipts and Payments Account for the period ending 31st March 2002**

Part A (II) Non-Recurring / Plan Grants Under Five Year Plan from Deptt. of Personnel & Training,  
Govt. of India

<i>Particulars</i>	<i>Figures in Rs.</i>
<b>RECEIPTS</b>	
I. Annual Plan Grant for the year	3,00,000
II. Unutilised Balance B/F	2,137,250
	<u>2,437,250</u>
<b>PAYMENTS</b>	
A. Faculty & Staff Development	10,128
B. Upgradation and Modernisation of IIPA Library as National Resources Centre in Pub. Admn.	80,502
<b>Main Building Complex</b>	
C. (i) Modernisation of Hostel Facilities	1,178,178
(ii) Modernisation of Trg. Facilities	1,48,222
D. Long Term Research Studies in the Area of Good Governance	3,62,030
<b>Total</b>	<u>1,779,060</u>
Unspent Balance carried Forward to Next Year 2002-2003.	6,58,190
<b>Total</b>	<u>2,437,250</u>

## UTILISATION CERTIFICATE

Certified that the grant in aid of Rs. 3,0584,280 (including Rs. 2,069,280 unspent balance from the grant received earlier for MCD Property Tax arrears payments) received from the Government of India, Ministry of Personnel, Public Grievances and Pensions, Department of Personnel and Training, New Delhi, during 2001-02 has been fully utilised.

Besides this Institute carried forward unspent balance of Rs. 7,74,732 from the previous year and generated internal revenue of Rs. 2,43,86,021 during the year 2001-02 and after utilisation on recurring expenditure, unspent balance of Rs. 8,09,507 has been carried over for adjustment during the year 2002-03 as also indicated in Schedule No. 13.

It is also certified that the Plan Grant received were utilised as indicated below and as also indicated in Schedule 14.

Against the total receipt of Annual Plan Grant-in-aid of Rs. 24,37,250, comprising of: (i) Unspent balance of Rs. 21,37,250 of the year 2000-01; (ii) Annual Plan Grant-in-aid of Rs. 3,00,000 received during the year 2001-02, an amount of Rs. 17,79,060 has been utilised during the year, leaving a balance of Rs. 6,58,190 which has been carried over for utilisation during 2002-03.

**FOR THAKUR, VAIDYANATH AIYAR & CO.**

*Chartered Accountants*

**R. SINHA**

*Partner*

**S.B. CHAVAN**

*Chairman*

**P.L. SANJEEV REDDY**

*Director and  
Member-Secretary*

**B.C. MATHUR**

*Hony. Treasurer*

**INDIAN INSTITUTE OF PUBLIC ADMINISTRATION, NEW DELHI****Schedule 15 : Part B (I) Funds, Deposits and Advances**

<i>Particulars</i>	<i>Figures in Rs.</i>
<b>RECEIPTS</b>	
Life Membership Capital Fund	4,48,850
Infrastructure Development Fund	2,993,321
Staff Benevolent Fund	22,509
Research Endowment Fund	27,352
Consultancy Support Fund	37,339
Annual School Prize Fund	2,005
Amt. Payable to Faculty and Staff	
T A Advance	10,922
Adv to Staff for Expenses	36,998
<b>Total</b>	<b>3,579,296</b>
<b>PAYMENTS</b>	
Amount Payable to MCD	2,069,280
Amount received from IAMR	1,96,469
Other Deposit	19,517
Fixed Deposit with Bank	6,849,028
Amount Payable to Faculty/Staff	177,395
<b>Total</b>	<b>9,311,689</b>

**INDIAN INSTITUTE OF PUBLIC ADMINISTRATION, NEW DELHI****Schedule 16 : Receipt of Projects, Programmes etc.**

<i>Particulars</i>	<i>Figures in Rs.</i>
<b>RECEIPTS</b>	
Grants from Ministry of Agriculture and Cooperation for National Centre for Disaster Management (Including Sale of Pub. Rs. 51,804)	28,151,804
Grant from Ministry of Urban Affairs and Employment (Deptt. of Urban Development) for Centre for Urban Studies and Internal Receipts (Including Sale of Pub. Rs. 11,736)	4,832,736
Grant from DOP & T for APPPA (Non Plan)	3,956,000
-do- (Plan)	3,60,000
Other Programmes from Deptt. of Personnel and Training	7,974,167
Other Programmes	0
Grants from ICSSR for Research Projects/Studies	5,300
Other Research Project/Studies	5,82,442
Consultancy Assignments	6,630,850
<b>Total</b>	<b>52,493,299</b>
<b>PAYMENTS</b>	
National Centre for Disaster Management	19,057,858
Centre for Urban Studies	4,159,481
Advanced Professional Programme in Public Administration (Non-Plan)	3,893,808
-do- (Plan)	3,44,700
Other Programmes assigned by the Deptt. of Personnel and Training	8,205,971
Other Programmes	500
Research Projects/Studies from ICSSR	5,347
Other Research Project/Studies	7,46,935
Consultancy Assignments	6,495,634
<b>Total</b>	<b>42,910,234</b>

**INDIAN INSTITUTE OF PUBLIC ADMINISTRATION, NEW DELHI****Schedule 17 : Grants from Ministry of Urban Affairs for CUS**

<i>Particulars</i>	<i>Figures in Rs.</i>
<b>RECEIPTS</b>	
Grant Received during the Year	4,821,000
Sale of CUS Publications	11,736
Unutilised Balance of Previous Year B/F	3,50,811
<b>Total</b>	<b>5,183,547</b>
<b>PAYMENTS</b>	
Pay and Allowances	2,903,005
Travel Expenses	33,815
Library Books	1,07,070
Periodicals	1,41,429
Research and Case Studies	29,165
Trg. Courses	4,45,000
MISC. and Contingencies Expenses	95,495
Printing and Stationery	18,345
Infrastructure	6,190
Printing of Publication	42,287
Overhead Charges	3,37,680
<b>Total</b>	<b>4,159,481</b>
Uspent Balance as on 31.3.2002	10,24,066
<b>Total</b>	<b>5,183,547</b>



**INDIAN INSTITUTE OF PUBLIC ADMINISTRATION, NEW DELHI**  
**Schedule 18 : Grants from Ministry of Agriculture for NCDM**

<i>Particulars</i>	<i>Figures in Rs.</i>	
<b>RECEIPTS</b>		
Grant Received during the Year	28,100,000	
Less : for Excess Expenditure Paid to IIPA from Previous Year	9,597,379	18,502,621
Sale of NCDM Publication		51,804
<b>Total</b>		<b>18,554,425</b>
<b>PAYMENTS</b>		
Pay and Allowances	4,726,010	
Training Programmes	1,042,000	
ND D R	6,68,888	
Printing and Publications	4,41,192	
Documentation and Case Studies	1,433,827	
Research, Seminar, W/Shops, etc.	4,43,966	
Travel Expenses	1,074,269	
Infrastructure Facilities	1,847,352	
Maintenance of Facilities	1,484,636	
Library Books/Journal	7,53,935	
Mics. Expenses	3,37,564	
Working Group Expenses	7,71,590	
High Power Committee Expenses	2,394,823	
Overhead Charges	1,637,806	
		19,057,858
Less : Excess Expenditure Payable to IIPA		5,03,433
<b>Total</b>		<b>18,554,425</b>

**INDIAN INSTITUTE OF PUBLIC ADMINISTRATION, NEW DELHI**  
**Schedule 19 : Grant from DOP&T for APPPA**

<i>Particulars</i>	<i>Figures in Rs.</i>
<b>RECEIPTS</b>	
Grant-in-Aid	3,956,000
Unutilised Balance from Previous Year B/F	4,02,024
<b>Total</b>	<b>4,358,024</b>
<b>PAYMENTS</b>	
Pay and Allowances	2,708,654
Honorarium	76,625
Library Books	1,37,251
Misc. Expenses	2,60,345
Printing and Stationery	3,36,853
Review Committee	19,046
Seminar	46,992
Tea/Coffee/Lunch	1,29,798
TA\DA	1,78,244
<b>Total</b>	<b>3,893,808</b>
Unspent Balance as on 31.3.2002	4,64,216
<b>Total</b>	<b>4,358,024</b>

## INDIAN INSTITUTE OF PUBLIC ADMINISTRATION, NEW DELHI

### **Schedule 20 : Significant Accounting Policies and Notes Forming Part of Accounts for the Year Ended 31st March, 2002**

- (a) Income and Expenditure are accounted for on cash basis except recovery of common overheads credited to other income in the Income and Expenditure Account and Debited to the project grant even though the balance in the project grant funds may thereby become a debit.
- (b) Fixed Assets have been stated at cost.
- (c) Fixed Assets are not depreciated.
- (d) Surplus of consultancy is recognised as Income on the completion of the Consultancy.
- (e) All receipts/expenditure of Research Projects are credited/debited to Grant Account. Overhead charges towards indirect cost incurred by the Institute have been charged to Research Projects on a fixed percentage basis and are recognised as income of the Institute.
- (f) Investment income and expenditure relating to capital funds have been directly credited/debited to the respective capital funds except Research Endowment Fund where every year Rs. 3.50 lakhs (being the average interest income) is debited to the fund and is credited to income and expenditure account for meeting part expenditure on activities relating to Library, Publication, Branch, Promotion and Internal Research.
- (g) Gratuity to retiring employees has been met out of the maintenance grant received from Department of Personnel and Training, Ministry of Urban Affairs Government of India respectively at the time of retirement. Gratuity received on transfer of staff from another institution is treated as gratuity income.
- (h) A separate account is being maintained for C.P. Fund, G.P. Fund and Pension Fund for IIPA.
- (i) Financial Assistance given to Branches are treated as expenditure at the time of payment.
- (j) A separate account is being maintained for Foreign Contributions as per FCRA Act. And FCRA grants received for some Training Programmes/Seminars, etc., have been transferred to General Fund and treated as Foreign Contribution utilised.
- (k) Previous year's figures have been re-grouped, re-cast and re-arranged wherever necessary.
- (l) Physical Verification of Library Books carried out by the management during the year disclosed losses of Rs. 88,019. Approval for write off is awaited.

**INDIAN INSTITUTE OF PUBLIC ADMINISTRATION, NEW DELHI**  
**CONTRIBUTORY PROVIDENT FUND**  
**Balance Sheet as at 31st March, 2002**

Particulars	Schedule No.	Figures in Rs.	
		As at 31.3.2002	As at 31.2.2001
<b>LIABILITIES</b>			
Amount due to Members	1	38,67,454	24,29,821
Undistributed Interest		3,63,656	2,56,251
<b>Total</b>		<b>42,31,110</b>	<b>26,86,072</b>
<b>ASSETS</b>			
Investments	2	35,68,315	22,05,887
Balance with SBI		5,73,752	18,749
Employer's Contribution		—	47,249
Receivable from IIPA		—	—
Advance Recoverable from Employees		47,500	—
<b>Interest Accrued But not Due</b>			
Special Deposit Scheme	18,643	6,761	—
F.D.R. - UCO Bank, New Delhi	—	—	—
STDR - SBI	—	4,07,426	4,14,187
Other investments	22,900	41,543	—
		<b>42,31,110</b>	<b>26,86,072</b>

Schedules 1-2 form an integral part of Accounts.

Examined and Found Correct  
 As per our Report of even date.

**For THAKUR, VAIDYANATH AIYAR & CO.**  
*Chartered Accountants*

**S.N. SURI**  
*Member Secretary*  
*Registrar*

**MYTHILI**  
*Member*  
*(IIPA Staff Association)*

**JAIDEEP SINGH**  
*Member*  
*Executive Council*

**B.C. MATHUR**  
*Hony. Treasurer*

**P.L. SANJEEV REDDY**  
*Chairman*  
*(Director)*

Dated: September 4, 2002  
 New Delhi

**INDIAN INSTITUTE OF PUBLIC ADMINISTRATION, NEW DELHI**  
**CONTRIBUTORY PROVIDENT FUND**  
**Income and Expenditure for the year ended 31st March, 2002**

<i>Particulars</i>	<i>Year Ended</i> <i>31.3.2002</i>	<i>Figures in Rs.</i> <i>Year Ended</i> <i>31.3.2001</i>
<b>INCOME</b>		
<b>Interest Income</b>		
Interest received during the year	7,07,639	9,76,181
Less: Accrued as on 1.4.2001	4,14,187	5,97,865
	<u>2,93,452</u>	<u>3,78,316</u>
Add: Accrued as on 31.3.2002	41,543	4,14,187
		<u>7,92,503</u>
<b>EXPENDITURE</b>		
(a) For Member's Contribution	1,39,089	2,69,219
- for this year		<u>2,71,000</u>
(b) For Employer's Contribution		5,40,219
- for this year	88,501	
- for previous year	<u>—</u>	<u>1,28,363</u>
Surplus	1,07,405	1,23,921
<b>Undistributed Interest:</b>		
(i) Current Year	1,07,405	1,23,921
(ii) Previous Year	2,56,251	1,32,330
Total Undistributed interest carried forward to the Balance Sheet	<u>3,63,656</u>	<u>2,56,251</u>

Schedules 1-2 form an integral part of Accounts.  
 Examined and Found Correct

**For THAKUR, VAIDYANATH AIYAR & CO.**  
*Chartered Accountants*

**S.N. SURI**  
*Member Secretary*  
*Registrar*

**MYTHILI**  
*Member*  
*(IIPA Staff Association)*

**JAIDEEP SINGH**  
*Member*  
*Executive Council*

**B.C. MATHUR**  
*Hony. Treasurer*

**P.L. SANJEEV REDDY**  
*Chairman*  
*(Director)*

Dated: September 4, 2002  
 New Delhi

# INDIAN INSTITUTE OF PUBLIC ADMINISTRATION, NEW DELHI

## CONTRIBUTORY PROVIDENT FUND

### Schedule 1

<i>Particulars</i>	<i>Figures in Rs.</i>	
	<i>Member's Contribution</i> (A)	<i>Employer's Contribution</i> (B)
<b>AMOUNT DUE TO MEMBERS</b>		
Opening Balance	14,33,391	9,96,430
Contribution during the year	1,76,300	3,46,082
Transfer from G.P. Fund	6,87,661	—
Interest Credited @ 9.5% p.a.	1,39,089	88,501
<b>Total</b>	<b>24,36,441</b>	<b>14,31,013</b>

# INDIAN INSTITUTE OF PUBLIC ADMINISTRATION, NEW DELHI

## CONTRIBUTORY PROVIDENT FUND

### Schedule 2

<i>Particulars</i>	<i>Figures in Rs.</i>	
	<i>As at</i> <i>March 31, 2002</i>	<i>As at</i> <i>March 31, 2001</i>
<b>INVESTMENTS</b>		
Special Deposit Scheme SBI	7,84,959	7,05,887
F.D.R's - UCO Bank	—	15,00,000
Bonds of GSRTC	6,00,000	—
Bonds of PSDR Ltd.	6,00,000	—
W.B.I.D.F. Coop. Ltd.	9,00,000	—
Central Govt. Securities	6,83,356	—
<b>Total</b>	<b>35,68,315</b>	<b>22,05,887</b>



**INDIAN INSTITUTE OF PUBLIC ADMINISTRATION, NEW DELHI**  
**GENERAL PROVIDENT FUND**  
**Balance Sheet as at 31st March, 2002**

<i>Particulars</i>	<i>Schedule No.</i>	<i>As at March 31, 2002</i>	<i>Figures in Rs. As at March 31, 2001</i>
<b>LIABILITIES</b>			
Amount due to Members	1	4,42,46,020	4,14,39,056
Undistributed Interest		18,92,498	10,61,448
<b>Total</b>		<b>4,61,38,518</b>	<b>4,25,00,504</b>
<b>ASSETS</b>			
Investments	2	4,32,65,160	3,89,42,263
Balance with SBI		1,66,452	1,58,118
Advance (Recoverable) from Members		7,00,904	6,35,198
Interest Receivable – Pension Fund		4,70,625	—
TDS Receivable		8,384	—
<b>INTEREST ACCRUED BUT NOT DUE</b>			
Special Deposit Scheme		2,37,550	2,62,987
Deposit with UTI		58,466	58,466
FDR – UCO Bank, New Delhi		—	3,61,959
STDR – SBI		—	13,29,786
Other Investments		12,30,977	7,51,727
<b>Total</b>		<b>4,61,38,518</b>	<b>4,25,00,504</b>

Schedules 1-2 form an integral part of Accounts

Examined and Found Correct

**For THAKUR, VAIDYANATH AIYAR & CO.**

*Chartered Accountants*

**S.N. SURI**  
*Member Secretary*  
*Registrar*

**MYTHILI**  
*Member*  
*(IIPA Staff Association)*

**SALIM HAQUE**  
*Director (Trg.)*  
*DOP & T*

**JAIDEEP SINGH**  
*Member*  
*Executive Council*

**B.C. MATHUR**  
*Hony. Treasurer*

**G.R. WADHAWA**  
*Dy. Financial Advisor*  
*Ministry of Home Affairs*

**P.L. SANJEEV REDDY**  
*Chairman*  
*(Director)*

Dated: September 4, 2002  
 New Delhi

# INDIAN INSTITUTE OF PUBLIC ADMINISTRATION, NEW DELHI

## GENERAL PROVIDENT FUND

### Income and Expenditure for the year ended March 31, 2002

*Figures in Rs.*

<i>Particulars</i>	<i>Year Ended March 31, 2002</i>	<i>Year Ended March 31, 2001</i>
<b>INCOME</b>		
<b>Interest Income</b>		
Interest received during the year	59,43,355	47,55,153
Less: Accrued as on 1.4.2001	27,64,925	26,48,117
	31,78,430	21,07,036
Add: Accrued Intt. As on 31.3.2002	15,26,993	27,64,925
	47,05,423	48,71,961
<b>EXPENDITURE</b>		
(a) Interest on Members' Contribution - for this year	38,74,003	39,62,793
(b) Deposit Linked Insurance Scheme Payment	—	60,000
(c) Prior Period Adj.	—	3,20,749
(d) Transfer to C.P. Fund (Prior Period Adj.)	—	4,60,018
(e) Bank Charges	370	—
Surplus	8,31,050	68,401
Undistributed Interest :		
(i) Current year	8,31,050	68,401
(ii) Previous year	10,61,448	9,93,047
Total undistributed interest carried forward to balance sheet	18,92,498	10,61,448

Schedules 1-2 form an integral part of Accounts

Examined and Found Correct

**For THAKUR, VAIDYANATH AIYAR & CO.**

*Chartered Accountants*

<b>S.N. SURI</b> <i>Member Secretary</i> <i>Registrar</i>	<b>MYTHILI</b> <i>Member</i> <i>(IIPA Staff Association)</i>	<b>SALIM HAQUE</b> <i>Director (Trg.)</i> <i>DOP &amp; T</i>	<b>JAIDEEP SINGH</b> <i>Member</i> <i>Executive Council</i>	<b>B.C. MATHUR</b> <i>Hony. Treasurer</i>
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**G.R. WADHAWA**  
*Dy. Financial Advisor*  
*Ministry of Home Affairs*

**P.L. SANJEEV REDDY**  
*Chairman*  
*( Director )*

*Dated: September 4, 2002*  
*New Delhi*

# INDIAN INSTITUTE OF PUBLIC ADMINISTRATION, NEW DELHI GENERAL PROVIDENT FUND

## Schedule 1

Particulars	Figures in Rs.	
	Year Ended March 31, 2002	Year Ended March 31, 2001
Opening Balance	4,14,39,056	3,52,77,915
Contribution during the year	66,10,366	68,20,440
Interest Credited	38,74,003	39,62,793
Transfer from C.P. Fund	—	1,12,321
<b>Total</b>	<b>5,19,23,425</b>	<b>4,61,73,469</b>
<b>LESS</b>		
Settlement of Accounts during the year	43,63,744	15,36,913
Advances (Non Refundable to Members)	26,26,000	31,97,500
Transfer to C.P. Fund	6,87,661	—
<b>Total</b>	<b>4,42,46,020</b>	<b>4,14,39,056</b>

# INDIAN INSTITUTE OF PUBLIC ADMINISTRATION, NEW DELHI INVESTMENTS

## Schedule 2

Particulars	Figures in Rs.	
	Year Ended March 31, 2002	Year Ended March 31, 2001
<b>(A) INVESTMENTS TRANSFERRED FROM CPF</b>		
Special Deposit Scheme SBI	1,00,02,100	91,03,163
FDR's - UCO Bank	—	13,00,000
FDR's - SBI	—	34,33,900
Deposit with UTI	52,85,100	52,85,100
<b>(B) FRESH INVESTMENTS</b>		
<b>RBI Securities (25% Category)</b>	93,77,960	71,20,100
<b>State Govt. Bonds (15% Category)</b>		
MKV DC Bonds	23,00,000	23,00,000
AP Power Fin. Corp. Ltd. Bonds	3,00,000	3,00,000
KEJNL Bonds	3,00,000	3,00,000
VIDC Bonds	7,00,000	—
WBIDFC Ltd. Bonds	5,00,000	—
<b>Public Financial Institution etc. Bonds (40% Category)</b>		
ICICI Bonds	63,00,000	63,00,000
IDBI Bonds	21,00,000	21,00,000
APTRANSCO Bonds	14,00,000	14,00,000
HUDCO	30,00,000	—
PICUP	10,00,000	—
GSRTC	7,00,000	—
<b>Total</b>	<b>4,32,65,160</b>	<b>3,89,42,263</b>

**INDIAN INSTITUTE OF PUBLIC ADMINISTRATION, NEW DELHI**  
**PENSION FUND**  
**Balance Sheet as at 31st March, 2002**

			<i>Figures in Rs.</i>
<i>Particulars</i>	<i>Schedule No.</i>	<i>As on March 31, 2002</i>	<i>As on March 31, 2001</i>
<b>LIABILITIES</b>			
Corpus	1	9,32,11,942	8,57,90,465
Surplus for the year		81,30,493	74,21,477
<b>Total</b>		<b>10,13,42,435</b>	<b>9,32,11,942</b>
<b>ASSETS</b>			
Investments	2	9,59,77,210	8,79,49,139
Balance with SBI		5,85,226	6,73,840
TDS Receivable		96,035	82,060
<b>Interest Accrued But not Due</b>			
Special Deposit Scheme	2,10,499		2,21,830
Other Investments	49,44,090	51,54,589	42,85,073
		10,18,13,060	
Less Current Liabilities payable to G.P Fund		4,70,625	10,13,42,435
		<b>10,13,42,435</b>	<b>9,32,11,942</b>

Schedules 1-2 form an integral part of Accounts.

**For THAKUR, VAIDYANATH AIYAR & CO.**  
*Chartered Accountants*

**S.N. SURI**  
*Member Secretary*  
*Registrar*

**MYTHILI**  
*Member*  
*(IIPA Staff Association)*

**SALIM HAQUE**  
*Director (Trg.)*  
*DOP & T*

**JAIDEEP SINGH**  
*Member*  
*Executive Council*

**B.C. MATHUR**  
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**G.R. WADHAWA**  
*Dy. Financial Advisor*  
*Ministry of Home Affairs*

**P.L. SANJEEV REDDY**  
*Chairman*  
*{ Director }*

Dated: September 4, 2002  
*New Delhi*

# INDIAN INSTITUTE OF PUBLIC ADMINISTRATION, NEW DELHI PENSION FUND

## Income and Expenditure for the year ended March 31, 2002

Particulars	Figures in Rs.	
	Year Ended March 31, 2002	Year Ended March 31, 2001
<b>INCOME</b>		
<b>Interest Income</b>		
Interest received during the year	1,10,84,107	1,01,92,072
Less: Accrued as on 1.4.2001	45,06,903	44,68,239
	65,77,204	57,23,833
Add: Accrued Intt. as on 31.3.2002	51,54,589	45,06,903
<b>Total</b>	<b>1,17,31,793</b>	<b>1,02,30,736</b>
<b>EXPENDITURE</b>		
(a) Commuted Value of Pension	18,26,479	18,00,963
(b) Payment of Monthly Pension	17,74,821	10,07,830
(c) Bank Charges	—	466
	36,01,300	28,09,259
Surplus for the year	81,30,493	74,21,477
<b>Total</b>	<b>1,17,31,793</b>	<b>1,02,30,736</b>

Schedules 1-2 form an integral part of Accounts.

**For THAKUR, VAIDYANATH AIYAR & CO.**

*Chartered Accountants*

**S.N. SURI**  
*Member Secretary*  
*Registrar*

**MYTHILI**  
*Member*  
*(IIPA Staff Association)*

**SALIM HAQUE**  
*Director (Trg.)*  
*DOP & T*

**JAIDEEP SINGH**  
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*Chairman*  
*Director*

Dated: September 4, 2002  
New Delhi

# INDIAN INSTITUTE OF PUBLIC ADMINISTRATION, NEW DELHI

## PENSION FUND

### Schedule 1

### Pension Fund Corpus

Figures in Rs.

		Year ended March 31, 2002		Year ended March 31, 2001	
(i)	Govt. Grant	OB	5,50,71,000	5,50,71,000	
		Additions during the year	—	—	5,50,71,000
(ii)	Transfer of	OB	1,72,70,529	1,71,83,746	
	Employer's	Additions during the year	—	86,783	1,72,70,529
	Share from CPF				
(iii)	Transfer of	OB	1,34,48,936	62,85,549	
	Surplus Income	Additions during the year	74,21,477	71,63,387	1,34,48,936
		<b>Total</b>	<b>9,32,11,942</b>		<b>8,57,90,465</b>

# INDIAN INSTITUTE OF PUBLIC ADMINISTRATION, NEW DELHI

## PENSION FUND

### Schedule 2

Figures in Rs.

Particulars	Year Ended March 31, 2002	Year Ended March 31, 2001
<b>INVESTMENTS</b>		
(a) <b>Investment Transferred from CP Fund</b>		
Special Deposit Scheme	88,63,110	80,66,539
(b) <b>Fresh Investment</b>		
(i) Central Govt. RBI Securities (25% Category)	2,30,14,100	2,09,82,600
(ii) State Govt. Bonds (15% Category)		
MKVDC	41,00,000	41,00,000
MPSEB	10,00,000	10,00,000
PICUP	23,00,000	23,00,000
WBIDFC Ltd.	20,00,000	20,00,000
U.P. Co. Spinning Mills Fed. Ltd.	20,00,000	20,00,000
A.P. Power Fin. Corp. Ltd.	8,00,000	8,00,000
Krishna Bhagya Jal Nigam Ltd.	4,00,000	4,00,000
GSRTC	7,00,000	—
PSIDC Ltd.	3,00,000	—
(iii) <b>Public Financial Institution, etc., Bonds</b>		
(40% Category)		
ICICI	2,25,00,000	2,45,00,000
IDBI	1,62,00,000	1,62,00,000
APTRANSCO	16,00,000	16,00,000
HUDCO Public Deposit Scheme	50,00,000	—
PICUP	10,00,000	—
GSRTC	2,00,000	—
(iv) <b>Pvt. Sector Bonds (10% Category)</b>		
HDFC	40,00,000	40,00,000
<b>Total</b>	<b>9,59,77,210</b>	<b>8,79,49,139</b>



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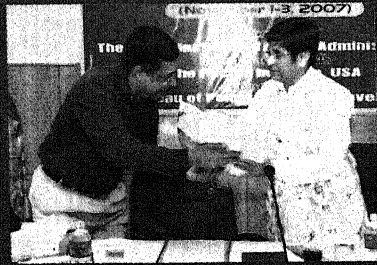
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